

## Re: Resignation Letter

**From** Priya <hr@smartsheets.tech>  
**To** <mayuri.waghmode@smartsheets.tech>  
**Cc** <Dhananjay@smartsheets.tech>, <admin@smartsheets.tech>  
**Date** 2025-12-26 17:24

Dear Mayuri,

As per your received resignation mail, we after discussion with management decided that you will be relieved from all your role and responsibilities from 26th February 2026.

Complete all your exit formalities before last day & return all company assets given to you.

We appreciate your work here.

If you have any questions, please do not hesitate to send us an email or call us.

Regards,  
Priya Jagtap  
HR|Operational Manager.  
hr@smartsheets.tech  
Visit us on:  
<https://smartsheets.tech/>

On 2025-12-23 13:03, mayuri.waghmode@smartsheets.tech wrote:

Dear Sir/Madam,

Hope you are doing well!

As per our discussion on 22 Dec 2025, I intend to resign from my current position at the company as a RPA developer. I would like to utilize my remaining leaves to relieve early. It is my humble request to consider and approve my resignation. During my notice period I will perform all my duties and complete my current work responsibilities. I am always grateful for your support and giving me the opportunity to work here.

Thanks and Regards,  
Mayuri Waghmode,  
+91 7507612200