

Communications Log

October 8th - 14th

October 10th

Herraj:

Hello Professor,

We are still in the process of finalizing the project charter document. We would like to have your opinion/suggestions before we finalize it.

It is due on the 16th October but we would like to go through it with you again in our upcoming meeting on Friday.

Here is the link:

<https://docs.google.com/document/d/1EulJgTtqNE2kb4zPltSDRTXZDvub2RHAyxv1OXzHOIY/edit?usp=sharing>

Kind regards,

Herraj

Dr.Abdallah:

Thanks Hirraj. I added a few comments during my quick read, and we can discuss more when we meet.

Best,

A

October 12th

Team meets client to discuss Project Charter and Scope document