

# Hemlata Yadav

Dynamic Placement Specialist and former English Coordinator at NavGurukul with skills in HTML, CSS, and JavaScript. Strong communicator with a track record of enhancing students' job readiness. Passionate about driving impactful projects and growth.



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## EDUCATION

### Pursuing Diploma in Web Development Navgurukul

11/2023 - Present

Udaipur, Rajasthan

### Bachelors of Education Chaudhary Charan Singh University

11/2021 - 08/2023

82 Percent

### Bachelors of Arts University of Delhi

08/2018 - 08/2021

72 Percent

## PERSONAL PROJECTS

#### Memory Game (08/2024 - 08/2024)

- Built an interactive Memory Game using HTML, CSS, and JavaScript, featuring card matching, a timer, and score tracking. The game includes animations and logic for moves, improving my DOM manipulation skills.

#### My Portfolio (08/2024 - 09/2024)

- Built a personal portfolio with HTML, CSS, and JavaScript to showcase my skills and projects, featuring a responsive layout and interactive elements with guidance from YouTube resources.

#### To-Do- List (09/2024 - 09/2024)

- Developed an interactive to-do list app with HTML, CSS, and JavaScript, enabling users to manage tasks efficiently.

## WORK EXPERIENCE

### Placement Specialist NavGurukul

10/2023 - Present

Achievements/Tasks

- As a placement specialist, I supported job-ready students in crafting industry-aligned resumes, understanding role requirements (JD), and preparing for interviews, leading to successful placements in top organizations.

### English Wizard NavGurukul

01/2024 - 05/2024

Achievements/Tasks

- Led English sessions to enhance students' speaking, writing, and comprehension through customized lessons and interactive workshops, mentoring them to build confidence and improve presentation skills, resulting in a 40% boost in engagement and proficiency.

## PROGRAMMING LANGUAGES

HTML

CSS

JavaScript

DSA(Basic)

## SKILLS

### An Enthusiastic learner

An enthusiastic learner, eager to grow and take on new challenges

### Communication

Strong communicator, able to effectively convey ideas and collaborate with diverse teams.

### Teamwork

A collaborative team player, always ready to contribute and support team goals.

### Problem Solving

creative thinker with innovative solutions.

### Time Management

Capable of working collaboratively and independently.

## TOOLS

VS code, Canva, GitHub, MS Office

## CERTIFICATES

### AI Prompt Engineering (08/2024)

Certified in AI Prompt Engineering, skilled in crafting effective prompts to optimize AI model outputs and performance.

### Freedom Employability Academy(English) (04/2020 - 04/2021)

Certified by Freedom Employability Academy in employability skills, communication, and problem-solving for career readiness.

### AI Generative (09/2024)

Get to know about Generative AI

## LANGUAGES

English

Full Professional Proficiency

Hindi

Full Professional Proficiency

## INTERESTS

Frontend Development

Teaching