



MUHAMMED ASLAM M N

SENIOR MANAGEMENT PROFESSIONAL (Logistics and Supply Chain Management / Freight Forwarding / Customs Clearance / Import & Export / Shipping & Transportation)

+971 555902858

azlam.hr@gmail.com

[linkedin.com/in/muhammed-aslam-hr](https://www.linkedin.com/in/muhammed-aslam-hr)

Abu Dhabi, UAE

NOTABLE HIGHLIGHTS

- Import/Export Operations:** Skilled in facilitating seamless cross-border logistics operations, ensuring compliance with global trade regulations and optimizing transportation routes for maximum cost-effectiveness and timely deliveries
- Supply Chain Expertise:** Proven ability in managing supply chain operations from suppliers to customer, with a focus on optimizing costs and ensuring efficient delivery to boost overall operational effectiveness.
- Third-Party Logistics (3PL) Experience:** Extensive hands-on experience in 3PL management and supplier order processes, consistently delivering high-quality logistics solutions while meeting performance goals.
- Customer-Centric Solutions:** Strong interpersonal and communication skills, enabling effective collaboration with clients to understand their needs and deliver tailored, high-quality solutions
- Documentation and Coordination:** Expertly handled bills of entry (transit, local, free zone, temporary admission) and commercial documents, ensuring seamless customs clearance while coordinating with authorities, banks, forwarders, and transporters.
- Vendor and Customer Relationship Management:** Built and maintained strong relationships with suppliers, freight forwarders, and customers, ensuring smooth coordination and timely deliveries.
- Order Management Proficiency:** Expertise in customer order management, ensuring precise handling and timely resolution of issues to maintain high levels of customer satisfaction and operational excellence.

WORK EXPERIENCE

EMIRATES AVIATION SUPPLY CENTRE, AS LOGISTICS AND SUPPLY CHAIN SUPERVISOR November 2023 - Present | Abu Dhabi

- Managed import and export activities, ensuring compliance with international regulations and operational efficiency.
- Coordinated with suppliers in the US, Europe, and Singapore to meet delivery schedules and optimize shipment readiness.
- Reduced logistics costs by negotiating optimal freight rates, scheduling shipments, and selecting efficient carriers
- Strengthened supplier and forwarder relationships by ensuring timely payments through seamless coordination with the accounts department.
- Presented logistics performance reports to the General Manager, providing actionable insights for operational improvements.
- Implemented continuous improvement initiatives by analysing logistics metrics to identify and address inefficiencies.

SIGNIFICANT ACCOMPLISHMENTS:

- Cost Optimization:** Achieved a 20% reduction in shipping expenses by implementing cost-saving strategies and improving shipment scheduling.
- Streamlined Operations:** Ensured timely delivery of shipments while optimizing material movement through strategic resource management.
- Enhanced Communication:** Strengthened coordination with stakeholders, aligning logistics with internal teams like Finance and Sales.
- Shipment Management:** Oversaw all import/export shipments through major carriers, ensuring regulatory compliance and timely deliveries.
- Documentation Excellence:** Prepared and managed customs documentation, securing duty exemptions and regulatory attestations with 100% accuracy.
- Regulatory Compliance:** Reduced customs clearance times by 25% by securing exemption letters and approvals from authorities.
- Team Leadership:** Trained and mentored logistics teams, fostering a culture of excellence and continuous improvement.

PROFILE

A dynamic and results-driven logistics and supply chain professional with over 6 years of expertise in global shipping, supply chain networks, and customs clearance. Demonstrated success in managing high-priority defense shipments and coordinating seamlessly with top-tier freight forwarders to ensure efficient import/export operations in full compliance with international trade regulations. Key achievements include clearing over 100 shipments in a single month while maintaining 100% KPI performance, showcasing exceptional operational efficiency and customer satisfaction. Skilled in developing agile logistics networks, optimizing costs through strategic partnerships, and enhancing service quality. Proficient in preparing accurate customs documentation and driving continuous improvement initiatives to streamline resource management. Supported by a Lean Six Sigma Green Belt certification and a strong network of global industry contacts, with a proven ability to align logistics strategies with organizational goals for measurable results

SKILLS

Global Logistics Operations | Supply Chain Management
Government Liaising and Coordination | Customs Clearance and Compliance | Documentation and Reporting | Customer Centric Communication | Advanced Freight Tracking Systems | Dubai Trade & Chamber Transaction | Supervision & Cost Optimization | E-commerce Fulfilment | Data-Driven Decision-Making | Material Management | Vendor Negotiation & Management | Project Management | Liaison Coordination | Freight/ Shipping & Transportation | Warehouse Management | Team Development and Leadership

PROFESSIONAL DEVELOPMENT

- Lean Six Sigma Green Belt** – The Knowledge Academy, Accredited by Six Sigma (Completed: June 2023)
- Management Skills: Team Leadership Skills Masterclass** – Udemy (In Progress)
- Lean Management Certification** – Lean Expert Accredited by Six Sigma Academy Amsterdam (SSAA) (In Progress)

EDUCATION

- MBA**
(Logistics & Supply Chain Management) Bharathiar - University, Tamil Nadu, 2017.
- B.COM**
(Co-operation) Calicut University, Kerala, 2013

TECHNICAL SKILL

- SAP (Material Management) MM
- Microsoft Office
- Tally
- Peachtree
- QuickBooks

AW ROSTAMANI LOGISTICS L.L.C, AS CUSTOMS CLEARANCE COORDINATOR

January 2022 - October 2023 | Dhabi, (JAFZA)

- Efficient Shipment Management:** Managed inbound and outbound transit processes, ensuring seamless operations and on-time deliveries for large-scale shipments.
- Customs Compliance and Documentation:** Prepared bills of entry (transit, local, and free zone) and essential documents, such as commercial invoices and certificates of origin, ensuring 100% compliance with customs regulations.
- Logistics Optimization:** Streamlined operations by implementing strategies for warehouse management, transportation coordination, and customer service, improving efficiency and reducing delays.
- Vendor and Stakeholder Coordination:** Liaised with customs authorities, banks, freight forwarders, and shipping agencies to maintain smooth processes and achieve transparent communication.
- Transportation Efficiency:** Arranged vehicles tailored to cargo specifications (e.g., container, loose, and over-dimension cargo), ensuring optimal resource utilization and cost-effectiveness.
- KPI Excellence:** Consistently achieved 100% Key Performance Indicators (KPIs) across four months, managing over 100 containers monthly for a top-tier client with flawless execution.
- Customer Retention:** Strengthened client relationships by addressing complaints and providing prompt resolutions, ensuring high levels of satisfaction and loyalty.
- Real-Time Monitoring and Reporting:** Maintained transparency by monitoring shipments in real-time and providing stakeholders with timely updates to enhance decision-making.
- Audit and Compliance Support:** Conducted audits and maintained accurate records of import/export shipments to support regulatory compliance during external inspections.
- Cost Optimization:** Reduced delays and minimized expenses by expediting shipment releases and improving coordination with shipping companies and agents.
- Inspection Oversight:** Supervised the inspection process, providing continuous monitoring and detailed status reports to enhance operational transparency.
- Process Improvement:** Identified and addressed inefficiencies in logistics workflows, driving process improvements that enhanced overall operational performance.

SEABORNE EXPRESS LLC, AS SEA IMPORT OPERATIONS EXECUTIVE

October 2019 - January 2022 | Dhabi, (JAFZA)

- Customs Clearance Management:** Ensured full regulatory compliance and eliminated delays by overseeing all customs clearance procedures for sea import shipments.
- Tailored Transportation Solutions:** Enhanced efficiency by coordinating vehicles suited to cargo specifications, including container, loose, and over-dimensional cargo, ensuring cost-effective logistics.
- Government Liaison for Smooth Clearance:** Facilitated seamless customs clearance by collaborating with government agencies and ensuring all shipment requirements were met on time.
- Risk Mitigation and Cargo Security:** Reduced transit risks by arranging comprehensive insurance coverage for cargo, safeguarding goods throughout the shipping process.
- Cost Reduction Initiatives:** Achieved substantial cost savings by negotiating favorable terms with shipping companies, significantly lowering freight expenses.
- Inspection Oversight and Real-Time Updates:** Maintained transparency by supervising the inspection process, monitoring shipment progress, and providing real-time updates to stakeholders for proactive decision-making.
- Documentation Accuracy:** Ensured compliance by maintaining precise and consistent records for all import shipments, reducing errors and improving audit readiness.
- Streamlined Logistics Operations:** Optimized clearance procedures by effectively liaising with customs authorities, government agencies, and shipping companies, enhancing overall operational efficiency.

XL RETAIL PVT LTD, AS WAREHOUSE COORDINATOR (E-COMMERCE)

March 2019 – August 2019 | Bangalore, India

- Spearheaded end-to-end warehouse operations, optimizing shipping, receiving, inventory, and order fulfillment processes to achieve seamless efficiency.
- Boosted operational performance by tracking key KPIs, including 99% order accuracy and reduced shipment lead times.
- Designed and enforced robust procedures for material handling and inventory control, driving a 15% improvement in productivity.
- Leveraged MS Excel to maintain 100% data accuracy in order tracking and inventory management.
- Built and led a high-performing team through targeted training, coaching, and performance evaluations, enhancing overall output.
- Ensured compliance with regulatory requirements by preparing precise shipment documentation and conducting regular quality audits.
- Maintained a safe and organized warehouse environment while delivering consistent support for high-priority projects.

PERSONAL DETAILS

DATE OF BIRTH: 17th June 1993 | LANGUAGES KNOWN: English, Hindi, and Malayalam | PASSPORT NO: N9551222 | UAE Driver’s License: Yes (Own a personal car)