

Key Result Area (KRA)

Employee Code	00631599	Employee Name	Ms. Nikita Arvind Yedre	Band	I
Designation	Executive - HR	Department	HR - Recruitment	Project/Location	Head Office - Navi Mumbai (HO) - HO-NaviMum
Period	2024-2025	From Date	01-04-2024	To Date	31-03-2025
KRA Submittd On 29-07-2024		KRA Approved On 29-07-2024			

Sr.No	Goal Title	Weightage	Measurement Details	Unit	Quantity
1	Recruitment Support a) Creating candidates in OneHR for the details provided by Recruiters b) Initial calling to the candidates - list provided by Recruiters and maintaining data	80.00	Per month number of offers	No's	60
2	PO creation a) Assist Recruiter for PO creation	10.00	PO creation	Adherence to Completion	As agreed
3	Any additional task from time to time basis	10.00	Any additional task from time to time basis	Adherence to Completion	As agreed
	Total	100.00			

REVIEWEE

Name Ms. Nikita Arvind Yedre
Date 29-07-2024 07:30:46 AM

REVIEWER

Name Mr. Kaustav Das
Date 29-07-2024 07:30:46 AM

FINAL REVIEWER

Name Mr. Kaustav Das
Date 29-07-2024 07:30:46 AM