



PT. Adnyana

EMPLOYEE EXPENSE STATEMENT FORM

NAME : Ferry Nugroho DATE : 27 Agustus 2025
DEPARTEMENT : Dry Bulk Commercial, Ops & Agency TRIP TO (IF APPLICABLE) :
ACCOUNT TO BE CHARGE : PURPOSE :

EXPENSE

Date	Place (City)	Expense Description (Category)	Amount	Remarks With Billing ?	
				Yes	No
23-Jul-25	Bali	F&B dengan PLN	2.066.295	✓	
27-Jul-25	Jakarta	F&B dengan KPC	1.919.973	✓	
29-Jul-25	Jakarta	Driving dengan Andhika Team	210.000	✓	
02-Aug-25	Bandung	F&B dengan TJB	135.520	✓	
16-Aug-25	Bogor	Pembelian souvenir client BC	734.000	✓	
17-Aug-25	Jakarta	Driving dengan Andhika Team	1.351.700	✓	
				✓	
				✓	

TOTAL EXPENSES = 6.417.488

ADVANCE

Date	Company, Location, Remarks	Amount

TOTAL ADVANCE = -

☐ BALANCE DUE TO COMPANY :

Currency Amount PAYMENT
6.417.488 ☐ Cash ☐ Bank Transfer

☐ BALANCE DUE TO EMPLOYEE :

Currency Amount ☐ Cash ☐ Bank Transfer

Catatan :

- Pertanggungjawaban settlement advance maksimal harus dilakukan paling lambat 14 Hari Kalender.
 - Untuk nilai pertanggungjawaban Rp. 0,- hingga Rp. 10.000.000,- cukup mendapat persetujuan dari Atasan Langsung.
 - Untuk nilai pertanggungjawaban lebih dari Rp. 10.000.000,- harus mendapat persetujuan dari Managing Director.
- Pembayaran settlement (kurang dan lebih advance) dilakukan terhitung pelaporan lengkap settlement diajukan ke Finance.
 - Untuk nilai pembayaran Rp. 0,- hingga Rp. 1.000.000,- dilakukan dalam jangka waktu maksimal 3 Hari Kerja.
 - Untuk nilai pembayaran lebih dari Rp. 1.000.000,- dilakukan dalam jangka waktu maksimal 7 Hari Kerja.

Submitted by :

Rahadian H
Date: 27 Agustus 2025

Verified by :

Bpk. Ferry Nugroho
Date: 27 Agustus 2025

Authorized Approval by :


Date:

Received by :

Finance/employee
Date:



Lembar Penagihan Kartu Kredit BNI

Yth. Bapak/Ibu FA NUGROHO PT ANDHIKA LINES MENARA KADIN LT 20 JL HR RASUNA SAID BLK X5 KAV 2 JAKARTA 12950 7113069Z2008-002876			Tanggal Cetak 20-08-2025  Halaman 01 dari 01	
Tanggal Transaksi	Tanggal Pembukuan	Rincian Transaksi Anda	Jumlah (Rp)	Informasi Kredit
4365-83XX-XXXX-6848		TAGIHAN BULAN LALU FA NUGROHO	40.819.530	BATAS KREDIT 100.000.000 BATAS PENARIKAN TUNAI 0 SISA KREDIT 93.582.500 SISA PENARIKAN TUNAI 0
23-07-2025	24-07-2025	RADJA SEAFOOD CAFE BADUNG ID	2.066.295	
27-07-2025	28-07-2025	GYUKAKU RESTAURANT-HO JAKARTA PUSAT ID	1.919.973	
29-07-2025	29-07-2025	THE CLUB GADING MAS JAKARTA ID	210.000	
02-08-2025	04-08-2025	FOUR POINTS BY SHERATON BANDUNG ID	135.520	
07-08-2025	07-08-2025	PAYMENT CORPORATE	40.819.530 CR	
16-08-2025	18-08-2025	PROSHOP RIVERSIDE GC BOGOR KAB ID	734.000 ✓	
17-08-2025	18-08-2025	SUVARNA JAKARTA GOLF CLUB JAKARTA TIMUR ID	1.351.700 ✓	
		TOTAL TAGIHAN BULAN INI	6.417.488	
				Ringkasan Belanja dan Pembayaran
				TAGIHAN BULAN LALU 40.819.530 PEMBAYARAN 40.819.530 PEMBELANJAAN 6.417.488 PENARIKAN TUNAI 0 BIAYA ADM & BUNGA 0 TAGIHAN BULAN INI 6.417.488 PEMBAYARAN MINIMUM 320.900 TANGGAL JATUH TEMPO 09-09-2025 KOLEKTIBILITAS KREDIT 1
				Informasi BNI Rewards Point
				JAGA KERAHASIAAN DATA KARTU KREDIT DAN DATA TRANSAKSI ANDA. DARI PIHAK MANAPUN TERMASUK PIHAK BNI
Info dan Promo Bulan Ini				
1. Informasi Pengkinian Data: Segera perbaharui data Anda (seperti Nomor Induk Kependudukan (NIK), alamat rumah, alamat kantor dan nomor handphone) jika mengalami perubahan melalui email ke corporatecard@bni.co.id 2. Nikmati fasilitas akses Airport Lounge di 5 Bandara Indonesia hanya dengan Rp 1,- Info selengkapnya klik https://www.bni.co.id/creditcard/id-tayananfasilitas/fasilitas/bniairportexecutivelounge		Informasi Kartu Kredit BNI: 1. Informasi perpanjangan Biaya Keterlambatan Pembayaran dan Batas Minimum Pembayaran KK. Info selengkapnya klik bit.ly/bniccinfo1 2. Informasi perubahan channel notifikasi SMS menjadi ke Email efektif per tanggal 17 Juni 2025 https://bit.ly/notifbni 3. Informasi Penyesuaian Biaya Pembayaran Kartu Kredit BNI Melalui Menu Transfer. Info selengkapnya klik bit.ly/paymentfeeKKBNI		
		Download wondr by BNI sekarang! Aktivasi, Reset PIN, Blokir Sementara, dan Monitoring Transaksi langsung di HP anda. Info selengkapnya https://bni.id/kk-wondr		

Radja Seafood by teba

JL. muaya jimbaran, Kab. Badung, Bali, 80361
+62895401438521

23 Jul 2025 15:46
Receipt Number 3BDA4/
Order ID DWE000
Bill Name Table
Served By Rina Kasir
Collected By Kasir 2

Lobster. /gr	x1000	Rp 1.000.000
Discount....(10%)		(Rp 100.000)
Sea Prawn./gr	x1000	Rp 350.000
Discount....(10%)		(Rp 35.000)
Red Snapper /gr	x1000	Rp 230.000
Discount....(10%)		(Rp 23.000)
Clam / gr	x1000	Rp 100.000
Discount....(10%)		(Rp 10.000)
White Snapper. / gr	x1000	Rp 230.000
Discount....(10%)		(Rp 23.000)
Whole Coconut..	x2	Rp 70.000
Subtotal		Rp 1.789.000
Service(5%)		Rp 89.450
Tax(10%)		Rp 187.845
Total		Rp 2.066.295
BCA		Rp 2.066.295

BCA
RADJA SEAFOOD CAFE
PANTAI MUAYA
JIMBARAN

TERM# C2CH5520 MERCH# 000005002332008
CARD TYPE VISA (DIP)
*****6848
FA NUGROHO
DATE/TIME 23 JUL 25 15:46
BATCH : 000254 TRACE NO: 000464
REF NO. 001765 APPR CODE 001573
TOTAL Rp 2,066,295

ID : A0600000031010 TVR : 0080048000
D : 071F462583885000 TSI : F800
IP/AL : VISA

*** SIGNATURE NOT REQUIRED ***
176EFD441/ANSITIVE Cardholder Copy**

CC
151616C

AG

Gyu-Kaku Prime Plaza Indonesia
Jl. M.H. Thamrin No.28 - 30, RT.9/PW.5, Gondangd
1a, kec. Menteng, Kota Jakarta Pusat, Daerah Khu
sus Ibukota Jakarta 10350

No : GPI202507270005
Sales No : SGPI175359514341
Date : 27-07-2025 13:57
Time In : 27-07-2025 12:45
Server : Budi
Table : 14
Purpose : Business
Pax : 2
Cashier : Fatmah

FREE OCHA PAKET
2x @0 0
* hot
Signature Prime Set for 2
1x @1.490.000 1.490.000
* tare, medium
Milk Pudding & ice cream
2x @52.000 104.000
* vanilla
5 Items
Subtotal : 1.594.000
SC : 151.430
TAX : 174.543

Grand Total : 1.919.973

VISA : 1.919.973

- Thank You -
See You Soon!



GYUKAKU RESTAURANT-HO
PLZ INDONESIA LT.3-121
JL MH THAMRIN KAV 28-30

TERMS C2FH0224 MERCH 000005096021157
CARD TYPE VISA (DIP)
*****6848
SA NUGROHO
DATE/TIME 27 JUL 25 13:56
BATCH : 000055 TRACE NO: 000322
REF.NO. 000610 APPR.CODE 008902
TOTAL Rp.1,919,973



ID : A0000000031010 TVR : 0080048000
C : 5AE994AB5500C444 TSI : F800
AP/AL : VISA

*** SIGNATURE NOT REQUIRED ***

86A6A00A65/ANS0311B **Cardholder Copy**
15181601



PT. Adi Yudha Pertiwi
Jl. Boulevard Barat Raya No 1
Kelapa Gading, Jak Utara 14240
Telp : 45859388 Fax : 45851175
NPWP : 01.877.400.0-043.000.-

THE CLUB

DRIVING

Bill / ID : 25075109 /
Cashier : DINI 07/29/2025 16:40
Guest : FERRY / #F000215

Description	Qty	Amount
REGULER DRIVING 100 BOLA FERRY	100	210,000
SUB TOTAL		210,000
GRAND TOTAL		210,000
Card - MDR / MANDIRI		210,000
BALANCE		0

Card Balance

HARGA SUDAH TERMASUK PAJAK



Melayani Negeri, Kebanggaan Bangsa

THE CLUB GADING MAS
PT ADI YUDHA PERTIWI JL BOULEVARD
BARAT RAYA NO 1 KEL KELAPA GADING BARAT
KEC KELAPA GADING JAKARTA UTARA
TID 15337509 MID: 000100215013375
CARD TYPE: VISA ON US CREDIT
* * * * * 6848

DI ...

F/ NUGROHO

SALE

B/ CH: 000240

TRACE: 002032

D/ E: 29/07/2025

TIME: 16:40:39

R/ F NO: 000021258457

APPR CODE: 001712

TOTAL

RP 210.000

AI A0000000031010

TVR: 0080048000

TC FD38E6842ACDFB57

TSI: F800

AI VISA

2.205

NO SIGNATURE REQUIRED

** MERCHANT COPY **

** VER.24.06.16.009 **

FOUR
POINTS
BY SHERATON

Bandung

SAFFRON

21020006 Bayu Musraha

CHK 11603814 TEL 85/2 GST 1
table 70
1 Aug '25 18:46 PM

Eat In / Hotel Gues

2 Hot Bandrek @ 40000 80000
1 Peppermint Tea 40000
1 AP Member Benefit 10 -8000
215/Dendy/650211941
10.00 %

Food Rp120,000
Discount -Rp8,000
Service Charge Rp11,200
Tax Rp12,320

Total Due Rp135,520

TIPS: _____

Food Rp120,000
Discount -Rp8,000
Service Charge Rp11,200
Tax Rp12,320
Payment Rp135,520

Change Due Rp0

Room Charge Rp135,520
NUGROHO, FA

Name of print

Room Number

----- See Continuation -----

Signature

Number

1772

No. 120440

04/17
4EXP1227

BCA

1516160724EXP1227

BCA



FOUR POINTS BY SHERATON
JL IR H JUANDA NO 46
BANDUNG

TERMS C2EF7897

CARD TYPE VISA (DIP)

*****6848

FA NUGROHO

SALE

BATCH : 000154

REF NO.

TOTAL

ATD : 40000000031010

TC : 5CFA22ED5A25356B

AP/AL : VISA

MERC# 60000500039051

DATE/TIME 02 AUG 25 10:04

EXPI DATE: 26/10

TRACE NO: 000938

APPR CODE 006832

Rp.135,520

TVR : 0000046000

TSI : F800

*** SIGNATURE NOT REQUIRED ***

FEFEEFEBB00/ANS031VB

Cardholder Copy

Four Points by Sheraton Bandung
Jl. Ir. H Juanda No. 46
Bandung, JAVA 40115
Indonesia
Tel: (62)22 87330330 Fax: (62)22 87330331



FA Nugroho
TBA
TBA
Indonesia

Page Number : 1 Invoice Nbr : 1000160711
Guest Number : 413565
Folio ID : B
Arrive Date : 01-AUG-25 13:43
Depart Date : 02-AUG-25
No. Of Guest : 1
Room Number : 1112
Marriott Bonvoy Number : 8925

Four Points Ba BDOFP 02-AUG-2025 10:04 EDSAV097

Date	Time	Reference	Description	Charges (IDR)	Credits (IDR)
01-AUG-25	21:51	11603814	Saffron	135,520.00	
02-AUG-25	10:04	VI	Visa Card-6848		-135,520.00
** Total				135,520.00	-135,520.00
*** Balance				0.00	

Tell us about your stay at www.fourpoints.com/reviews

Signature_____



Bring the Four Points sleep experience home with you. Visit www.ShopFourPoints.com.

Green Club Golf

Proshop

Riverside Golf Club

16 Aug 2025 06:40

Glove Titleist Perma Soft (23) - GL6582023 V
1 Pcx 419,000 419,000

Golf Ball Titleist Pro VI 2023 - BTP107304 V
1 Tin x 290,000 290,000

Plastic Tee Step GC (7808) - TGC17808 V
1 Pack x 25,000 25,000

Total (Items: 3, Qty: 3) :Rp 734,000

Credit Card Rp 734,000

Created : 16 Aug 2025 06:40:40

CS



PROSHOP RIVERSIDE GC
BOGOR KAB., JAWA BARAT

DESA BOJONG NANGKA GUNUNG PUTR, GU
NUNG PUTRI DS., GUNUNG PUTRI

TERMINAL ID : 10701001
MERCHANT ID : 000001999075098

CARD TYPE : VISA BANK LAIN
4365 8300 **** 6846 (CHIP)

FA NUGROHO



SALE

DATE : 16 Aug 2025 TIME : 06:40:33
BATCH : 00563 TRACE : 004931
REF NO: 522723829065 APPN : 000643

AMOUNT Rp734.000

Buka Rekening dan Registrasi BRIno!
Scan QR berikut



EXP-0326/PCS

*** PIN VERIFICATION SUCCESS ***
*** CUSTOMER COPY ***

F2025.4.5 0.4

PRM4237N3046B



SUVARNA JAKARTA
GOLF CLUB

BILL

Golf Course

Suvarna Jakarta Golf Club

Jl. Radar Selatan Halim Perdana Kusumah,
Kec. Makasar, Kota Jakarta Timur
Daerah Khusus Ibu Kota Jakarta 13610

Tlp : +62 811 1586 873
+62 813 1976 9999

498829

Date : 17-Aug-2025

Eagle Card :

Bill No : DR.BILL-0825-21213

Payment By : Ferry
Nugroho

Cashier : imey

Description	Customer	Amount	Total
UGPH-100	Ferry Nugroho BAY 12/ 6:06PM	189,190.00	189,190.00
UGPH-100	Ferry Nugroho BAY 12/ 7:24PM	189,190.00	189,190.00
PPN			41,620.00
Total GOLF RATES			420,000.00

Description	Qty	Amount	Total
Ayam Goreng Kering	2	60,000.00	120,000.00
Sweet Chocolate (Ice/Hot)	1	60,000.00	60,000.00
Sweet Chocolate (Ice/Hot)	1	60,000.00	60,000.00
Pisang Goreng	1	50,000.00	50,000.00
Poffertjes	1	70,000.00	70,000.00
Chicken Popcorn	1	90,000.00	90,000.00
Soursop With Honey	1	70,000.00	70,000.00
Avocado With Honey	1	70,000.00	70,000.00
Pizza American Pepperoni	1	150,000.00	150,000.00
Le Minerale 600ml	1	30,000.00	30,000.00

Service Charge 77,000.00
PB1 84,700.00

Total F & B 931,700.00

Total Rounded 0.00

GRAND Total 1,351,700.00

Bill -0825-21213

17-Aug-2025 20:03

Page 1 of 2

Thank You For Visiting Us. Items have been purchased can't be returned or refunded

mandiri

SUVARNA JAKARTA GOLF CLUB
JL SKADRON HALIM PERDANA KUSUMAH
KEL HALIM PERDANA KUSUMAH KEC MAKASAR
JAKARTA TIMUR

TID: 79592287 MID: 70411806421

CARD TYPE: VISA Off Us CREDIT
***** 6848 DIP

FA NUGROHO

SALE

BATCH: 000408

DATE: 17/08/2025

REF NO: 522920644527

TOTAL

AID: A0000000031010

TC: C9C75922EA673CDD

AP: VISA

TRACE: 021872

TIME: 20:05:31

APPR CODE: 001864

RP 1.351.700

TVR: 0080048000

TSI: F800

195S

NO SIGNATURE REQUIRED

** MERCHANT COPY **

** VER.24.19.00.008 **



BILL

Golf Course
Suvarna Jakarta Golf Club
Jl. Radar Selatan Halim Perdana Kusumah,
Kec. Makasar, Kota Jakarta Timur
Daerah Khusus Ibu Kota Jakarta 13610

Tlp : +62 811 1586 873
+62 813 1976 9999

498830

Date : 17-Aug-2025

Eagle Card :

Bill No : DR.BILL-0825-21213

Payment By : Ferry
Nugroho

Cashier : imey

