



EMPLOYEE EXPENSE STATEMENT FORM

NAME : Ferry Nugroho DATE 27 Agustus 2025
 DEPARTEMEN : Dry Bulk Commercial, Ops & Agency TRIP TO (IF APPLIC):
 ACCOUNT TO BE CHARGE :

EXPENSE

Date	Place (City)	Expense Description (Category)	Amount	Remarks	
				With Billing ?	
Yes	No				
23-Jul-25	Bali	F&B dengan PLN	2.066.295	✓	
27-Jul-25	Jakarta	F&B dengan KPC	1.919.973	✓	
29-Jul-25	Jakarta	Driving dengan Andhika Team	210.000	✓	
02-Aug-25	Bandung	F&B dengan TJB	135.520	✓	
16-Aug-25	Bogor	Pembelian souvenir client BC	734.000	✓	
17-Aug-25	Jakarta	Driving dengan Andhika Team	1.351.700	✓	
				✓	
				✓	
TOTAL EXPENSES =			6.417.488		

ADVANCE

Date	Company, Location, Remarks	Amount
TOTAL ADVANCE =		
		-

<input type="checkbox"/> BALANCE DUE TO COMPANY :	Currency	Amount	PAYMENT
		6.417.488	<input type="checkbox"/> Cash <input type="checkbox"/> Bank Transfer
<input type="checkbox"/> BALANCE DUE TO EMPLOYEE :	Currency	Amount	<input type="checkbox"/> Cash <input type="checkbox"/> Bank Transfer

Catatan :

1. Pertanggungjawaban settlement advance maksimal harus dilakukan paling lambat 14 Hari Kalender.
 - Untuk nilai pertanggungjawaban Rp. 0,- hingga Rp. 10.000.000,- cukup mendapat persetujuan dari Atasan Langsung.
 - Untuk nilai pertanggungjawaban lebih dari Rp. 10.000.000,- harus mendapat persetujuan dari Managing Director.
2. Pembayaran settlement (kurang dan lebih advance) dilakukan terhitung pelaporan lengkap settlement diajukan ke Finance.
 - Untuk nilai pembayaran Rp. 0,- hingga Rp. 1.000.000,- dilakukan dalam jangka waktu maksimal 3 Hari Kerja.
 - Untuk nilai pembayaran lebih dari Rp. 1.000.000,- dilakukan dalam jangka waktu maksimal 7 Hari Kerja.

Submitted by :

Rahadian H
Date: 27 Agustus 2025

Verified by :

Bpk. Ferry Nugroho
Date: 27 Agustus 2025

Authorized Approval by :

Date:

Received by :

Finance/employee
Date:



Lembar Penagihan Kartu Kredit BNI

Yth. Bapak/Ibu FA NUGROHO PT ANDHIKA LINES MENARA KADIN LT 20 JL HR RASUNA SAID BLK X5 KAV 2 JAKARTA 12950 7113069Z2008-002876	Tanggal Cetak 20-08-2025		
		Halaman 01 dan 01	
Tanggal Transaksi	Tanggal Pembukuan	Rincian Transaksi Anda	
Jumlah (Rp)	Informasi Kredit		
4365-83XX-XXXX-6848	TAGIHAN BULAN LALU FA NUGROHO	40.819.530	BATAS KREDIT 100.000.000 BATAS PENARIKAN TUNAI 0 SISA KREDIT 93.582.500 SISA PENARIKAN TUNAI 0
23-07-2025 27-07-2025 29-07-2025 02-08-2025 07-08-2025 16-08-2025 17-08-2025	24-07-2025 28-07-2025 29-07-2025 04-08-2025 07-08-2025 18-08-2025 18-08-2025	2.066.295 1.919.973 210.000 135.520 40.819.530 CR 734.000 ✓ 1.351.700 ✓	Ringkasan Belanja dan Pembayaran TAGIHAN BULAN LALU 40.819.530 PEMBAYARAN 40.819.530 PEMBELANJAAN 6.417.488 PENARIKAN TUNAI 0 BIAYA ADM & BUNGA 0 TAGIHAN BULANINI 6.417.488 PEMBAYARAN MINIMUM 320.900 TANGGAL JATUH TEMPO 09-09-2025 KOLEKTIBILITAS KREDIT 1
Info dan Promo Bulan Ini			
1. Informasi Pengkinian Data: Segera perbaharui data Anda (seperti Nomor Induk Kependudukan (NIK), alamat rumah, alamat kantor dan nomor handphone) jika mengalami perubahan melalui email ke corporatecard@bni.co.id 2. Nikmati fasilitas akses Airport Lounge di 5 Bandara Indonesia hanya dengan Rp 1,-. Info selengkapnya klik https://www.bni.co.id/creditcard/id-id/layananfasilitas/fasilitas/bnairportexecutivelounge	Informasi Kartu Kredit BNI: 1. Informasi perpanjangan Biaya Keterlambatan Pembayaran dan Batas Minimum Pembayaran KK. Info selengkapnya klik bit.ly/bniccinfo1 2. Informasi perubahan channel notifikasi SMS menjadi ke Email efektif per tanggal 17 Juni 2025 https://bit.ly/notfbni 3. Informasi Penyesuaian Biaya Pembayaran Kartu Kredit BNI Melalui Menu Transfer. Info selengkapnya klik bit.ly/paymentfeeKKBNI	Download wondr by BNI sekarang! Aktivasi, Reset PIN, Blokir Sementara, dan Monitoring Transaksi langsung di HP anda. Info selengkapnya https://bni.id/kk-wondr	



Radja Seafood by teba
 JL. muaya jimbaran, Kab. Badung, Bali, 80361
 +62895401438521

23 Jul 2025		15:46
Receipt Number		3B0A4/
Order ID		DWE000
Bill Name		Table .
Served By	Rina Kasir	
Collected By	Kasir 2	
 Lobster. /gr	x1000	Rp 1.000.000
Discount... (10%)		(Rp 100.000)
Sea Prawn./gr	x1000	Rp 350.000
Discount....(10%)		(Rp 35.000)
Red Snapper /gr	x1000	Rp 230.000
Discount....(10%)		(Rp 23.000)
Clam / gr	x1000	Rp 100.000
Discount....(10%)		(Rp 10.000)
White Snapper. / gr	x1000	Rp 230.000
Discount.. (10%)		(Rp 23.000)
Whole Coconut..	x2	Rp 70.000
 Subtotal		Rp 1.789.000
Service/(5%)		Rp 89.450
Tax(10%)		Rp 187.845
 Total		Rp 2.066.295
BCA		Rp 2.066.295

Gyu Kaku Prime Plaza Indonesia
Jl. M.H. Thamrin No.28 - 30, RT.9/RW.5, Gondangdia
ta, Kec. Menteng, Kota Jakarta Pusat, Daerah Khusus Ibukota Jakarta 10350

No : GPII202507270005
Sales No : SGPII17535514341
Date : 27-07-2025 13:57
Time In : 27-07-2025 12:45
Server : Bush
Table : 14
Purpose : Business
Pax : 2
Cashier : Farrah

FREE OCHA PAKET

2x	0	0
+ hot		
Signature Prime Set for 2		
1x	@1,490.000	1,490.000
+ fare,medium		
Milk Pudding & ice cream		
2x	@52.000	104.000
+ vanilla		

5 items

Subtotal :	1,594.000
SC :	151.430
TAX :	174.543

Grand Total : 1,919.973

VISA : 1,919.973

- Thank You -
See You Soon!



BCA

GYUKAKU RESTAURANT-HO
PLZ INDONESIA LT.3-121
JL MH THAMRIN KAV 28-30

TERMH# C2FH0224 MERCH# 000005096021157
CARD TYPE VISA (DIP)
*****6848
SALE DATE/TIME 27 JUL 25 13:56
BATCH : 000055 TRACE NO: 000322
REF.NO. 000610 APPR.CODE 008902
TOTAL Rp.1,919,973

ID : A000000031010 TVR : 0080048000
BCA TSI : F800
C : 5AE994AB5500C444
AP/AL : VISA

*** SIGNATURE NOT REQUIRED ***

15161802025EXP0628 86A6A0CA65/ANS031IB **Cardholder Copy**



PT. Adi Yudha Pertwi
Jl. Boulevard Barat Raya No 1,
Kelapa Gading, Jak-Utara 14240
Telp : 45859388 Fax : 45851175
FIRE CLUB
NPWP : 01.877.400.0-043.000 -

DRIVING

Bill / ID : 25075109 /
Cashier : DINI 07/29/2025 16:40
Guest : FERRY / #F000215

Description	Qty	Amount
REGULER DRIVING	100	210,000
100 BOLA		
FERRY		
SUB TOTAL		210,000
GRAND TOTAL		210,000
Card - MDR / MANDIRI		210,000
BALANCE		0

Card Balance

MARGA SUDAH TERMASUK PAJAK



Melayani Negeri, Kebanggaan Bangsa

THE CLUB GADING MAS
PT ADI YUDHA PERTWI JL BOULEVARD
BARAT RAYA NO 1 KEL KELAPA GADING BARAT
KEC KELAPA GADING JAKARTA UTARA
TI : 15337509 MID: 000100215013375
CARD TYPE: VISA ON US CREDIT

* * * * * 6848

DI: ***
FA: NUGROHO

SALE

BRANCH: 000240 TRACE: 002032
DATE: 29/07/2025 TIME: 16:40:39
REF NO: 000021258457 APPR CODE: 001712

TOTAL RP 210.000
AI: A0000000031010 TVR: 0080048000
TC: FD38E6842ACDFB57 TSI: F800
AI: VISA 2.20S

NO SIGNATURE REQUIRED
** MERCHANT COPY ** ** VER.24.06.16.009 **

**FOUR
POINTS**
BY SHERATON

Bandung

SAFFRON

21420006 Bayu Nugraha

CHK 11603814 TBL 85/2 GST 1
table 70
1 Aug'25 18:46 PM

Eat In / Hotel Gues

2 Hot Bandrek @ 40000	80000
1 Peppermint Tea	4000
1 AP Member Benefit 10	-8000
215/Dendy/650211941	
10.00 %	

Food	Rp120.000
Discount	-Rp8.000
Service Charge	Rp11.200
Tax	Rp12.320
Total Due	Rp135.520

TIPS:

Food	Rp120.000
Discount	-Rp8.000
Service Charge	Rp11.200
Tax	Rp12.320
Payment	Rp135.520
Change Due	RPO
Room Charge	Rp135.520
NUGROHO, FA	

Name of print Room Number

See Continuation

Signature

Number 1112

No. 120440

0417
4EXP1227



BCA
FOUR POINTS BY SHERATON
JL IR H JUANDA NO 46
BANDUNG

TERMA C2EF7897 MERCH 60000500389051
CARD TYPE VISA (DIP) ****6848
FA NUGROHO
SALE DATE/TIME 02 AUG,25 10:04
BATCH : 000154 EXPY DATE: 26/10
REF.NO. 002545 TRACE NO: 000938
TOTAL APPR CODE 008802
Rp.135,520
AIO : A0000000031010 TIV : 0080046900
TC : 5CFA22ED5A25356B TST : F800
AP/AL : VISA *** SIGNATURE NOT REQUIRED ***
FEEEFEBB88/ANS03148 *Cardholder Copy*

Four Points by Sheraton Bandung
Jl. Ir. H Juanda No. 46
Bandung, JAVA 40115
Indonesia
Tel: (62)22 87330330 Fax: (62)22 87330331



FA Nugroho	Page Number	:	1	Invoice Nbr	:	1000160711
TBA	Guest Number	:	413565			
TBA	Folio ID	:	B			
Indonesia	Arrive Date	:	01-AUG-25	13:43		
	Depart Date	:	02-AUG-25			
	No. Of Guest	:	1			
	Room Number	:	1112			
	Marriott Bonvoy Number	:	6925			

Four Points Ba BDOFP 02-AUG-2025 10:04 EDSAV097

Date	Time	Reference	Description	Charges (IDR)	Credits (IDR)
01-AUG-25	21:51	11603814	Saffron	135,520.00	
02-AUG-25	10:04	VI	Visa Card-6848		-135,520.00
			** Total	135,520.00	-135,520.00
			*** Balance	0.00	

Tell us about your stay at www.fourpoints.com/reviews

Signature _____



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Green Club Golf
Proshop
.Riverside Golf Club

16 Aug 2025 06:40

Glove Titleist Perma Soft (23) - GL6582023	V
1 Pcx 419,000	419,000
Golf Ball Titleist Pro V1 2023 - BTP107304	V
1 Tinx 290,000	290,000
Plastic Tee Step GC (7808) - TGC17808	V
1 Packx 25,000	25,000
Total (Items: 3, Qty: 3) :Rp	734,000
Credit Card Rp	734,000

Created : 16 Aug 2025 06:40:40

8



BRI

PROSHOP RIVERSIDE GC

BOGOR KAB , JAWA BARAT

DESA BOJONG NANGKA GUNUNG PUTR, GU
NUNG PUTRI DS., GUNUNG PUTRI

EXP:0326/PCS TERMINAL ID : 10701061

EXP:0326/PCS MERCHANT ID : 000001999075098

CARD TYPE : VISA BANK LAIN

4365 8300 **** 6848 (CHIP)

FA NUGROHO



SALE

DATE : 16 Aug 2025 TIME : 06:40:33

BATCH : 00563 TRACE : 004931

REF NO: 522723828056 APPN : 008643

AMOUNT Rp734.000

Buka Rekening dan Registrasi BRImo!
Scan QR berikut



EXP:0326/PCS

*** PIN VERIFICATION SUCCESS ***

*** CUSTOMER COPY ***

F2025.4.5.0.4

PBM4237W3046B



SUVARNA JAKARTA
GOLF CLUB

BILL

Golf Course

Suvarna Jakarta Golf Club

Jl.Radar Selatan Halim Perdana Kusumah,
Kec.Makasar, Kota Jakarta Timur
Daerah Khusus Ibu Kota Jakarta 13610

*Tip : +62 811 1586 873
+62 813 1976 9999*

498829

Date : 17-Aug-2025 Eagle Card :

BILL No : DR.BILL-0825-21213 Payment By : Ferry

Cashier : imey Nugroho

Description	Customer	Amount	Total
UGPH-100	Ferry	189,190.00	189,190.00
	Nugroho		
	BAY 12/ 6:06PM		
UGPH-100	Ferry	189,190.00	189,190.00
	Nugroho		
	BAY 12/ 7:24PM		
PPN			41,620.00
Total GOLF RATES			420,000.00

Description	Qty	Amount	Total
Ayam Goreng Kering	2	60,000.00	120,000.00
Sweet Chocolate (Ice/Hot)	1	60,000.00	60,000.00
Sweet Chocolate (Ice/Hot)	1	60,000.00	60,000.00
Pisang Goreng	1	50,000.00	50,000.00
Poffertjes	1	70,000.00	70,000.00
Chicken Popcorn	1	90,000.00	90,000.00
Soursop With Honey	1	70,000.00	70,000.00
Avocado With Honey	1	70,000.00	70,000.00
Pizza American Pepperoni	1	150,000.00	150,000.00
Le Minerale 600ml	1	30,000.00	30,000.00
Service Charge			77,000.00
PB1			84,700.00
Total F & B			931,700.00

Total Rounded **0.00**

TOTAL

1,351,700.00

DR.BILL-0825-21213

17-Aug-2025 20:03

Page 1 of 2

Thank You For Visiting Us. Items have been purchased can't be returned or refunded

mandiri

SUVARNA JAKARTA GOLF CLUB
JL SKADRON HALIM PERDANA KUSUMAH
KEL HALIM PERDANA KUSUMAH KEC MAKASAR
JAKARTA TIMUR

TID: 79592287 MID: 70411806421
CARD TYPE: VISA Off Us CREDIT DIP
***** 6848 DIP
FA NUGROHO
SALE
BATCH : 000408 TRACE: 021872
DATE : 17/08/2025 TIME : 20:05:31
REF ID: 522920644527 APPR CODE: 001864
TOTAL RP 1.351.700
AID: A0000000031010 TVR: 0080048000
TC: C9C75922EA673CDD TS: F800
AP: VISA 1.965

NO SIGNATURE REQUIRED
** MERCHANT COPY ** ** VER.24.19.00.008 **

SUVARNA JAKARTA
— GOLF CLUB —



BILL

Golf Course

Suvarna Jakarta Golf Club

Jl.Radar Selatan Halim Perdama Kusumah,
Kec.Makasar, Kota Jakarta Timur
Daerah Khusus Ibu Kota Jakarta 13610

Tlp : +62 811 1586 873
+62 813 1976 9999

498830

Date : 17-Aug-2025

Eagle Card :

BILL No. : DR.BILL-0825-21213

Payment By : Ferry
Nugroho

Cashier : imey