

Heber Williams

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EXPERIENCE

Village Capital & Investment, Colorado City, AZ — Mortgage Loan Originator

August 2020 - PRESENT

- Updated borrowers through each step of loan application, approval and closing processes while remaining attentive to customer needs.
- Interviewed applicants to assess loan requirements before suggesting offers.
- Resolved discrepancies between borrowers, lenders and financial institutions with detail orientation and efficiency.
- Prepared documents for customers, submitting and overseeing through each step of closing process.

Alliance Consulting, St. George, UT — Surveyor Technician

February 2020 - August 2020

- Used GIS instruments and data collection equipment to complete field surveys.
- Performed boundary, topographic and traverse land surveys.
- Compiled information necessary to stake projects for construction using engineering plans. Installed construction stakes on site for contractor reference.
- Trained, mentored and assigned work to subordinate crew members.

VOLUNTEER

Work Mission

June 2017 - June 2019

Volunteered my time and personally raised over 10k by getting day jobs and donating my income. When I didn't have a job I would work on projects in the community, mostly aimed to help the poor or beautify the area.

EDUCATION

Centennial Park Academy, Centennial Park, AZ

August 2014 - May 2017

High School Diploma.

SKILLS

- Critical Thinking
- Detail Orientation
- Time Management
- Team Coordination
- Creative Solutions
- Sales Development