

Key Result Area (KRA)

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|----------------------------|--------------------|----------------------------|-----------------------|------------------|------------------------------|
| Employee Code | 00631083 | Employee Name | Mrs. Sireesha Devalla | Band | II |
| Designation | Consultant - Basis | Department | Delivery - Prime | Project/Location | Strategic - Basis(Technical) |
| Period | 2022-2023 | From Date | 01-04-2022 | To Date | 31-03-2023 |
| KRA Submittd On 27-06-2022 | | KRA Approved On 27-06-2022 | | | |

| Sr.No | Goal Title | Weightage | Measurement Details | Unit | Quantity |
|-------|---|-----------|---|------|----------|
| 1 | 1A. Quality & timely delivery of Basis administration services for All SAP Products To internal & external customers with high customer satisfaction Ensure timely installation / setup / support / upgrade of all SAP landscapes & versions and the quality of the same to be very high. 1. Timely installtion/setup/upgrade/support of all SAP landscapes 2. No errors / dumps / issues should be reported in systems due to Basis parameters in all SAP landscapes | 40.00 | Adherence to 90% of the committed deadlines for the Basis administration activities for assigned projects | % | 90 |

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|----------|------------------------|----------|------------------------|----------------|-------------------------|
| REVIEWEE | | REVIEWER | | FINAL REVIEWER | |
| Name | Mrs. Sireesha Devalla | Name | Mr. Abdul Gani | Name | Mr. Aniket Anil Bhagwat |
| Date | 27-06-2022 01:42:02 PM | Date | 27-06-2022 01:54:39 PM | Date | 27-06-2022 01:54:39 PM |

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| 2 | 1B. Quality and timely delivery of Basis administration services for All SAP Products To internal & external customers with high customer satisfaction. Ensure timely installation / setup / support / upgrade of all SAP landscapes & versions and the quality of the same to be very high. 1. Timely installation/setup/upgrade/support of all SAP landscapes 2. No errors / dumps / issues should be reported in systems due to Basis parameters in all SAP landscapes | 15.00 | Not more than 10% of the systems should be reported for errors / dumps / issues due to basis configurations / parameter settings. | % | <=10 |
| 3 | 1C. Quality and timely delivery of Basis administration services for All SAP Products To internal & external customers with high customer satisfaction. Ensure timely installation/setup / support / upgrade of all SAP landscapes & versions and the quality of the same to be very high. 1. Timely installtion/setup/upgrade/support of all SAP landscapes 2. No errors / dumps / issues should be reported in systems due to Basis parameters in all SAP landscapes | 10.00 | Customer escalations should be Nil. Feedback from Project manager & Program manager <=2 nos = 5 >2 nos = 0 | No's | 0 |

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|---|--|--------|--|-------------------------|-----------|
| 4 | Technical documentations for Basis administration As agreed, technical documentation to be done for all assigned Basis tasks. | 10.00 | Adherence to 80% of technical documentation of identified & assigned tasks / objects. | % | 80 |
| 5 | Self-Learning & team grooming As agreed, learning new technologies during the year | 25.00 | BASIS Installation,configuration and documentation of atleast 1 new product (5 marks) Identify 1 team member as a backup SPOC of the current project and ensure proper KT and support (5 marks) Gaining Expertise in HANA Administration, installation & patching (5 marks) Carry out any certification as suggsted by PDTO/Team Lead (5 marks) Implementing EDD actions for self and for team (5 marks) | Adherence to Completion | As agreed |
| | Total | 100.00 | | | |

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