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# **Syllabus (2021-Fall)**

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| Course Title | Writing and Discussion | | Course No. | 10840-01 |
| Department/ Major | Scranton | | Credit | 3 |
| Class Time/ Classroom | Monday 2:00-3:15  Wednesday: 12:30-1:45  Online | | | |
| Professor | Name: Caroline Kim | Department: Global Language Education Office | | |
| E-mail: ckimewha@gmail.com | Telephone: 3277-2168 | | |
| Office Hours/ Office Location | To be announced | | | |

**I. Course Overview**

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| 1. Course Description |
| Welcome to Writing and Discussion! This course will focus on helping students become more independent thinkers and learners. Throughout the semester, you will build on your English skills by analyzing articles from various disciplines to improve critical thinking and writing skills. This in turn will help you become more knowledgeable about important issues, so you can discuss them more fluently and professionally.   |  | | --- | | 2. Prerequisites |   College English |
| 3. Course Format |
| |  |  |  |  | | --- | --- | --- | --- | | Lecture | Discussion/Presentation | Writing | Other | | 30 % | 30 % | 30 % | 10 % | |
| 4. Course Objectives |
| Upon completion of this course, students will be prepared for the university’s upper-level English language courses. |
| 5. Evaluation System |
| |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | Midterm Exam | Final Exam | Writing | Oral Exam | Participation | Attendance | | 15% | 15% | 30% | 20% | 10% | 10% |   Absolute Evaluation  Attendance: More than 9 classes absent = failure, late 3 times = 1 absence  Participation:   * Observe academic integrity: Complete assignments on time and do not plagiarize. * Speak English in class to the best of your ability.   + - * Share your ideas in class and during group discussions. * Show interest in the class and have a positive attitude. * Be respectful of the instructor and other students. * Stay on-task and keep webcam turned on in class. * Keep cell phone on mute and put away unless required by the instructor for class work. * Follow the professor’s instructions. * Respect privacy rights: DO NOT record class lectures. |

**II. Course Materials and Additional Readings**

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| 1. Required Materials |
| Online sources (free) will be announced in class  2. Supplementary Materials  Will be uploaded on Cybercampus by professor |
| 3. Writing Assignments   |  |  | | --- | --- | | **Writing Assignments** | **Objectives** | | 2 Summary of Articles (150-200 words each) | * Students will learn to synthesize important ideas in a reading to aid self-learning and to prepare for presentations. * Citation methods in APA style will be practiced. | | Argumentative Essay (400-500 words) | * Students will write and revise an essay. * Citation methods in APA style will be practiced. | |

**III. Course Policies**

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| **a) Be there.** **You will lose one point per absence. If you miss more than nine classes, you automatically fail the course**. Being late to class three times equals one absence, and being more than 30 minutes late is considered an absence. GLEO has very strict guidelines about missing class—excuses such as doctor’s appointments and seminars attended will **not** be accepted. An absence will only be excused if it involves an overnight hospital stay, an official university activity, or the death of an immediate family member. Documentation is required in all such cases. \*See university guidelines for more details.  **b) Participate.** \*See explanation under “Evaluations”. |

**IV. Course Schedule (15 credit hours must be completed.)**

| Week | Date |
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| Class Focus |
| **Week 1** | Sept. 1  **(The fall semester starts on Wednesday)** | **Introductions and Orientation** |
| **Week 2** | Sept. 6/8 | Article 1  Identifying issues |
| **Week 3** | Sept.13/15 | Writing: Lesson 1  Article 2  Summary: Draft 1due (9/15) |
| **Week 4** | Sept. 20/22 | Chusok Holiday (9/20, 22)  Article 2 continued  Writing: Lesson 2  Makeup classes will be uploaded |
| **Week 5** | Sept. 27/29 | Article 3  Summary: Final draft due (9/24) |
| **Week 6** | Oct. 4/6 | Article 4:  National Foundation Day Holiday (10/4)  Makeup class will be uploaded  Summary: Draft 1 due (10/4) |
| **Week 7** | Oct. 11/13 | Article 4 Continued  Writing Lesson: 3  Hangul Proclamation Day (10/11)  Makeup class will be uploaded |
| **Week 8** | Oct. 18/ 20 | Review  University Midterm Exam Period  (10/20-10/22: No Classes) |
| **Week 9** | Oct. 25/ 27 | Midterm Exam (10/25)  Article 5 |
| **Week 10** | Nov. 1/3 | Article 5 continued  Essay Lesson |
| **Week 11** | Nov. 8/10 | Article 6  Essay: Draft 1 due (11/10) |
| **Week 12** | Nov. 15/17 | Essay lesson  Article 7: Prepare for presentations |
| **Week 13** | Nov. 22/24 | Article 8 |
| **Week 14** | Nov. 29/  Dec. 1 | Article 8 continued  Prepare for presentations  Essay: Final Draft due |
| **Week 15** | Dec. 6/8 | Presentations |
| **Week 16** | Dec.13/15 | Review/Final Exam (12/15) |

**V. Special Accommodations**

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| \* According to the University regulation section #57, students with disabilities can request for special accommodations related to attendance, lectures, assignments, or tests by contacting the course professor at the beginning of semester. Based on the nature of the students’ request, students can receive support for such accommodations from the course professor or from the Support Center for Students with Disabilities (SCSD). Please refer to the below examples of the types of support available in the lectures, assignments, and evaluations.   |  |  |  | | --- | --- | --- | | Lecture | Assignments | Evaluation | | ․ Visual impairment: braille, enlarged reading materials  ․ Hearing impairment: note-taking assistant  ․ Physical impairment: access to classroom,  note-taking assistant | Extra days for submission, alternative assignments | ․ Visual impairment: braille examination paper,  exams with voice support, longer exam hours, note-taking assistant  ․ Hearing impairment: written examination instead of oral exam  ․ Physical impairment: longer exam  hours, note-taking assistant |   - Actual support may vary depending on the course. |

\* The content of the syllabus are not final and may be updated.