

Meeting Log (week <2>)

Date and duration

Tues 05/03/2019 Group discussion in Tutorial

Attendance:

Member	Attendance
Hengjia Li	Yes
Jiawei	Yes
Jireh	Yes
Hongjian He	Yes
Jose	Yes
Yilin Geng	Yes
Minh Doan	Yes

Main objectives:

1. Figure out available meeting time for everyone
2. Figure out Communication media
3. Figure out Client Meeting Schedule
4. Assign Shadow Groups

Critical decision made:

Meeting Time:

- Monday 1:30 PM with Client
- Friday 2:00 PM for group discussion

Shadow Groups

Team Members	Uni Number	Shadow Group
Hongjian He	u5670512	VR
Jireh	u6051142	Floating Buoy
Jiawei	u5922620	Floating Buoy
Jose Quiroga	u5604968	Floating Buoy
Hengjia Li	u5629478	VR
Yilin Geng	u5613613	VR
Minh Doan	u5586843	VR

Communication:

- Facebook Messenger