**BDO Project**

**Meeting Minutes**

**January 22, 2024**

**Location:**  Chennai

**Date:** 22-01-2024

**Time:** 5:00PM – 5:30 PM

**Attendees:**

|  |  |  |
| --- | --- | --- |
| **S. No** | **Name of the Attendee** | **Role** |
| 1 | Hemadharshini S | Team Lead |
| 2 | Karthik G | FED |
| 3 | Shrikanth D | BED |
| 4 | Sathya Chanukya R | Tester |

**Agenda:**

Reported by the Team

|  |  |
| --- | --- |
| **S. No** | **Agenda Items** |
| 1 | Discussion about project update – Team Lead |
| 2 | Progress in Front-end - FED |
| 3 | Progress in Back-end - BED |
| 4 | Testing the updates and providing feedback - Tester |

**Action:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **S. No** | **Team member** | **Role** | **Responsibility** | **Due date** |
| 1 | Karthik G | FED | To add discounts, sorting price and changes in UI | 22-03-2024 |
| 2 | Shrikanth D | BED | To modify prices,tracking and to add push notifications | 22-03-2024 |
| 3 | Sathya Chanukya R | Tester | To make sure that all the datas are running correctly | 22-03-2024 |

**Minutes submitted by:** Hemadharshini S, Shrikanth D, Karthik G, Sathya Chanukya R

**Minutes approved by:**