## GANDHINAGAR UNIVERSITY PLACEMENT INFORMATION

### **Company Placement Process**

Companies are invited to participate in campus placements through personal interaction, emails, phone calls, and faxes. The placement process follows a structured approach with specific steps.

Companies showing interest are sent a Job Announcement Form as the first step. Companies then fill and return the Job Announcement Form with details including position name, number of openings, required skills, compensation package, training probation duration, campus visit confirmation, preferred dates, and recruitment procedure.

The Placement Cell categorizes companies as A or B based on established criteria. Pre-placement talks are conducted with company presentations. The final recruitment process concludes with offer letters being sent to the Placement Office.

# **Student Placement Policy**

Students must register by signing the Expression of Interest for placements form. Students are required to submit an excel data sheet and soft copy resume in Word 2007 format.

Students must carry identity card and 3 hard copy resumes during placement activities. Dress code requires formals and students cannot have direct interaction with company executives.

Companies shortlist candidates based on their criteria. Shortlisted names are displayed on placement notice board, email, and gitplacement blog.

Students have mandatory attendance requirements and if shortlisted, must attend the next round. Students can participate until receiving an offer letter. Students must surrender offer if not joining and face debarment penalty for policy violations.

Off campus placement activities require prior consent and violations result in debarment and company notification. Misconduct leads to debarment and disciplinary action. The Director's decision is final authority in all placement matters.

## **Placement Facilities**

The main placement facility is a centrally Air-conditioned Placement Plaza that allows huge campus placements in one day and is time and energy efficient.

The infrastructure includes wifi enabled connectivity at 40 MBPS speed through Leased Line Internet using R/F technology with unlimited downloading and uploading capabilities.

Seminar halls include one large hall with 300 capacity, one medium hall with 100 capacity, and 3 mini halls with 35 capacity each.

Interview facilities consist of 4 Personal Interview Rooms that are fully air conditioned and accommodate 3 panel members plus 4 candidates each.

Group discussion facilities include 2 rooms with capacity for 3 panel members plus 4 candidates each that are fully air conditioned.

Computer facilities comprise 6 computer labs with 30 computers per lab offering 24x7 availability and internet facility.

#### **Process Flow**

The placement process follows a sequence starting with invitation to companies, followed by submission of job announcement form, then confirmation negotiation with placement cell, pre placement talks, and concluding with final recruitment process.

# **Corporate Mentors**

The university has established relationships with various corporate mentors including Tata Consultancy Services, L&T Infotech, Infosys, IBM, eInfochips, Ferromatik Milacron, ISPAT, Maruti Suzuki, Polycab Wires & Cables, Chartered Speed, Cipla, Claris, Hidden Brains, Hi-Tech Outsourcing Services, OBO Bettermann, TatvaSoft, Zaptech, Elsner Technologies Pvt Ltd, Netizen, and Bharti AXA General Insurance.