


Invoice To HIGHBAR TECHNOCRAT LIMITED Unit No.1409 , Empire Tower, 14th Floor D Wing, Gut No 31, Unit SB-1402, Airoli, Navi Mumbai-400708 GSTIN/UIN: 27AABCO4311L1ZI State Name : Maharashtra, Code : 27 CIN: U72100MH2010PLC210078		Voucher No. HBT/PO/21-22/PB/06	Dated 9-Jul-21
Supplier (Bill from) ARTISET 1 FIRST 101 OCEAN COMPLEX P 6 Sector 18 NOIDA Guatam Buddha Nagar GSTIN/UIN : 09AIQPB0002M1ZG State Name : Uttar Pradesh, Code : 09		Reference No. & Date. HBT/PO/21-22/PB/06	Mode/Terms of Payment 15 Days
		Dispatched through	Other References
		Destination	
		Terms of Delivery As Per Attached Annexure	

Sl No.	Description of Goods	Amount
1	Professional Fees <i>SAP VIM Installation, Configuration and Setup</i> <i>(Total 250 Hours at Rs. 3600 Per Hour)</i>	9,00,000.00
	IGST ITC Maharashtra	1,62,000.00
Total		₹ 10,62,000.00

Amount Chargeable (in words)
INR Ten Lakh Sixty Two Thousand Only

E. & O.E

Company's PAN : **AABCO4311L**

Prepared By 	Verified By	Approved By
Name : Ullash Kutiyar Designation : Executive Assistant	Name : Designation :	Name : Kaustav Das Designation : Head - Delivery

Annexure

Scope:

1. Installation & setup of SAP VIM by OpenText:
 - a. Providing mountpoint/filesystem details based on the sizing provided in Annexure 1
 - b. Installation Development Environment
 - c. Production Environment
 - d. DR server setup and configuration (Production)
2. Requirement gathering & design.
3. Configuration:
 - a. Reading Invoice data from Digital PDF Copies (Structured process for Invoice format to be formalized for better accuracy and to avoid rework)
 - b. Invoice parking in SAP with such extracted data
 - c. Updating Invoice parking coordinates into central data base (within SAP) for further reporting.
 - d. Data extraction errors due to improper format would need to be accessed & formalized with right format for better accuracy.
4. Testing:
 - a. Unit Testing
 - b. UAT assistance to onsite team
5. Training:
 - a. Training to HBT team for conducting end user trainings.
 - b. Basic support training.
6. Cutover & Go-Live preparation
7. Post Go-Live support (2 weeks roughly 20 hrs)

Deliverables (Apart from the ones mentioned in task breakup table below):

- Configuration document: (Post Go-Live)
- DR testing document: (Post Go-Live)

Billing:

- Billing will be done based on timesheet approved by HBT nominated project manager.
- Billing will be monthly for completed tasks and as per the task breakup. Irrespective of the actual efforts (more or less than approximated) of the task, billing will happen on approximated hours defined in the task breakup.
- Weekly Timesheet will be used for tracking exact efforts against the tasks mentioned in the task breakup and HBT nominated project manager will be approving the timesheet on weekly basis.
- In absence of no response within 48 hours (considering working days only) of timesheet submission. Timesheet will be considered approved (by default) by Artiset.
- Payment will be released within 15 days from date of submission of monthly bill along with approved deliverables and time sheets.
- Artiset will ensure that total billing will not exceed the value of the PO i.e. Rs. 9,00,000/-

Terms & Conditions:

- Artiset consultant will have to work in synch with Project plan and ensure Go-Live readiness by 31st October 2021 for a 1st November 2021 Go-Live. In order to achieve this the consultant should be onboarded by 14th July, 2021.
- Artiset to coordinate with HBT nominated Project Manager to ensure that activities are aligned with Project schedule.
- If the performance of the consultant is not satisfactory, consultant will be replaced by Artiset.
- Assignment will be taken up offshore.
- Artiset will complete the assignment in a span of 3.5 months.
- Profile of SAP VIM expert who is going to be part of this assignment is attached in Annexure 2 below.

Following is the approximate Task break up of effort as submitted by Artiset:

Sr No.	Task	Hours (approx.)	Deliverables
1	Requirement gathering workshop	10	Requirement gathering document
2	Design	30	BBP document
3	Installation + configuration (open text)	35	System installation document
4	Configuration of VIM	120	N.A.
5	UT + UAT Assistance	20	Testing document
6	Training for Go-Live	5	Training document
7	Cutover + Go-Live	5	Cutover template (if required)
8	Training for post Go-Live issues	5	Training document
9	Post Go-Live support	20	Issue log plus resolution document

Annexure 1

It is understood that the below server configuration is sufficient for server setup.

DC

Server Description	Base SAPS at CPU	Recommended SAPS at additional 30 % CPU	vCPU (1000 SAPS = 1 vCPU)	Memory (GB)	Hard Disk (GB) for data Storage	Hard Disk (GB) for OS	Swap Space	Total Storage Space Required	Server Virtualization?	Operating System	Database
(A) Add-on Servers (Pre-requisites)											
(B) Development Servers											
SAP VIM by Open Text		4 vCPU	4	32	800	60	72	932	Y	Suse Linux	Not applicable
(D) Production Servers											
SAP VIM by Open Text		4 vCPU	4	48	1000	60	72	1132	Y	Suse Linux	Not applicable

Server Description	No. of Core	CPU	RAM	Disk Partition	Operating System
IES 20.4 Development Server	4	4	32 GB	C: 100GB, D: 70GB	Windows Server 2019
IES 20.4 Production Server	4	6	48 GB	C: 100GB, D: 70GB	Windows Server 2019

DR

Server Description	Base SAPS at CPU	Recommended SAPS at additional 30 % CPU	vCPU (1000 SAPS = 1 vCPU)	Memory (GB)	Hard Disk (GB) for data Storage	Hard Disk (GB) for OS	Swap Space	Total Storage Space Required	Server Virtualization?	Operating System
(A) Add-on Servers (Pre-requisites)										
SAP VIM by Open Text		4 Core	4	48	1000	60	72	1132	Y	Suse Linux

Server Description	No. of Core	CPU	RAM	Disk Partition	Operating System
IES 20.4 DR Server	4	6	48 GB	C: 100GB, D: 70GB	Windows Server 2019



About the Trainer:

- ❖ **5+ years** of experience in **OpenText / VIM Consultant**.
- ❖ **Techno-functional expertise** in **OpenText / Vendor Invoice Management**.
- ❖ Well versed with latest **Open Text VIM Versions, ICC, BCC and SAP RICEFW** development - especially **ABAP-Workflow development**.
- ❖ Experience in **Implementation, Solution, Configuration & Support**.
- ❖ Currently working as a **freelancer consultant** for **implementation of SAP S/4 Vendor Invoice Management by OpenText**.
- ❖ **Open Text / VIM Implementation Lead** for **Training, Content Development, FDD, TDD**, transaction guides.
- ❖ **Implemented Project & delivered Training in Norway for SAP S/4 Vendor Invoice Management** project.
- ❖ **Technical Lead** Consultant in **VIM architectural** design and framework.
- ❖ Worked for **Switzerland agrochemical and seeds-based** client for **VIM upgrade** and roll out project.
- ❖ Good communication and time management skills with problem solving and decision-making ability.

Skill Set:

	VIM & ICC 5.1.6, 7.5 SP6
Expertise Skills:	S/4 Hana VIM
	BCC 16.3 SP1
	Open Text / VIM Configuration
	VIM Document Types
VIM Experience:	Enhance Indexing Screen
	Configure chart of Authority
	Configure Process Types.
	Out of Box Functionalities
	Extensive knowledge in ABAP.

Clientele:

- ❖ **IBM**



- ❖ CSS
- ❖ Infosys
- ❖ Bank in Norway
- ❖ Codedion Technologies Solutions
- ❖ Switzerland Agro-Chemical Industry
- ❖ Logikal Consultancy
- ❖ CSC India Pvt. Ltd., Senior SAP Consultant

Educational Qualifications:

- ❖ Bachelor of Technology (Mechanical), Punjab University

Project Details:

Project Name: Implementing VIM version 16.3.1 (Rollout for Several Countries)

Client: Confidential

Techno – Functional VIM Consultant

End-to-End configuration of Archive link

VIM Document Types

Enhance Indexing Screen

Configure chart of Authority

Technologies:

Configure Process Types

Non-PO Approval Process

Configure BCC(OCR)

Enterprise Scanner

Design EDI sol., IDOCs

Project Name: Vendor Invoice Management Upgrade (Across Different Landscape)

Client: Confidential

OpenText / VIM Consultant

Upgrade Vim 5.6 to Vim 7.5

Technologies:

Configuration Changes

India GST Implementation