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| **Date:** | 3/10/17 |
| **Time:** | 1530 |
| **Venue:** | SIS GSR 3-5 |
| **Attendees:** | Denise  Gerald  Hidayatullah  Shen Ying  Wei Kiat |
| **Agenda:** | 1. Preparation for PM review 2. Restructure of codes 3. Notes for Iteration 4 4. Diagramming |

**Meeting Discussion:**

1. Preparation for PM review
   1. Finalize slides and metrics for PM review
2. Restructure of codes
   1. Bootstrap
      1. Use Sets to invert the data so that only the latest data are added into the database
      2. The remaining data will be considered the duplicate rows that will not be added into the database
   2. Basic Location Report
      1. Clean up reportDAO.java
   3. Connection Manager
      1. Implementation of Connection Manager
      2. Ensure that all classes use the Connection Manager instead of the current method of accessing the database
3. Notes for Iteration 4
   1. If there is sufficient time during iteration 4, we should push up a function from iteration 5 instead of doing
4. Diagrams
   1. Finalized diagrams for Submission on 8th October

The meeting was adjourned at 2115hrs. These minutes will be circulated and adopted if there are no amendments reported in the next three days.

Prepared by,

Gerald Quek

Vetted and edited by,

**Denise**