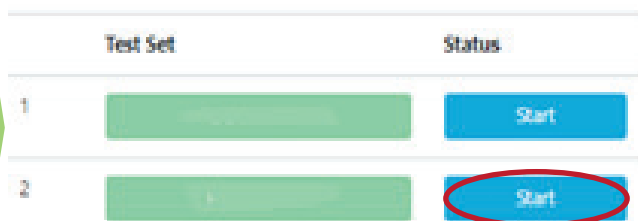# Class Test (Summative test)
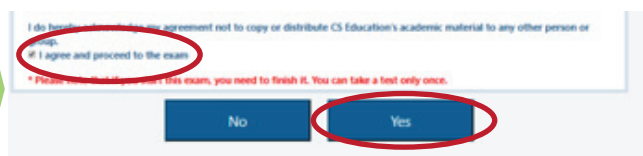
Writing Submission Guidelines

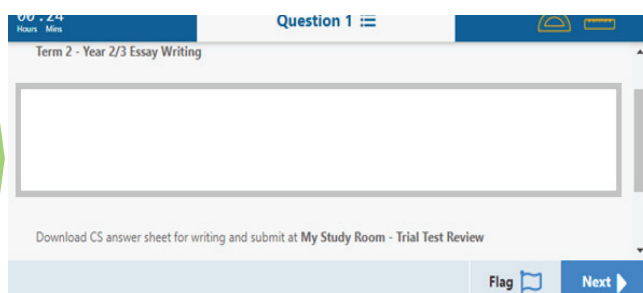**STEP 1**

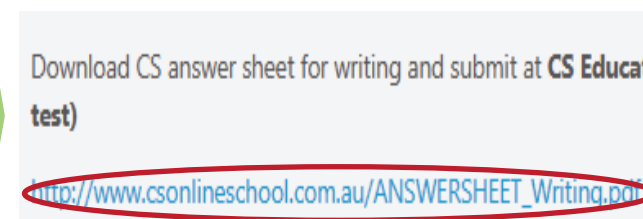Click '**Start**' button.

STEP 2

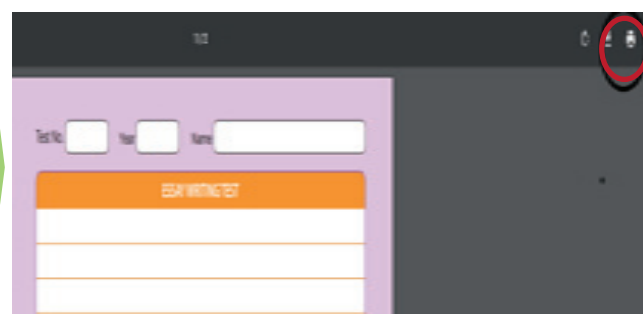Click '**Yes**' button.

STEP 3

Read the question.

STEP 4

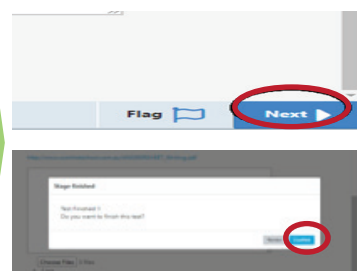Click the link to download the answer sheet.

STEP 5

Print the asnwer sheet.

Write for a maximum of **20 minutes** on the printed writing answer sheet. *(Students have 10 minutes for preparation and 20 minutes for writing response.)*

The system will close automatically after **30 minutes.**

Once the '**Next**' button is clicked, Students will not be able to see the question again.
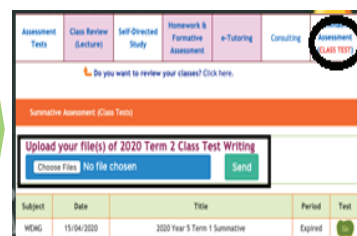
STEP 6

After completing the writing, Click the '**Next**' button.

Click the '**Confirm**' button.

STEP 7

Scan writing answer sheet and save onto the computer

Go to csonlineschool.com.au > Click'**My study room**' > **CS normal classes** > Click' **Summative test (Class test)**'.

Choose scanned file and click '**send**'