

# HELI KHENI

+1(416 833 3737)

[helipatel56789@gmail.com](mailto:helipatel56789@gmail.com)

Location: 222 elm street, Toronto, Ontario, M5T 1K5

---

## SKILLS SUMMARY

- *Communication Skills* - Fluent in English, Hindi, and Gujarati languages
- *Teamwork* - Excellent team player with focus on collaboration, team-building and customer relations
- *Additional skills:* Punctuality, Adaptability, Positive Attitude, ability to carry heavy weight items
- Prioritization, Multitasking, and problem-solving abilities in fast paced environment
- Experienced with Microsoft Office (Word, Excel, PowerPoint) on Window or Mac OS
- To create long-lasting and strong relationships with customers and co-workers
- Excellent memory, Ability to work under pressure

---

## EDUCATION

- Currently studying in Humber College, International graduate school Campus, Downtown Toronto.
- Completed my Bachelor of Science (Information Technology), Surat Gujarat, India.

---

## EXPERIENCE

**Cook** April-2022 to working  
Banh Mi boys sandwich shop, on Toronto

**Henna Artist** March 2018 – December 2019  
Joufi Bridal Studio, Surat, India

- Provided positive customer experience with fair and friendly.
- Females, Males, Children and The elderly all have requested for Henna service for Events.
- I drew Henna for marriage, parties, festivals and baby showers.

**Baker** June 2018 – February 2019  
Super bakery, City light, Surat, Gujarat, India

- Baked all types of cakes and cupcakes including different flavours like chocolate, strawberry, etc.
- Adhered to proper food handling, safety, and sanitation standards during food preparation.
- Prepared customized cakes for different events such as birthday, marriage, baby shower, festivals.

**Tutor** December 2018 – August 2021  
Nobel international classes, Surat, Gujarat, India

- Tutored 100+ students from 1<sup>st</sup> to 10<sup>th</sup> Standards in English and Gujarati languages.
- Created and implemented 50 up lesson plans and timetable for all students.
- Met and collaborated with students' parents to set realistic learning goal.

---

## AVAILABILITY (Flexible hours)

- Monday: morning to 10PM
- Tuesday: morning to 5 PM
- Wednesday: morning to 5PM
- Thursday: -
- Friday: After 2 PM
- Saturday: morning to 10PM
- Sunday: morning to 10PM