HIGHBAR
TECHNOCRAT

Key Result Area (KRA)

Employee Code	00631474	**Employee Name**	Mr. JAGDISH TEJABHAI BARVADIYA	**Band**	II
Designation	Consultant - Technical	**Department**	Technology & Innovation	**Project/Location**	Head Office - Navi Mumbai (HO)
Period	2023-24	**From Date**	01-04-2023	**To Date**	31-03-2024
KRA Submittd On	29-06-2023	**KRA Approved On**	29-06-2023		

Sr.No	Goal Title	Weightage	Measurement Details	Unit	Quantity
1	1A. Quality & timely delivery of Basis administration services for All SAP Products To internal & external customers with high customer satisfaction Ensure timely installation / setup / support / upgrade of all SAP landscapes & versions and the quality of the same to be very high. 1. Timely installtion/setup/upgrade/support of all SAP landscapes 2. No errors / dumps / issues should be reported in systems due to Basis parameters in all SAP landscapes	40.00	Adherence to 90% of the committed deadlines for the Basis administration activities for assigned projects	%	90

REVIEWEE		**REVIEWER**	**FINAL REVIEWER**
Name	Mr. JAGDISH TEJABHAI BARVADIYA	**Name**	**Name**
Date	29-06-2023 10:30:11 AM	**Date**	**Date**

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Sr.No	Goal Title	Weightage	Measurement Details	Unit	Quantity
2	1B. Quality and timely delivery of Basis administration services for All SAP Products To internal & external customers with high customer satisfaction. Ensure timely installation / setup / support / upgrade of all SAP landscapes & versions and the quality of the same to be very high. 1. Timely installation/setup/upgrade/support of all SAP landscapes 2. No errors / dumps / issues should be reported in systems due to Basis parameters in all SAP landscapes	15.00	Not more than 10% of the systems should be reported for errors / dumps / issues due to basis configurations / parameter settings.	%	<=10
3	1C. Quality and timely delivery of Basis administration services for All SAP Products To internal & external customers with high customer satisfaction. Ensure timely installation/setup / support / upgrade of all SAP landscapes & versions and the quality of the same to be very high. 1. Timely installtion/setup/upgrade/support of all SAP landscapes 2. No errors / dumps / issues should be reported in systems due to Basis parameters in all SAP landscapes	10.00	Customer escalations should be Nil. Feedback from Project manager & Program manager <=2 nos = 5 >2 nos = 0	No's	0

REVIEWEE   **REVIEWER**   **FINAL REVIEWER**

Name Mr. JAGDISH TEJABHAI BARVADIYA   **Name**   **Name**

Date 29-06-2023 10:30:11 AM   **Date**   **Date**

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Sr.No	Goal Title	Weightage	Measurement Details	Unit	Quantity
4	Technical documentations for Basis administration As agreed, technical documentation to be done for all assigned Basis tasks.	10.00	Adherence to 80% of technical documentation of identified & assigned tasks / objects.	%	80
5	Self-Learning & team grooming As agreed, learning new technologies during the year	25.00	BASIS Installation,configuration and documentation of atleast 1 new product (5 marks) Identify 1 team member as a backup SPOC of the current project and ensure proper KT and support (5 marks) Gaining Expertise in HANA Administration, installation & patching (5 marks) Carry out any certification as suggsted by PDTO/Team Lead (5 marks) Implementing EDD actions for self and for team (5 marks)	Adherence to Completion	As agreed
	Total	100.00			

REVIEWEE	REVIEWER	FINAL REVIEWER
Name Mr. JAGDISH TEJABHAI BARVADIYA	**Name**	**Name**
Date 29-06-2023 10:30:11 AM	**Date**	**Date**