



ADEYEMI RUKAYAT IDOWU

Customer Service Representative

 Ikorodu, Lagos State.

 07055234401

 Adeyemiid1@gmail.com

Self-aware Quality Assurance Lab Technician with experience in product inspection, lab testing and customer specification safeguarding. An excellent team player with first-rate verbal and written communication skills.



Skills

Time Management	●●●●●●	Excellent
Great interpersonal relationship .	●●●●●●	Excellent
Leadership	●●●●●●	Very Good
PPE use	●●●●●●	Excellent
Specimen Collection	●●●●●●	Very Good
Problem Solving	●●●●●●	Excellent
Creative problem solving	●●●●●●	Excellent
Sample Collection, Prep, and analysis	●●●●●●	Excellent
Empathy	●●●●●●	Excellent



Work History

Quality Control Laboratory Assistant(internship)

May and Baker Pharmaceutical Company Off Idiroko Road Sango Ota

- Carried out Analysis On Granules, tablet and Caplet to check for the percent of Assay.
- Co-Supervised in the packaging section
- Carried out disintegration test and dissolution test on tablets & Caplet
- Conducted microbiological tests on samples collected from patients to diagnose disease or determine if infections are present.
- Monitored the use of equipment to ensure it is safe and discard and discard any that do not meet requirement.

2023-09 – 2024-02

2022-11 – 2023-03



Office Assistant/Receptionist

Delsam Hotel Odogunyan, Ikorodu Lagos State.

- Wrote and updated lab SOPs, audited production GMPs and resolved microbial issues
- Handled guest complaints and offered complimentary services to maintain high guests satisfaction rates
- interacted with customer by phone, email or in-person to provide information.
- Participated in financial activities such as setting room rates, establishing budgets and allocating funds to various departments
- Oversaw day-to-day operations of hotel, managing sudden shortage of staffs

2021-05 - 2021-11



Laboratory Assistant

Federal Institute of Industrial Research Oshodi, Lagos, state

- Performed Lab tests to provide reliable accurate results for further scientific examinations
- Keeping facilities in a sanitary and usable condition and ensuring the harmless discharge of waste.
- Carried out regular assignments correctly according to specified instructions to complete inquiries
- Kept facilities in a sanitary and usable condition and ensuring the harmless discharge of waste.

2018-09 - 2022-10



Education



Bachelor Of Science: Chemistry

Kwara State University, Nigeria

- Head, ENT Group



Languages



Fluent in English and Yoruba



Software



Microsoft Office



Reference



Available On Request.

●●●●●
Excellent