

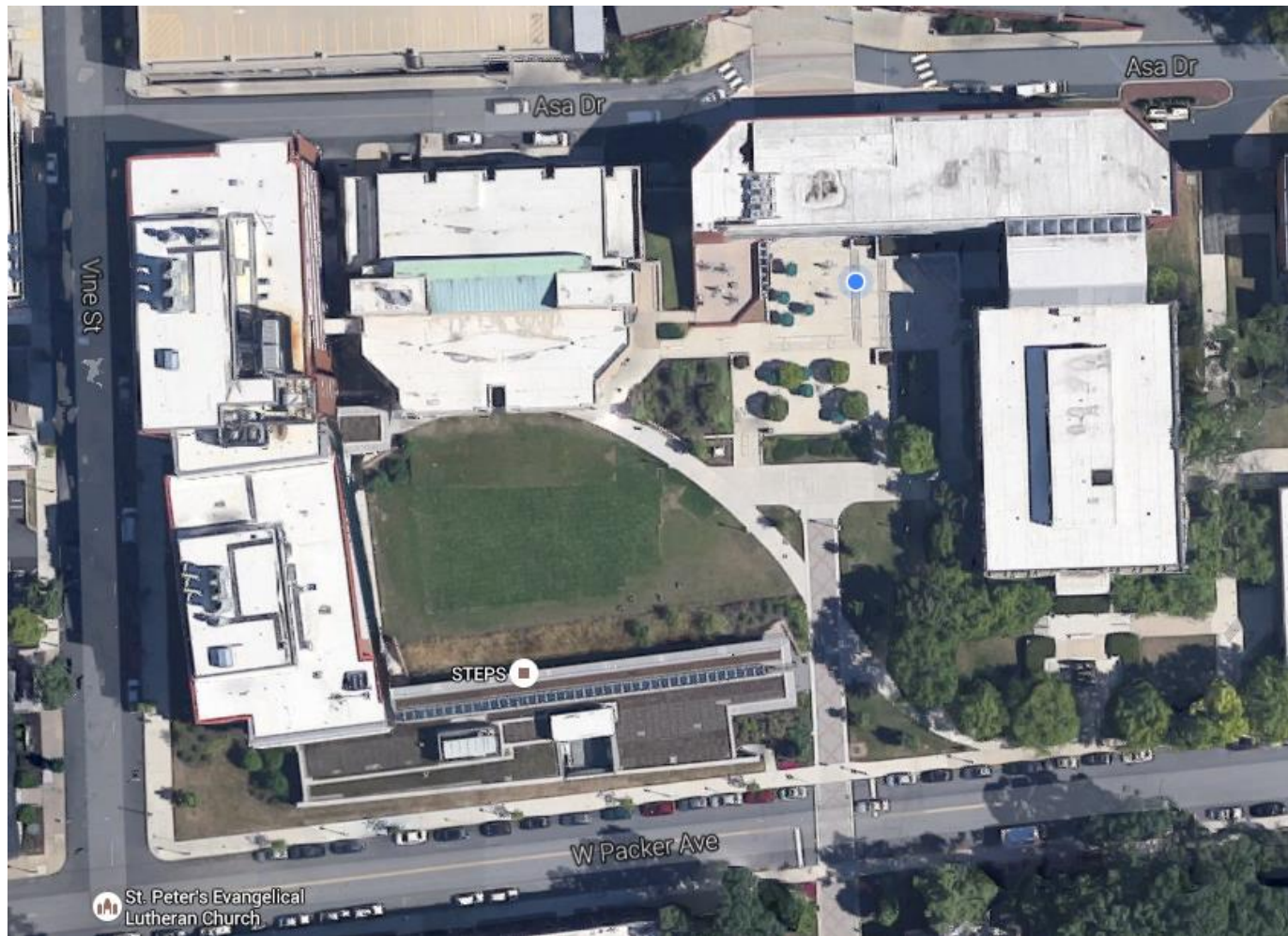


Lehigh Service

By Creatrol & Bolun

Library

Library



Library

Opening time:

Mon-Thur	7:45 am ~ 2:00 am
Friday	7:45 am ~ 10:00 pm
Saturday	10:00 am ~ 10:00 pm
Sunday	10:00 am ~ 2:00 am

Places for study



Places for study



- Single desks are offered in north side of Floor 2/3/4
- Every single desk have two plug bases to satisfy your basic requirement

Places for study



- Here are larger desks for friends or study group to work together.
- They are located in south side of Floor 2/3.

Places for study



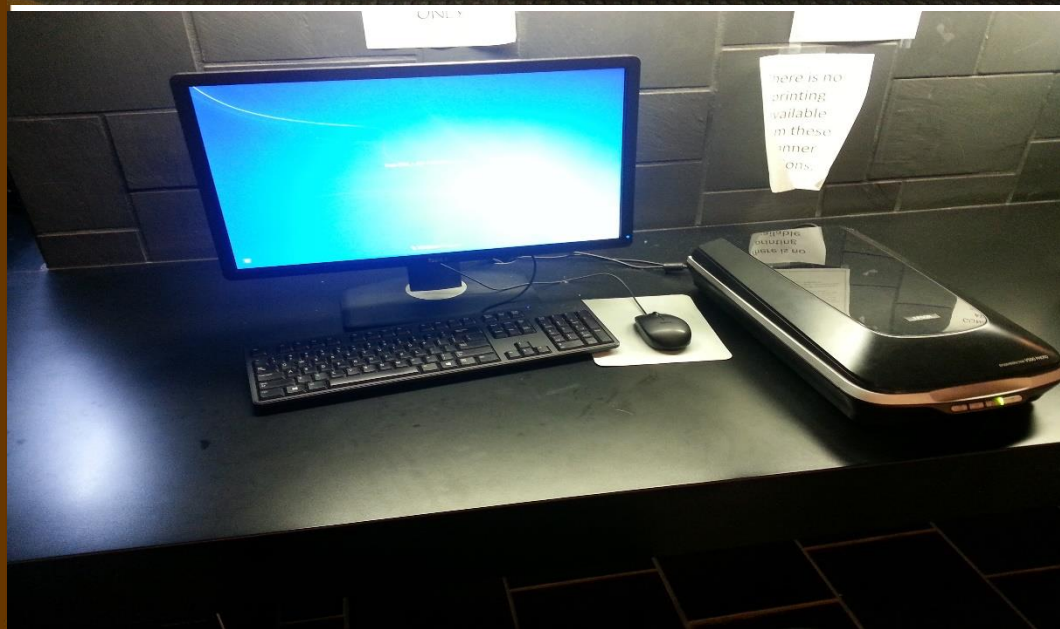
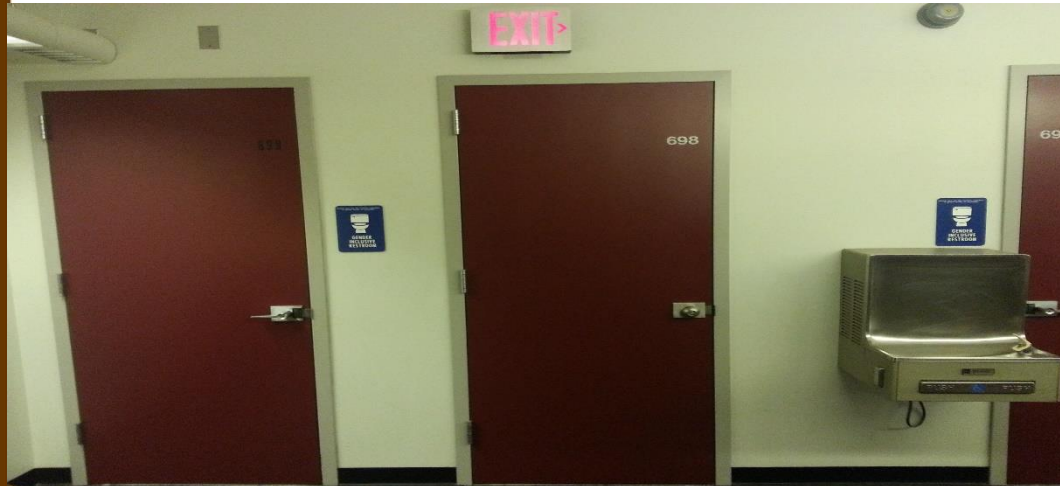
- If you need a white board to write formulas and have an academic discussion, this place is available.
- They are also located in south side of Floor 2/3.

Places for study



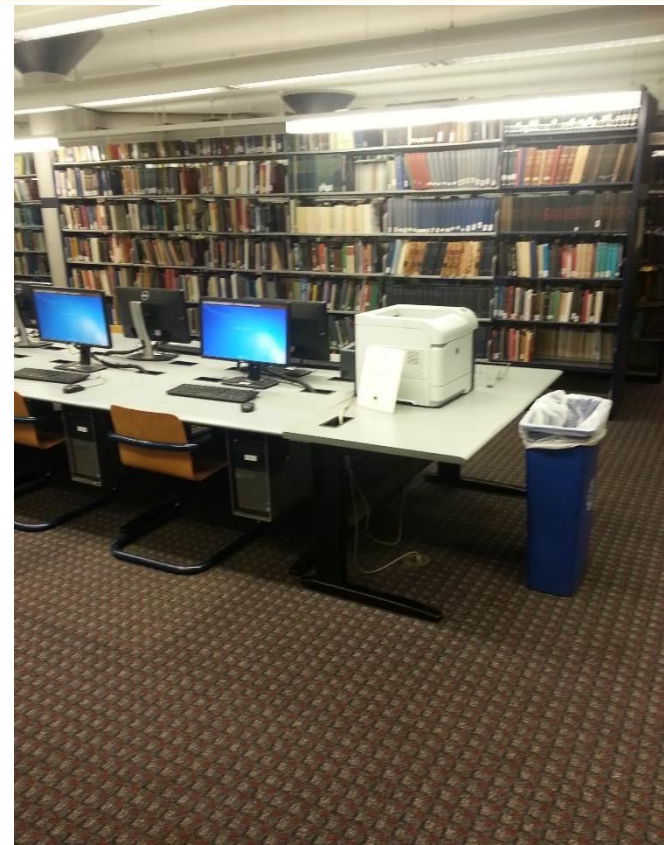
- If you want to speak louder in library or have an argue with others, come here and you can play music/movie or even have a fight, But remember to close the door.
- These cell rooms are located in north side of Floor 2/3/4.

Other Services



Other Services

Print



- On the ground floor, there are several printers.
- On the Floor 2/3/4 , there is also a printer at the north side of each floor.

Other Services

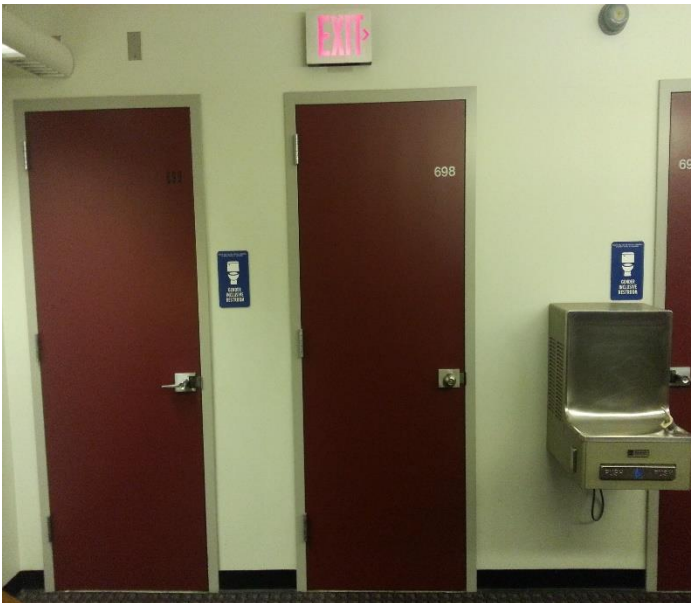
Scan



- On the ground floor, there are 3 scanners. One is for large pages, the others are for small pages.

Other Services

Eat & Rest



- On each floor, there are restrooms not far from desks.
- On B1 floor, there are toast-baker, microwave and a small café to buy something for drinking.

Other Services Eat & Rest



- On each floor, there are restrooms not far from desks.
- On B1 floor, there are toast-baker, microwave and a small café to buy something for drinking.

Library



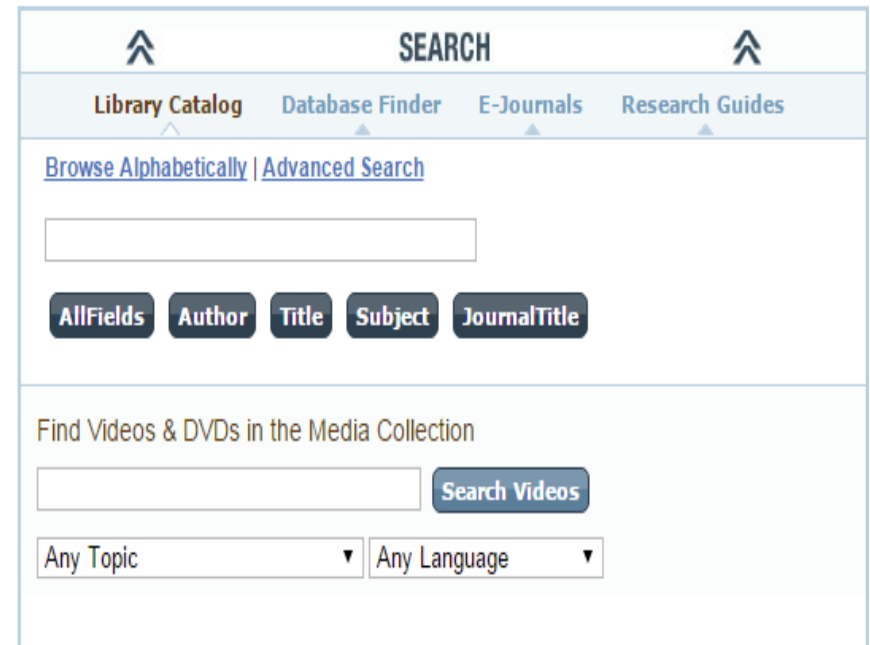
Glenn Piper

Library Staff

Working in library for
more than 15 years

1. How can we search a certain book in the library?

- Log into <https://library.lehigh.edu/>, and you will find a search blank that you can put in some key words about the title, author and subject of the book you need. The website also provide advanced search that allows you to search in specific part, in different languages or something other than books just like CD/DVD, journals, newspapers, movie and music sheets etc.



The screenshot shows the Lehigh University Library Search page. At the top, there is a navigation bar with links to Library Catalog, Database Finder, E-Journals, and Research Guides. Below this, there is a search bar and a section for finding videos and DVDs in the media collection. The search bar has a dropdown menu for selecting the search criteria (AllFields, Author, Title, Subject, JournalTitle). The media collection section has a search bar and a dropdown menu for selecting the language (Any Language).

SEARCH

Library Catalog Database Finder E-Journals Research Guides

[Browse Alphabetically](#) | [Advanced Search](#)

AllFields Author Title Subject JournalTitle

Find Videos & DVDs in the Media Collection


Search Videos

Any Topic ▼ Any Language ▼

2. When I have got a book from library, how can I borrow and return it?



- If you find a certain book you want, the location and status of the book will be posted on the website. Once it is checked-out, you will have to wait until the book is returned. You need to show your Lehigh ID card in front of the check-in/out counter when borrowing books or something else.


☐ 2




[Statistics : basic techniques for solving applied problems /](#)
by [Book, Stephen A.](#)
Published 1977
Subjects: "; "...Statistics..."

Call Number: 519.9 B724s
Located: FM 3rd Floor North

 **Book**
 **Available**



 [Add to Favorites](#)


☐ 3



[Statistics : a first course /](#)
by [Freund, John E.](#)
Published 1976
Subjects: "; "...Statistics..."

Call Number: 519.9 F889s
Located: Missing

 **Book**
 **Checked Out - Click title for options**

 [Add to Favorites](#)

3. How long and how many books can I keep? What will happen if I don't return books before deadline?

- You can keep infinite books in the library for a whole term. But if you don't return books after a whole academic term, the library will send an e-mail to urge you to return before a deadline. Keep ignoring it or return a book that is damaged, and you will receive a bill in your campus account, perhaps higher than the original cost of the book.

4. How much does one-page printing cost? How can I continue printing if my \$75 has been used up? Are there other services in library that cost money?

- If it is printed both side, it will be 3 cents per page. Otherwise, it will cost 5 cent a page if printed single side.
- If you are a graduate student, there is a good news for you. You can go straight to the help desk and say, " I haven' t got enough money!" Then they will add an extra \$25 in your account, but you can do this only once a year.

4. How much does one-page printing cost? How can I continue printing if my \$75 has been used up? Are there other services in library that cost money?

- There are three scanners on the first floor in library, we can use them freely and add something on the pictures with tools like photoshop.



4. How much does one-page printing cost? How can I continue printing if my \$75 has been used up? Are there other services in library that cost money?

- Every service in the library is free except coffee under the ground floor and printing mentioned above.



5. Have the staffs been trained before working?

- There is no official training. They work as a team. They have nine people on the helpdesk staff. There are various skills. In that team, not everyone is professional on all things. Someone is more skilled on the library questions, someone is more skilled on the computer questions, So they rely on each other. They will go talk with team members, if they encounter a problem that they don' t know how to solve.

6. What is the squirrel exhibition for?

- It's for reviving, for catch your eyes and make you come in to take a break.
- Let people who are interested in squirrels learn more about squirrels.



Thank you for attention