

Key Result Area (KRA)

Employee Code

00631009

Employee Name

Mr. Sachin Bhagchand Ghuge

Band

I

Designation

Associate Consultant - Basis

Department

Delivery - Prime

Project/Location

Prime-Basis-L1(Technical)

Period

2022-2023

From Date

01-04-2022

To Date

31-03-2023

KRA Submittd On

22-06-2022

KRA Approved On

Sr.No	Goal Title	Weightage	Measurement Details	Unit	Quantity
1	1A. Quality and timely delivery of Basis administration services for All SAP Products  To internal & external customers with high customer satisfaction Ensure timely installation / setup / support / upgrade of all SAP landscapes & versions and the quality of the same to be very high. 1. Timely installtion/setup/upgrade/support of all SAP landscapes 2. No errors / dumps / issues should be reported in systems due to Basis parameters in all SAP landscapes	40.00	Adherence to 90% of the committed deadlines for the Basis administration activities for assigned projects	%	90

REVIEWEE

Name

Mr. Sachin Bhagchand Ghuge

Date

22-06-2022 10:22:36 AM

REVIEWER

Name

Mr. Abdul Gani

Date

27-06-2022 02:26:59 PM

FINAL REVIEWER

Name

Mr. Aniket Anil Bhagwat

Date

27-06-2022 02:25:27 PM

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2	1B. Quality and timely delivery of Basis administration services for All SAP Products  To internal & external customers with high customer satisfaction Ensure timely installation / setup / support / upgrade of all SAP landscapes & versions and the quality of the same to be very high. 1. Timely installation/setup/upgrade/support of all SAP landscapes. 2. No errors/dumps / issues should be reported in systems due to Basis parameters in all SAP landscapes	20.00	Not more than 10% of the systems should be reported for errors / dumps / issues due to basis configurations / parameter settings.	%	<=10
3	1C. Quality and timely delivery of Basis administration services for All SAP Products  To internal & external customers with high customer satisfaction. Ensure timely installation / setup / support / upgrade of all SAP landscapes & versions and the quality of the same to be very high. 1. Timely installtion/setup/upgrade/support of all SAP landscapes 2. No errors/dumps / issues should be reported in systems due to Basis parameters in all SAP landscapes	10.00	Customer escalations should be Nil. Feedback by your Project manager & Program manager  <=2 nos = 5 >2 nos = 0	No's	0

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Designation	Associate Consultant - Basis	Department	Delivery - Prime	Project/Location	Prime-Basis-L1(Technical)
Period	2022-2023	From Date	01-04-2022	To Date	31-03-2023

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4	Technical documentations for Basis administration  As agreed, technical documentation to be done for all assigned Basis tasks.	10.00	Adherence to 80% of technical documentation of identified & assigned tasks / objects.	%	80
5	Self-Learning  As agreed, learning new technologies during the year.	20.00	BASIS Installation,configuration and documentation of atleast 1 new product (5 marks) Carry out any certification as suggsted by PDTO/Team Lead (5 marks) Gaining Expertise in HANA Administration and installation (10 marks)	Adherence to Completion	As agreed
	Total	100.00			

REVIEWEE	REVIEWER	FINAL REVIEWER
Name Mr. Sachin Bhagchand Ghuge	Name Mr. Abdul Gani	Name Mr. Aniket Anil Bhagwat
Date 22-06-2022 10:22:36 AM	Date 27-06-2022 02:26:59 PM	Date 27-06-2022 02:25:27 PM