ATTRS=id: sample-workflow; data-tags: typeset;

A Real Sample Workflow

Here’s a sample workflow that a publisher might follow, using Hederis. In this scenario, we’ll begin when the manuscript isn’t quite done, but it’s time to start the design process and/or prepare a galley file. Steps that should occur in Hederis are marked with the Hederis logo, as well as which mode in the app you should be using at that point.

workflow-start.png

ATTRS=data-step-type: start

Upload the manuscript to Hederis

ATTRS=data-step-type: dashboard

Review the paragraph styles/coding and adjust as needed (in the Hederis text editor, or in Microsoft Word).

ATTRS=data-step-type: structure

If working in Word, reupload the updated manuscript to Hederis.

ATTRS=data-step-type: dashboard

Upload the book cover (to be used in the EPUB file), and any images that are used in your book (including logo images on the title page).

ATTRS=data-step-type: dashboard

ATTRS=data-step-type: single

Outside of Hederis, finish working on your manuscript (editing, copyediting, etc.).

ATTRS=data-step-type: external

ATTRS=data-step-type: left

Start creating the design in the Design tab (you can also import a design template from another book and use it as-is, or add customizations on top of it).

ATTRS=data-step-type: design-design

Build the PDF and EPUB files to use for your galley or ARC.

ATTRS=data-step-type: dashboard

ATTRS=data-step-type: right

ATTRS=data-step-type: bifurcate

Reupload final manuscript when it is ready.

ATTRS=data-step-type: dashboard

Upload the final book cover, and any retouched images that need to be updated.

ATTRS=data-step-type: dashboard

In the Design tab, finalize the design (taking into account any new styles that weren’t being used during the draft phase).

ATTRS=data-step-type: design-design

In the Page Layout tab, lock your pages so that the proofreader can mark-up line breaks and page breaks (see “Lock chapters to prevent reflow” for more information about this).

ATTRS=data-step-type: design-pagelayout

Rebuild and send out the PDF for proofread/first pass.

ATTRS=data-step-type: dashboard

Enter edits in the Design tab. For advanced text editing, make your changes in the text editor. (But beware of lock syncing! See “Lock chapters to prevent reflow” for more information about this.)

ATTRS=data-step-type: design-design

Make page layout adjustments in the Page Layout tab (tightening and loosening letter spacing, forcing page breaks, etc.).

ATTRS=data-step-type: design-pagelayout

Rebuild the PDF and repeat entering edits/rebuilding for more review passes as needed.

ATTRS=data-step-type: dashboard

Set your PDF export settings to comply with your printer’s requirements (bleed sizes, trim marks, grayscaling, etc.).

ATTRS=data-step-type: dashboard

Rebuild the final files (PDF, EPUB, Kindle EPUB, HTML).

ATTRS=data-step-type: dashboard

Send the PDF to your printer.

ATTRS=data-step-type: external

Extract sample content from the Hederis HTML, to post on your website, blogs, etc.

ATTRS=data-step-type: external

Validate your EPUB files (the standard EPUBCheck validation tool is built into the Hederis dashboard).

ATTRS=data-step-type: dashboard

Convert the Kindle EPUB to kf8 (using Kindle Previewer or a similar tool).

ATTRS=data-step-type: external

Distribute using your normal distribution method.

ATTRS=data-step-type: external

ATTRS=data-step-type: single

workflow-end.png

ATTRS=data-step-type: end