ATTRS=id: add-an-image; data-tags: convert,typeset;

Add an image in Word

Hederis supports images in your book text. To include an image:

1. Insert a new, blank paragraph in the location that the image should appear.
2. Apply the style “HED Image holder” to your new paragraph.
3. In the paragraph, type the file name of the image, with no other text. It should look like this:

image-1.png

Once you upload the image file to Hederis (see “[Upload cover and image files](upload-a-cover.docx)”), the app will know to place that image file in the location you specified by inserting your image holder paragraph.

Note: If your image has a caption, source credit, or other extra content, there are a few extra steps. See “[Images with captions, sources, or other extra content](images-with-captions-etc.docx)” for more.