

## WALBOTTLE CAMPUS

<b>DIRECTORATE:</b>	Education and Libraries
<b>SCHOOL:</b>	Walbottle Campus
<b>POST TITLE:</b>	DIRECTOR OF LEARNING & NEW TECHNOLOGIES
<b>SCALE:</b>	Leadership Scale pts 9-13
<b>RESPONSIBLE TO:</b>	Head Teacher
<b>RESPONSIBLE FOR:</b>	<p>To provide strategic leadership for learning and new technologies incorporating delivery of high quality learning, teaching and support taking into account the diverse needs of all students to ensure a personalised learning programme to meet their needs:</p> <ul style="list-style-type: none"> <li>• Leading strategic thinking: with specific reference to learning and new technologies.</li> <li>• Leading learning &amp; teaching: to ensure delivery of good and outstanding teaching and that all students receive an appropriate curriculum including monitoring the use of data and assessment strategies to measure student progress.</li> <li>• Leading staff development: especially in the area of learning and new technologies to impact on the teaching practices of others, through outstanding practice, review, staff development, performance and leading of teams.</li> <li>• Leading the organisation: learning and new technologies development across school including accountability for review, planning, managing change and development of self-evaluation.</li> </ul>
<b>JOB PURPOSE:</b>	Leadership Team: a strategic role to develop successful outcomes for all students through innovative and creative leadership, curriculum and support.

**Main Duties of Post:** The following list is typical of the level of duties, which the post holder will be expected to perform. It is not necessarily exhaustive and other duties of a similar type and level may be requested by the Head Teacher in line with the Teachers Pay & Conditions document.

### **Leading strategic thinking:**

- To research, develop and lead on the delivery of up to date initiatives which embrace local, national and global educational trends.
- To lead, contribute to, develop and implement the whole school vision in order to motivate, challenge and empower others.
- To set outstanding standards and expectations of self, staff and students and to actively promote a positive school ethos in order to ensure all students reach aspirational targets.
- To lead the whole school and advise/inform Governors about all matters of learning and new technologies in order to raise aspirations of staff and students.

### **Leading learning & teaching:**

- To research, promote and disseminate strategies for raising achievement and achieving excellence.
- To research, promote, implement and evaluate the use of new technologies for teaching in particular through the development of the VTLE to ensure that all staff and students can access varied and new methods of information technology.
- To lead, deliver and monitor outstanding learning and new technologies strategies to ensure that students are appropriately supported.

- To lead on innovative curriculum design and organisational structures for effective learning and new technologies including contributing to the provision of an effective CPD programme for teaching staff.
- To lead and manage Heads of Department including support and guidance on the use of data as designated within the school structure to ensure good outcomes in line with expected targets for all students identified as part of the department DLMP.
- To advise on the implementation of whole school policies of Assessment for Learning and Leading in Learning.
- To manage the enhancement budget and programme with integrity in order to maximise learning.
- To be a lead professional for all matters relating to outstanding learning and new technologies.

#### **Leading staff development and working with others:**

- To support, monitor, evaluate and improve aspects of school life including the quality of learning and new technologies within allocated departments, continuing professional development of staff, dissemination of good practice and challenging poor performance where it occurs.
- To lead and manage the Student Voice Coordinator including appropriate feedback to Leadership Team.
- To lead whole school staff development and training in aspects of learning and new technologies particularly in relation to local and national initiatives, as appropriate.
- To lead collaborative team working, develop effective working relationships and strategies to manage conflict.
- To develop and promote excellent communication and working practices with parents/carers.
- To collaborate with, co-ordinate and network with multi-agencies including representing the school, as required in liaison with and as directed by the Deputy Head teacher.
- To lead and support staff in the implementation of the school behaviour policy.

#### **Leading the organisation:**

- To lead policy creation and the implementation of change for learning and new technologies strategies in line with local, national and international developments.
- To contribute to financial planning, personnel and resource management as required.
- To contribute to the leadership and management of the daily organisation of the school, including supervision of the premises as required.
- To lead, model, monitor and ensure good discipline and standards of behaviour both in lessons and around the school.
- To lead in the development, monitoring and setting of individual and team accountability and aspirational targets for student learning outcomes.
- To lead and demonstrate a commitment to the spiritual, moral, social, emotional and cultural development of students in line with the school ethos.
- To develop, promote and review strategies for self evaluation and accountability.
- To lead the school's commitment to good and outstanding learning and new technologies including managing and monitoring the school's response.
- To contribute to the monitoring of the consistent application of whole school policies and teacher professional standards by staff.