

Key Result Area (KRA)

Employee Code	00631280	Employee Name	Mr. Danesh Muneer Kasu	Band	III
Designation	Senior Consultant - Technical	Department	Delivery - Strategic	Project/Location	Strategic - Basis(Technical) - S-Basis-HO
Period	2022-2023	From Date	01-04-2022	To Date	31-03-2023
KRA Submittd On	19-09-2022	KRA Approved On	19-09-2022		

Sr.No	Goal Title	Weightage	Measurement Details	Unit	Quantity
1	<p>1A. Quality and timely delivery of Basis administration services for All SAP Products</p> <p>To internal & external customers with high customer satisfaction. Ensure timely installation / setup / support / upgrade of all SAP landscapes & versions and the quality of the same to be very high.</p> <p>1. Timely installtion/setup/upgrade/support of all SAP landscapes 2. No errors / dumps / issues should be reported in systems due to Basis parameters in all SAP landscapes</p>	40.00	Adherence to 90% of the committed deadlines for the Basis administration activities for assigned projects	%	90

REVIEWEE	REVIEWER	FINAL REVIEWER
Name Mr. Danesh Muneer Kasu	Name Mr. Ashok Wani	Name Mr. Ashok Wani
Date 19-09-2022 12:08:14 PM	Date 19-09-2022 12:08:14 PM	Date 19-09-2022 12:08:14 PM

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Designation Senior Consultant - Technical Department Delivery - Strategic Project/Location Strategic - Basis(Technical) - S-Basis-HO

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Sr.No	Goal Title	Weightage	Measurement Details	Unit	Quantity
2	<p>1B. Quality and timely delivery of Basis administration services for All SAP Products</p> <p>To internal & external customers with high customer satisfaction Ensure timely installation / setup / support / upgrade of all SAP landscapes & versions and the quality of the same to be very high.</p> <p>1. Timely installtion/setup/upgrade/support of all SAP landscapes 2. No errors / dumps / issues should be reported in systems due to Basis parameters in all SAP landscapes</p>	10.00	Not more than 10% of the systems should be reported for errors / dumps / issues due to basis configurations / parameter settings.	%	<=10

<p>REVIEWEE</p> <p>Name Mr. Danesh Muneer Kasu</p> <p>Date 19-09-2022 12:08:14 PM</p>	<p>REVIEWER</p> <p>Name Mr. Ashok Wani</p> <p>Date 19-09-2022 12:08:14 PM</p>	<p>FINAL REVIEWER</p> <p>Name Mr. Ashok Wani</p> <p>Date 19-09-2022 12:08:14 PM</p>
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3	1C. Quality and timely delivery of Basis administration services for All SAP Products To internal & external customers with high customer satisfaction Ensure timely installation / setup / support / upgrade of all SAP landscapes & versions and the quality of the same to be very high. 1. Timely installtion/setup/upgrade/support of all SAP landscapes 2. No errors / dumps / issues should be reported in systems due to Basis parameters in all SAP landscapes	10.00	Customer escalations should be Nil. Feedback by your Project manager & Program manager. No escalation due to not being able to clarify the technical queries by the client. <=2 nos = 5 >2 nos = 0	No's	0

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4	<p>1D. Quality and timely delivery of Basis administration services for All SAP Products</p> <p>To internal & external customers with high customer satisfaction Ensure timely installation / setup / support / upgrade of all SAP landscapes & versions and the quality of the same to be very high</p> <p>1. Timely installtion/setup/upgrade/support of all SAP landscapes 2. No errors / dumps / issues should be reported in systems due to Basis parameters in all SAP landscapes</p>	10.00	<p>Availability of servers (Production & Other)</p> <p>Percentage availablity of servers</p> <p>>=99% (prod)</p> <p>>= 90 (other)</p>	Adherence to Completion	As agreed
5	<p>2A. Documentation and planning</p> <p>As agreed, technical documentation to be done for all assigned Basis tasks.</p>	5.00	Adherence to 80% of technical documentation by the team members	%	80
6	<p>2B. Documentation and planning</p> <p>As agreed technical documentation to be done for all assigned Basis tasks.</p>	5.00	Adherance to preparing,updating and sharing delivery plan of all BASIS activities with the Project Manager	%	100

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7	3A. Team Handling, Grooming and co-ordination As agreed, ensure good performance of team members As agreed, ensure team members are groomed with new skills	5.00	Not more than 10% of BASIS tasks assigned to each member are delayed beyond planned timelines	%	10
8	3B. Team Handling, Grooming and co-ordination As agreed, ensure good performance of team members As agreed, ensure team members are groomed with new skills	5.00	Implementing EDD actions for self and for team	%	100
9	3C. Team Handling, Grooming and co-ordination As agreed, ensure good performance of team members As agreed, ensure team members are groomed with new skills	5.00	Carry out any certification as suggsted by PDTO/Team Lead	Adherence to Completion	As agreed
10	Additional Assignment Any other assignment given by the Management from time to time	5.00	Complete within time and quality with full ownership and taking it to closure.	Adherence to Completion	As agreed
	Total	100.00			

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