



Syllabus (2021-Fall)

Course Title	College English	Course No.	10098-
Department/ Major	Arts & Design	Credit	3
Class Time/ Classroom	Wednesdays 9:30, Fridays 8:00 (for live Zoom classes in Weeks 6, 7, 8, 11, 14, 15) Videos can be watched any time during the whole week.		
Instructor	Name: Haejin Oh	Department: Global Language Education Program	
	E-mail: hjoh77@gmail.com	Telephone: 010-2246-3452	
Office Hours/ Office Location	@Zoom by appointment (PMI: 829 484 8226)		

I. Course Overview

1. Course Description

College English is designed to develop your English language proficiency in an academic setting. It places a primary emphasis on reading and writing, and a secondary emphasis on speaking and listening. This course includes the study of (1) reading skills and strategies required to understand challenging texts (academic publications, news article, etc.); (2) advanced paragraph writing and basic essay convention; and (3) speaking skills to further extend oral competence. Students are expected to actively engage with the instructor and other students to practice the English language skills necessary for success in future courses conducted in English.

2. Course Format

Lecture	Discussion/Presentation	Writing	Other
30 %	30 %	30 %	10 %

The course is mix of video-taped lectures, online tasks on Cyber Campus, and live classes using video conferencing software (Zoom).

3. Course Objectives

During the class, students will become more proficient with some of the following skills:

- Writing academic paragraphs and essays
- Writing introductions and conclusions
- Writing topic sentences
- Providing evidence to support opinions
- Making inferences
- Paraphrasing oral and written texts
- Summarizing written texts
- Skimming for main ideas of a text
- Scanning for specific information in a text
- Predicting future moves in a text
- Giving short oral presentations
- Managing group conversations



4. Evaluation System

Midterm Exam	Final Exam	Writing	Oral Exam	Participation	Attendance
15%	15%	30%	10%	20%	10%

* Explanation of evaluation system:

- a. **Absolute evaluation:** 90 and above A, 80 and above B, below 80 C (**subject to change**)
- b. Attendance: The “progress status” menu on Cyber Campus will be used to check attendance for days with video-taped lectures. For Zoom live sessions, attendance will be checked by automatic Zoom login records. See Course Policies for more information on attendance.
- c. Participation: You are expected to take an active part in class discussions and complete and submit all homework on time. There will be penalty for late submissions or lack of participation.
- d. Oral exams: You will be asked to present your own summary of one course reading passage.

II. Course Materials and Assignments

1. Required Materials

Materials to be posted on Cyber Campus by the instructor.

2. Supplementary Materials

Supplementary materials to be posted on Cyber Campus by the instructor.

3. Writing Assignments

Writing #	Purpose	Objectives of Writing Assignment
1	Writing-1	Students will write and revise a stand-alone paragraph . Instructors will assess student writing proficiency and offer guidance for student revision of organization, ideas, sentence fluency and mechanics.
2	Writing-2	Students will write and revise a 4-5-paragraph essay with an introduction, body and conclusion based on a specific pattern of organization, such as cause and effect, comparison and contrast, problem and solution, or persuasive.
3	Writing-3	TBD



III. Course Policies

- a) **Be there. You will lose one point per absence. If you miss more than nine classes, you automatically fail the course.** Three times late to class equals one absence, and more than 30 minutes late is considered an absence. GLEO has very strict guidelines about missing class—excuses such as doctor's prescriptions and seminars attended will **not** be accepted. An absence will only be excused if it involves an overnight hospital stay, an official university activity, or the death of an immediate family member. Documentation is required in all such cases.
- b) **Be prepared.** Finish all homework before class and be ready to discuss it within a group or in the general class.
- c) **Participate.** You will receive a full score in this category if you:
- *Complete* all homework assignments on time.
 - *Speak English* in class to the best of your ability.
 - *Share your ideas* in class and in group discussions.
 - *Show interest* in the class and have a positive attitude.
 - *Are respectful* of the instructor and other students.
 - *Stay on-task* in class.

IV. Tentative Course Schedule (15 credit hours must be completed.)

Week	Date	Topics & Class Materials, Assignments	
		Class Focus	Writing & Speaking
Week 1	Sept. 1,3	Introductions	Introduction to Academic Writing Paragraph Writing Lesson 1
Week 2	Sept. 8,10	Article 1	Writing 1 Outline Due
Week 3	Sept. 15, 17	Article 2	Writing 1 Draft Due
Week 4	Sept. 22, 24	Article 3 Chuseok Holiday (09/20 -09/22) but video lecture available (makeup class)	
Week 5	Sept. 29, Oct. 1	Article 4	Paragraph Writing Lesson 2 Writing 1 Revision Due



Week	Date	Topics & Class Materials, Assignments	
		Class Focus	Writing & Speaking
Week 6	Oct. 6, 8	Exam Review Midterm Examination Midterm Exam Period (10/20-10/22: No Classes)	Oral Exam
Week 7	Oct. 13 , 15		Essay Writing Lesson 1 Writing 2 Outline Due
Week 8	Oct. 20		
Week 9	Oct. 27, 29		Writing 2 Draft Due
Week 10	Nov. 3, 5	Article 6	Essay Writing Lesson 2
Week 11	Nov. 10, 12	Article 7 Article 8	1:1 Writing Conferencing
Week 12	Nov. 17, 19		Writing 2 Revision Due
Week 13	Nov. 24, 26		
Week 14	Dec. 1, 3		Oral Exam
Week 15	Dec. 8 , 10	Exam Review	Writing 3
Week 16	Dec. 15	Final Examination	

V. Special Accommodations



* According to the University regulation section #57, students with disabilities can request for special accommodations related to attendance, lectures, assignments, or tests by contacting the course professor at the beginning of semester. Based on the nature of the students' request, students can receive support for such accommodations from the course professor or from the Support Center for Students with Disabilities (SCSD). Please refer to the below examples of the types of support available in the lectures, assignments, and evaluations.

Lecture	Assignments	Evaluation
<ul style="list-style-type: none"> . Visual impairment : braille, enlarged reading materials . Hearing impairment : note-taking assistant . Physical impairment : access to classroom, note-taking assistant 	Extra days for submission, alternative assignments	<ul style="list-style-type: none"> . Visual impairment : braille examination paper, examination with voice support, longer examination hours, note-taking assistant . Hearing impairment : written examination instead of oral . Physical impairment : longer examination hours, note-taking assistant

- Actual support may vary depending on the course.

* The contents of this syllabus are not final and may be updated.