

STUDENT IDENTIFICATION APPROVAL REQUEST FORM 2023-2024

NC State Board of Elections • P.O. Box 27255 • Raleigh, NC 27611-7255 • (866) 522-4723



1 Information About Your Institution

This institution is a: ☒ Constituent Institution of the University of North Carolina *
☐ Eligible Private University or College ☐ Community College*
* Use this form for student IDs only; use the Employee ID Approval Form for approval of staff IDs.

Appalachian State University

Name of Institution

438 Academy Street, B.B. Dougherty Administration Building 3rd Floor, Office of General Counsel

Address

Boone, NC 28608

Watauga

City, State, Zip

County

2 ID Card Requirements

Indicate that this is a new request for approval or that the identification has not changed since its approval on March 15, 2019.

☒ **New Request.** The following requirements have been met and will not knowingly be violated with regard to student identification cards issued during the approval period: (you must check each box for this option to be complete)

- ☒ 1. The identification cards that are issued by the university or college contain photographs of students obtained by the university or college or its agents or contractors, and the photograph obtained is a frontal image that includes the student's face and represents a clear, accurate likeness of the student to whom the identification card is issued. **If the photograph used is not produced by the university or college or its agents, you must certify in detail the process used by the university or college to ensure the photograph is that of the student to whom the identification card is issued and must certify the process is designed to confirm the identity of the student to whom the identification card is issued. (You must attach additional documentation to this form describing the process used if the photograph is not produced by the university or college or its agents.)**
- ☒ 2. The identification cards are issued after an enrollment or other process that includes one or more methods of confirming the identity of the student using information that may include, but is not limited to, the social security number, citizenship status, and birthdate of the student.
- ☒ 3. Access to the equipment for producing the identification cards is restricted through security measures.
- ☒ 4. Misuse of the equipment for producing the identification cards would be grounds for student discipline or termination of an employee.
- ☒ 5. University or college officials would report any misuse of student identification card equipment they have knowledge of to law enforcement if G.S. 163-275(19) was potentially violated.
- ☒ 6. The cards issued by the university or college on or after January 1, 2021, contain a date of expiration.
- ☒ 7. The university or college will provide copies of student identification cards to the State Board to assist with training purposes.
- ☒ 8. The college or university will provide to students who are issued the student identification card a copy of, or an electronic link to, a document developed by the State Board that details the information required by G.S. 163-166.17(a)(1)h.

If you have any concerns about whether your institution meets any of the requirements, please attach additional documentation explaining the processes used.

☐ **Statement of No Changes.** No changes have been made to the student identification cards that were approved by the State Board on March 15, 2019, for use as voting identification, and the cards have an expiration date.

3 Attestation

☒ I have attached any required additional documentation to this form, if applicable.

I certify that the information provided on this form and any additional documentation submitted with this form are true and correct and that I am the Chancellor, President, or Registrar of the university or college.

X Gail Rebata
Signature

June 22, 2023
Date

X Gail Rebata

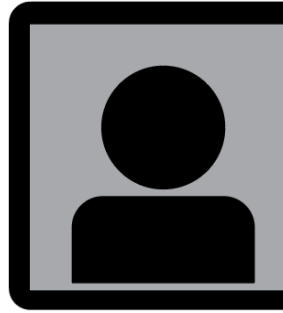
Registrar
Title

Print Name

Title

APPSTATE

Boone - Hickory - Online



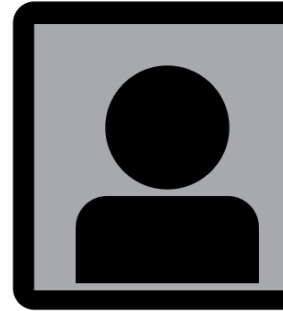
STUDENT

J. DOE

Valid as a Voter ID
through 12/31/2024

APPSTATE

Boone - Hickory - Online



EMPLOYEE

J. DOE

Valid as a Voter ID
through 12/31/2024

This "AppCard" is your official App State identification card and must be carried at all times. This card becomes void upon termination or interruption of enrollment. Lost cards must be reported to the Campus Services Express office immediately. Visit appcard.appstate.edu for more information or assistance with your AppCard. This card is valid for voter ID purposes in the State of North Carolina. For rules pertaining to voting in the State of North Carolina, visit XXX.XXX

QR CODE

Boone, NC 28608

Hickory, NC 28601

EMPLOYEE IDENTIFICATION APPROVAL REQUEST FORM 2023-2024



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1

Information About Your Entity

This entity is a: ☒ State Government Entity ☐ Local Government Entity ☐ Charter School

Appalachian State University

Name of Entity

438 Academy Street, B.B. Dougherty Administration Building 3rd Floor, Office of General Counsel

Address

Boone, NC 28608

Watauga

City, State, Zip

County

2

ID Card

Requirements

Indicate that this is a new request for approval or that the identification has not changed since its approval on March 15, 2019.

☒ **New Request.** The following requirements have been met and will not knowingly be violated with regard to employee identification cards issued during the approval period: *(you must check each box for this option to be complete)*

- ☒ 1. The identification cards that are issued by the state or local government entity or charter school contain photographs of the employees obtained by the state or local government entity or charter school employing entity or its agents or contractors, and the photograph obtained is a frontal image that includes the employee's face and represents a clear, accurate likeness of the employee to whom the identification card is issued. **If the photograph used is not produced by the state or local government entity or charter school, you must certify in detail the process used by the state or local government entity or charter school to ensure the photograph is that of the employee to whom the identification card is issued and must certify the process is designed to confirm the identity of the employee to whom the identification card is issued. (You must attach additional documentation to this form describing the process used if the photograph is not produced by the state or local government entity or charter school.)**
- ☒ 2. The identification cards are issued after an employment application or other process that includes one or more methods of confirming the identity of the employee using information that may include, but is not limited to, the social security number, citizenship status, and birthdate of the employee.
- ☒ 3. Access to the equipment for producing the identification cards is restricted through security measures.
- ☒ 4. Misuse of the equipment for producing the identification cards would be grounds for termination of an employee.
- ☒ 5. State or local or charter school officials would report any misuse of identification card equipment they have knowledge of to law enforcement if G.S. 163-275(19) was potentially violated.
- ☒ 6. The cards issued by the state or local government entity or charter school on or after January 1, 2021, contain a date of expiration.
- ☒ 7. The state or local government entity or charter school will provide copies of employee identification cards to the State Board to assist with training purposes.

If you have any concerns about whether your institution meets any of the requirements, please attach additional documentation explaining the processes used.

☐ **Statement of No Changes.** No changes have been made to the employee identification cards that were approved by the State Board on March 15, 2019, for use as voting identification, and the cards have an expiration date.

3

Attestation

☒ **I have attached any required additional documentation to this form, if applicable.**

I certify that the information provided on this form and any additional documentation submitted with this form are true and correct and that I am the head elected official or lead human resources employee of the entity.

X

Signature

X Daniel Layzell

Print Name

June 21, 2023

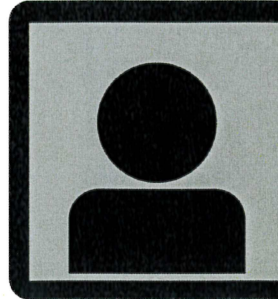
Date

Vice Chancellor for Finance and Operations

Title

APPSTATE

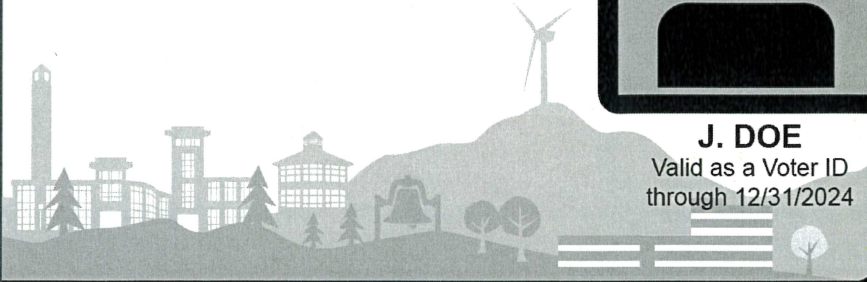
Boone - Hickory - Online



STUDENT

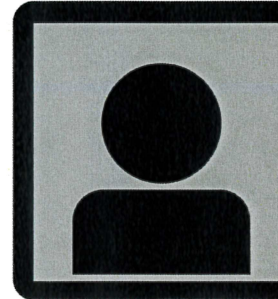
J. DOE

Valid as a Voter ID
through 12/31/2024



APPSTATE

Boone - Hickory - Online



EMPLOYEE

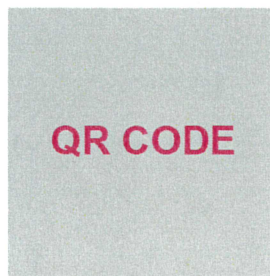
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