

RESUME

AKSHAY BARAD
ACCOUNT EXECUTIVE

CONTACT INFORMATION

Mobile No: 8347766395

Email ID: akshaybarad234@gmail.com

Address: Satyam Complex, Ghogha Jakatnaka Shubhashnagar Road, Bhavnagar

CAREER OBJECTIVE

To pursue a demanding Accountant Role within a reputed firm with the approach to take up responsibilities to accomplish organizational goals where in my skills and potentials are being utilized to the maximum; alongside focusing on the scope of enhancing my personal skills & gaining maximum knowledge during my tenure to contribute to the growth of the firm. Adept at addressing sensitive issues and maintaining the strictest of confidentiality. Particularly organized and efficient with a flair for prioritizing.

EDUCATION QUALIFICATION

Degree	Collages/School	Board/Uni.	Class	Passing year
M.Com	M J College of Commerce	Bhavnagar University	First Class	2022
B.Com	M J College of Commerce	Bhavnagar University	Second Class	2020
H.S.C.	Sahajanand Vidhyalaya	G.S.H.E.B	72.14	2017

EXPERIENCE

Nice Commercial Services – Bhavnagar

As **Account Executive** (July – 2021 to Till Date)

SKILLS

- Book keeping, Account Preparation.
- GST and Audit Work.
- Accounting skills, Bank reconciliation, Audit Preparation.
- Monthly and Annual Journal Entries.
- Collections and Invoice Processing.
- Finalization.

PERSONAL INFORMATION

Date of birth : 09th July 1999
Gender : Male
Nationality : Indian
Language Known : English, Hindi, Gujarati
Marital status : Single

Deceleration

I solemnly declare that the above –furnished information is true to the best of my knowledge and belief.

Yours Faithfully

(Akshay Barad)