



Salim Jebali

My name's Salim and I'm a Travel lover.

Passionate in technology, especially applied in the Tourism, Business Travel and Hospitality field. Always motivated by the constant desire to learn, I consider myself a friendly, curious and ambitious person who like always to be abreast, to improve, test me and capture new opportunities.

Contacts

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Email

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Address

Via Giorgione snc - Terracina (LT)

LinkedIn

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Education

October 2019 - January 2020

Master TQM - Rome

Tourism Quality Management

Uninorm Group

October 2016 - January 2017

Intensive English Program

Kaplan International College - London

September 2009 - July 2014

IPS A. Filosi

High School Diploma

Technical Institute for Tourism

Soft Skills

- Problem solving
- Flexibility
- Teamwork
- Diligent
- Embracing Change

Hard Skills

- Communication skills
- Customers Service
- Knowledge and use of Business Travel & Hospitality Systems (GDS-Bizaway-PMS)
- Sales skills
- IT Skills (Google suite, Word..)

Languages

Italian

French

English

Arabic

Experiences

UVET AMERICAN EXPRESS GLOBAL BUSINESS TRAVEL- ROME

September 2022-March 2024

JR. BUSINESS TRAVEL COUNSELOR

March 2023 - March 2024

JR. BUSINESS TRAVEL COUNSELOR – INTERNSHIP

September 2022-February 2023

- Management and processing of our clients (B2B) travel requests

- Quotations, reservations and refunds of services (Flights, Train, Hotels , Car rental)

- Support to Top managers, employees, Travel Office of our clients and to external suppliers

- Clients support (B2B) by phone / email

- Sending documents of services issued (Car/Hotels vouchers, Train/Flights tickets)

- Correctness check of services purchased independently by the clients through SAP CONCUR or BIZTRAVEL

- Information support related to new procedures, Travel Policy changes, VISA and Passports

HOTEL PERFORMANCE – RIMINI

November 2021-May 2022

TECHNICAL SUPPORT SPECIALIST- INTERNSHIP

- Use and knowledge of Booking Engine – Channel manager-CRS (Zucchetti Group)

- Setting Up of our customers hotels on Booking Engine – Channel manager - CRS

- Clients support (B2B) by phone/ email

INSIDE SALES – INTERNSHIP

- Prospecting and scouting of new clients

- Cold calling e Follow up by phone / email

- Promote training course, company and software events through Social Media

- Support to the Sales Manager during Demo calling to sell and show our tools

- Daily report of activities carried out

FH55 HOTELS - FLORENCE

October 2020 – December 2020

BOOKING OFFICE -LEISURE & BUSINESS GROUPS - INTERNSHIP

- Back Office activities

- Management of reservations received by phone/website/email/OTA

- Sending quotations and filling reservation into hotel's systems- PROTEL

- Clients support by Phone /Email

LIVELY WINERY & BISTROT - LONDON

October 2016 - January 2017

- Organization and preparation of dining room

- Reservation officer

- Stock Refill

- Guests service

Certificates

Google

Digital Marketing Fundamentals

June 2021

ID: E9P DCM 75G

HACCP

Uninorm Group

January 2020