ATTRS=id: images-with-captions-etc; data-tags: convert,typeset;

Images with captions, sources, or other extra content

If your image has a caption, source credit, or other extra content that goes along with it, it needs to be wrapped in a Figure wrapper (see “[Add a Wrapper](add-a-wrapper.docx)” to learn more). This will ensure that the caption, source, etc. are kept together with the image that they go with. Here’s how to do it:

1. Insert a new paragraph before the first item in your image content (this may be your image holder paragraph, caption, source paragraph, or something else).
2. In the Styles list, find the “HEDBOX Figure start” paragraph, and click to apply it to your new paragraph.

Note

Both your “start” and “end” paragraphs should not contain any text.

1. Insert another new paragraph after the last item in your image content.
2. In the Styles list, find the “HEDBOX Figure end” paragraph, and click to apply it to your new paragraph. Your Word manuscript should look like this:

image-2.png