#### **PROFILE**

**NAME: JOSEPH MUINDI MUTUA** 

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## **Summary**

Joseph Muindi is a third-year student at Machakos University, pursuing a Bachelor of Commerce with a focus on Finance. Alongside his academic pursuits, he possesses computer skills.

## **Skill Highlights**

- Financial analysis
- Computer Skills
- Financial Reporting

- Budgeting and Forecasting
- Innovative
- · Service-focused

# **Experience**

As a dedicated student, I have developed strong skills in financial and accounting matters through academic coursework and class performance. While I may not have real-life experience yet, I am eager to apply my theoretical knowledge to practical situations and contribute effectively in a professional setting.

### **Education**

Machakos University: Bachelor of Commerce - Finance Option (2021- Current)

**Techno Springs Digital Centre**: Computer Packages – June 2021-September 2021

**Kalulini Boys' High School**: Kenya Certificate of Secondary Education (KCSE) -2017-2021

Syandani Primary School: Kenya Certificate of Primary Education (KCPE) – 2007-2016

## **Certifications**

- Computer Packages from Techno Springs Digital Centre
- Kenya Certificate of Secondary Education (KCSE) from Kalulini Boys' High School
- Kenya Certificate of Primary Education (KCPE) from Syandani Primary School

### Referees

- 1. Gladys Mbeke
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- 2. Mercy Nduku
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