**Process Report**

Project: ${project}

Process: ${process}

Created by: ${admin}

Date: ${date}

|  |  |  |  |
| --- | --- | --- | --- |
| ${act} |  | **Phase:** | **${act.phase}** |
| **Activity:** | **${act.name}** |
| Description: | ${act.description} |
| Retrieval Technique: | ${act.technique} |
| **Artifact:${art}** | **${art.io}** | |
| **Name:** | **${art.name}** |
| Type | ${art.type} |
| Description: | ${art.description} |
| Extension: | ${art.extension} |
| Link (url): | ${art.external\_link} |
| Last Update: | ${art.last\_update\_date} by ${art.last\_update\_user} |