Kofax WebCapture

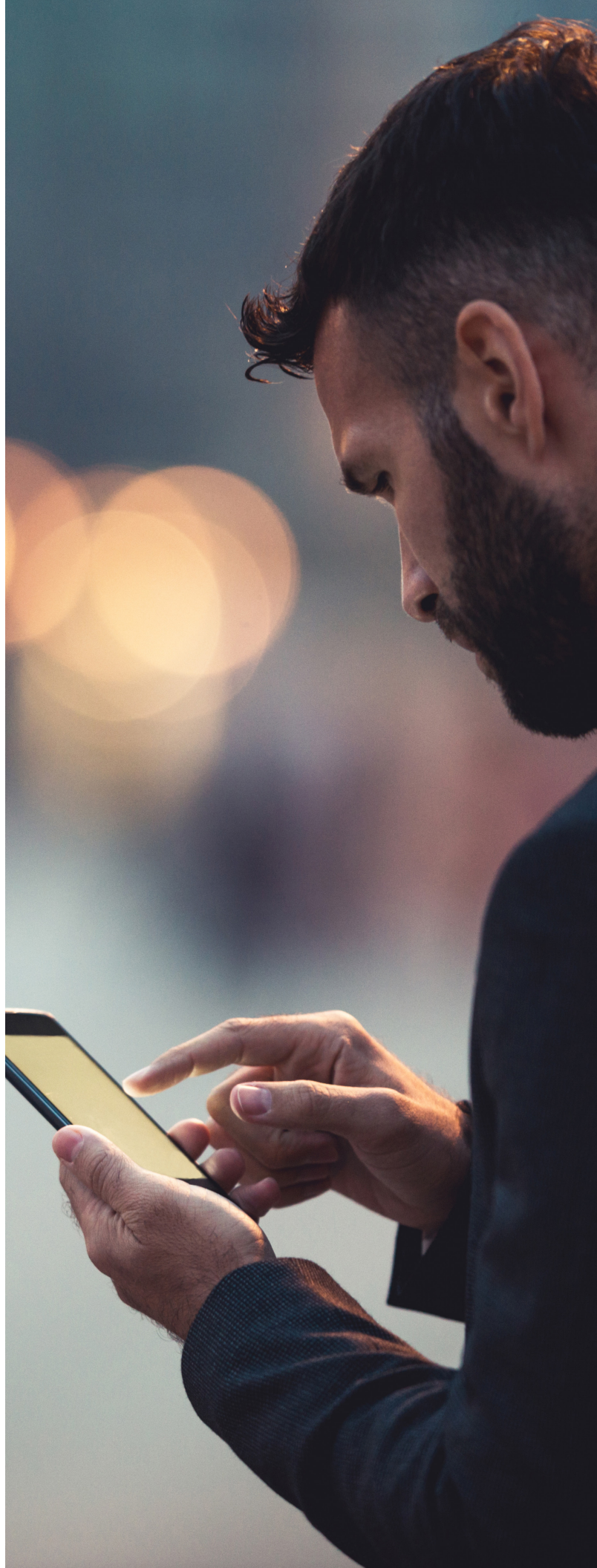## Your Zero Footprint Gateway to Electronic Document Capture

WebCapture electronic business activities bring asset files together into a uniform, streamlined document workflow

Not every business process originates on paper. And not every document your team works on is paper-based either. Couple these challenges with the IT department's concern of installing extra software on your team's desktop computers and you have a real challenge. So how do you solve your need to introduce paper and electronic documents into the same secure, centrally administered workflow while accommodating your IT team's "no desktop software" policy?

Kofax WebCapture to the rescue. WebCapture leverages the power of AutoStore by extending to your desktop the same document workflows used to capture your paper documents on a multifunction peripheral (MFP) or scanner—all from within your web browser. No extra software to install or support. With WebCapture, any file on your workstation is introduced into the AutoStore orchestrated workflow with ease, right from within your web browser.

For example, claims processing focuses on prompt customer service and has a large number of documents that might be associated with a claim, all coming from a variety of sources. Most of the time, branch offices receive claims but the processing is handled at the central location. To initiate this document into your business process, just select the document and WebCapture will present the AutoStore workflows you're authorized to perform. In this case, you select the "claims processing" workflow and a few fields are then presented to you for keyboard entry. To accelerate key word entry and deliver higher accuracy, the value entered in one index field can trigger a database search to fill other fields automatically.

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Claims are delivered immediately and efficiently, saving both time and money, and giving you peace of mind.

But the power of WebCapture doesn't stop there. You can also browse your available network folders or Microsoft SharePoint libraries directly through WebCapture's easy-to-use web interface to drop and index supporting claim material directly into the right location. WebCapture performs database lookup and lets you browse folders and Microsoft SharePoint, all from within a web browser.

WebCapture aligns people, business processes and information with your business strategy and allows you to achieve true business transformation easily.

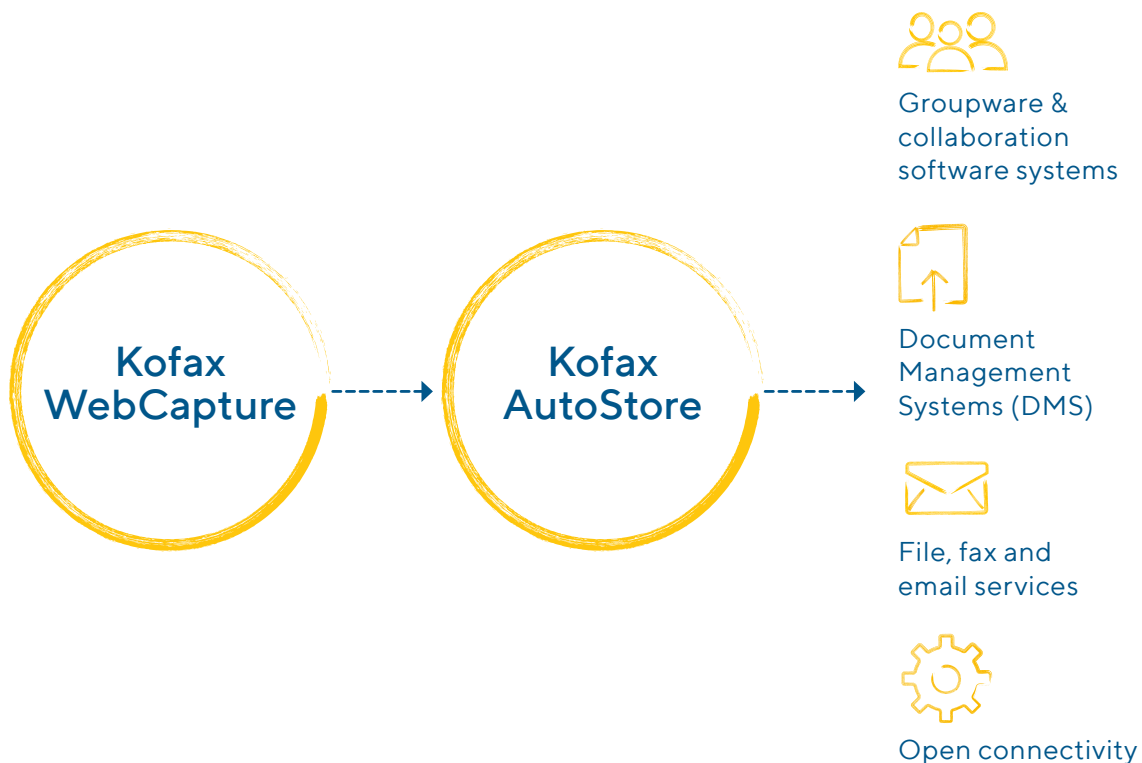## Kofax WebCapture Major Capabilities

Highly Deployable

With no additional hardware or software configuration requirements, WebCapture avoids the extra burden of deploying in each client machine.

The user is no longer bound to location. So, if a PC can access the web, then it can use WebCapture. All that's required is permission for the user to access the system. Since configuration and deployment are limited only to the web server, management is much easier, and the reach is wide and mobile.

Key Benefits

- Extend to your desktop the same document workflows used to capture your paper documents on an MFP or scanner all from within your Web browser.

- Browse your available network folders or Microsoft SharePoint libraries directly through WebCapture's easy-to-use web interface to drop and index supporting claim material directly into the right location.

- Lower operational support costs and maintenance substantially.

- Personalize the business workflows extended to your team members.

- Accomplish fast keyword selection with dynamic database lookups from within the browser.

- Increase your team's efficiency and accuracy by having team members browse folders or SharePoint

- Allow those with visual impairment to interact with business processes via audio accessibility.

Kofax
WebCapture

Kofax
AutoStore

Groupware &
collaboration
software systems

Document
Management
Systems (DMS)

File, fax and
email services

Open connectivity

One Touch Multi-Route

Many times your document workflow is as simple as originating at point A and ending up at pointB. But what happens if multiple colleagues and/or multiple systems need to have the document, too? With AutoStore, supporting multiple routing locations is a base capability. We call it "multi-route," and you will call it efficiency at its finest.

Now, your business critical workflows can be initiated from your web browser. In fact, all the business rules set up in AutoStore can be leveraged completely with WebCapture. It's a great way to maintain consistency and central administration of your business workflows.

Low-cost Support and Maintenance

With WebCapture, the browser is the platform. There is no footprint. Software installation and updating is easier because it's in one place. Operational support costs and maintenance are substantially lower, as the application is distributed and maintained from a central source. Changes can be made quickly and rolled out across a widely distributed user base with no intervention from end users.

Secure and Tight Integration Into Your Business Process

Take advantage of your existing network security infrastructure for user authentication (Microsoft Windows, Active Directory, LDAP) to personalize the business workflows extended to your team members. AutoStore, and each of its extended solutions, exposes only the processes available to yourteam. What's more, fast keyword selection can be accomplished easily by dynamic database lookups from within the browser. And, with the ability to have team members browse folders or SharePoint while inside the browser, your team's efficiency and accuracy will increase with Kofax WebCapture.

Maximize the Power of AutoStore Workflows

AutoStore is a server-based application which orchestrates the capture and secure delivery of paper and electronic documents into business applications. It's well-suited for organizations of any size that want to eliminate error prone manual document handling, increase communication and collaboration, and use speed as a competitive advantage.

In addition to electronic documents, AutoStore captures paper documents at MFPs and scanners, converts them to the desired format, and then routes the document to a local network folder, fax server, content management system or custom line of business application.

To discover more about Kofax WebCapture, please call 1-877-378-4872 or visit www.kofax.com.

System Requirements

AutoStore® 7.0 Server

- Windows 8.0 (with latest service pack)\8.1— Professional & Ultimate (32\64 bit)

- Windows Server 2012 R2— Standard & Datacenter

- Windows Server 2012—Standard & Datacenter

- Windows 7 (32\64 bit) SP1— Professional, Ultimate, and Enterprise

- Windows Server 2008 R2— Standard, Enterprise, and Datacenter

- Windows Server 2008—Standard, Enterprise, and Datacenter

- Windows 10 Pro & Enterprise (32\64 bit)

Specific operating system variants (i.e., Professional, Standard, Enterprise...) are supported except Small Business Server/Domain Controllers

WebCaptureTM 7.0 Client

Any Microsoft Windows OS which supports:

- Internet Explorer 9.0 and greater

- FireFox 4.0 and greater

- Google Chrome 10.0 and greater

Works with all major manufacturers 40+ free backend integrators

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