



Syllabus (2021-Spring)

Course Title	Government and NGOs	Course No.	37915
Department/ Major	Public administration	Credit/Hours	3
Class Time/ Classroom	Tuesday 3 & Thursday 2		
Instructor	Name: Yujin Choi	Department: Public Administration	
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Office Hours/ Office Location	By appointment / Posco #517		

I. Course Overview

1. Course Description

NGOs have served as mechanisms for citizen participation, social responsibility and collective action in the resolution of societal problems. The importance of NGOs in the delivery of public services has grown dramatically. This course introduces the form of NGO and examines the complex social, political, legal, and economic environments in which NGOs operate, the various roles and functions they play on local, national, and international levels, the NGO-government relationships, and the structures, processes and complexities of organizational governance shared by volunteer and professional staff decision makers.

2. Prerequisites

No prerequisites.

3. Course Format

* Due to the COVID 19 pandemic, we have online classes throughout the semester (Tuesday: real-time streaming class, Thursday: pre-recorded video lecture)

** Due to the uncertainty of COVID 19, we may adjust the course schedule and format for more effective learning. If needed, I will discuss this issue with students.

Lecture	Discussion/Presentation	Experiment/Practicum	Field Study	Other
70 %	30 %	%		%

(Instructor can change to match the actual format of the class.)

Explanation of course format:

4. Evaluation System

☐ Relative evaluation ☒ **Absolute evaluation** ☐ Others:

This course will be based on the absolute grading scale. More details will be discussed in class.

*The level of English proficiency is NOT a component of grading.

**Grading will be based on students' performance on the following components. These components are explained below, and they will be discussed in more detail in class.

Quiz completion	10%
NGO Case Study	40%
Final Exam	40%
Attendance & Participation	10%
	100%

*All assignments should be typed (double-spaced, 12pt-font) and must be submitted via Cybercampus.

**This is a summary overview of the assignments. More detailed instructions and grading criteria will follow via Cybercampus.

1. Final exam

The exam will consist of questions designed to reinforce key ideas and give students practice in articulating their knowledge and views on this course. Students will be expected to demonstrate their understanding of course readings through their answers to exam questions.

2. NGO Case Project

During the course period, each student is required to conduct a short case study in order to analyze a real nongovernmental organization in Korea and make a short presentation to the class. Detailed guidelines for writing the case study and an evaluation rubric will be discussed in class. Students can choose to write in either Korean or English.

3. Quiz Completion

Students are supposed to complete the quizzes posted on Cybercampus by due dates (quiz results will NOT count toward the final grade).

4. Attendance and Participation

Attendance and participation are required in this course. Students should come prepared for class and be ready to discuss the material. Students who miss more than one class, or who frequently arrive late or leave early, should expect to receive a lowered grade.

II. Course Materials and Additional Readings

1. Required Materials

Textbook: TBD

2. Supplementary Materials

*Except for the textbook, all the materials related to this course will be posted online through e-class (<http://cyber.ewha.ac.kr>). These readings will be added during the course of the semester as I revise the syllabus. You should check for new readings on a regular basis.

**I will be communicating via email so please make sure that the email address listed with the University is the one you commonly use.

III. Course Policies

* For laboratory courses, all students are required to complete lab safety training.

IV. Course Schedule (15 credit hours must be completed.)

This schedule is a template of what will be covered this semester and is subject to change at the discretion of the instructor. Every attempt will be made to notify students of changes in a timely manner.

***A more detailed schedule and required readings will be provided at the beginning of class.**

Week	Date	Topics & Class Materials, Assignments
Week 1	3/2,4	Course Introduction Defining and Classifying NGOs
Week 2	3/9,11	Defining and Classifying NGOs
Week 3	3/16,18	Explaining the Rise of NGOs: Concepts and Theories
Week 4	3/23,25	Explaining the Rise of NGOs: Concepts and Theories (con't)
Week 5	3.30, 4/1	NGOs in Korea: Developmental Process



Week	Date	Topics & Class Materials, Assignments
Week 6	4/6,8	NGO management: Board governance *NGO selection due (April 8)
Week 7	4/13,15	NGO management: Board governance, Volunteer management
Week 8	4/20,22	NGO management: NGO finance
Week 9	4/27,29	NGO management: Performance evaluation
Week 10	5/4,6	NGO management: Performance evaluation
Week 11	5/11,13	Government and NGOs: Collaboration & Conflicts
Week 12	5/18,20	Government and NGOs: Collaboration & Conflicts (con't)
Week 13	5/25,27	Future Avenue for NGOs
Week 14	6/1,3	Project presentation
Week 15	6/8,10	Project presentation(con't) *Final exam (June 10)

V. Special Accommodations

* According to the University regulation section #57-3, students with disabilities can request for special accommodations related to attendance, lectures, assignments, or tests by contacting the course professor at the beginning of semester. Based on the nature of the students' request, students can receive support for such accommodations from the course professor or from the Support Center for Students with Disabilities (SCSD). Please refer to the below examples of the types of support available in the lectures, assignments, and evaluations.

Lecture	Assignments	Evaluation
. Visual impairment : braille, enlarged reading materials . Hearing impairment : note-taking assistant . Physical impairment : note-taking assistant	Extra days for submission, alternative assignments	. Visual impairment : braille examination paper, examination with voice support, longer examination hours, note-taking assistant . Hearing impairment : written examination instead of oral . Physical impairment : longer examination hours, note-taking assistant

- Actual support may vary depending on the course.

* The contents of this syllabus are not final—they may be updated.