

Key Result Area (KRA)

Employee Code	I-043	Employee Name	Ms. Nikita Arvind Yedre	Band	I
Designation	Jr. HR Executive	Department	HR - Recruitment	Project/Location	Head Office - Navi Mumbai (HO) - HO-NaviMum
Period	2023-2024	From Date	01-04-2023	To Date	31-03-2024
KRA Submittd On 12-06-2023		KRA Approved On 14-06-2023			

Sr.No	Goal Title	Weightage	Measurement Details	Unit	Quantity
1	Recruitment Support a) Creating candidates in OneHR for the details provided by Recruiters b) Initial calling to the candidates - list provided by Recruiters and maintaining data	80.00	Per month number of offers	No's	60
2	PO creation a) Assist Recruiter for PO creation	10.00	PO creation	Adherence to Completion	As agreed
3	Any additional task from time to time basis	10.00	Any additional task from time to time basis	Adherence to Completion	As agreed
	Total	100.00			

REVIEWEE

Name Ms. Nikita Arvind Yedre
Date 12-06-2023 09:34:51 AM

REVIEWER

Name Mr. Vijaykumar Patil
Date 12-06-2023 11:23:08 AM

FINAL REVIEWER

Name Mr. Mangesh Dattatray Wadaje
Date 14-06-2023 10:35:13 AM