



COS30045 Data Visualisation

Data Visualisation Project Standups

The Project Stand-Ups are short reports given to your tutor by both members of the group.

The purpose of the Stand-Ups is to:

- give you experience in talking to a 'manager' and other colleagues
- keep you on track and accountable for your Project activities

This is an individual assessment item worth 5% of the unit. There are four stands across the semester: Week 4, Week 10, Week 11, Week 12. The Standups have three parts:

- oral report to tutor in class on due date
- short written report of achievements so far and plan for the future
- draft versions of the work completed so far

See Canvas for due dates of standup and the allocation of marks. It is expected that all documentation is submitted at the time of or before the oral report.

Students with consistently poor attendance or performance in Standups may have their final project mark adjusted relative to their contribution.

Note: Submissions posted as part of the Standup will not automatically be reviewed by teaching staff. However, they may be used as evidence of timely progress and academic integrity.

For academic integrity and to maintain sufficient class time for consultation, it is important that these are assessed face to face in class on the day they are due. There are no extensions on this task without appropriate certification.

Overview of Standup and Submission

Oral Report on progress of Project.

Each student needs to answer the following three questions in on-campus class meeting with tutor:

- What you have done on the Project since last time?
- What you plan to complete before the next stand-up?
- What obstacles you are facing in completing your deliverables?

For Canvas submission:

- list of what you have done since last standup
- estimate of your contribution (in hours and % of work completed by team so far) to:

- finding and working with the data set
- designing the visulisation
- contributing to writing up the Process Book
- writing/researching code
- Summary of to-dos before next standup

Uploads

- Current version of Data set
- Current version of Report
- Current version of Code