

Key Result Area (KRA)

Employee Code	00631042	Employee Name	Mr. Hitesh Navinchandra Giri	Band	II
Designation	Senior Executive - HR	Department	Human Resources	Project/Location	Head Office - Navi Mumbai (HO)
Period	2022-2023	From Date	01-04-2022	To Date	31-03-2023
KRA Submittd On 27-06-2022		KRA Approved On 27-06-2022			

Sr.No	Goal Title	Weightage	Measurement Details	Unit	Quantity
1	Recruitment Making available within 45-75 days from indent and within Band CTC indented.	45.00	Ensuring requirements close with in 45- 75 days TAT after getting requisition. 45 days for band 1 and 2 positions 60 days for band 3 and 4 positions 75 days for band 5 and above	%	90
2	Supporting end to end Special recruitment initiatives taken during the year	25.00	Fulfilling requirements of Freshers recruitment, bench recruitment and campus Recruitment as per plan and BU timelines	%	100
3	Sourcing of profiles	10.00	Maintaining ratio of 50/30/20% hiring form Self/vendors/referral respectively	%	90
4	Onboarding of new employees	10.00	Onboarding of new employees and coordination for joining formalities	%	98
5	Improving quality of sourcing	10.00	CV hit ratio to reduce from 1:18 to 1:12	%	100
	Total	100.00			

REVIEWEE

Name Mr. Hitesh Navinchandra Giri
Date 27-06-2022 01:42:02 PM

REVIEWER

Name Mr. Vijaykumar Patil
Date 27-06-2022 01:54:39 PM

FINAL REVIEWER

Name Mr. Mangesh Dattatray Wadaje
Date 27-06-2022 01:54:39 PM