# General Usage

The application is CLI based. You can interact with the application by entering supported commands to either create or query tasks.

## Creating New Tasks

The application supports 3 different commands for creating new tasks: record, add, and create. These can be used interchangeably with one another:







The format for adding tasks must follow the below format. The order must be followed:



**Additional Formatting notes:**

Task description needs to be surrounded with double or single quotes for it to be saved properly.

A colon must be prepended before the tag

Dates support the keyword “today” in which program will automatically retrieve current day’s date. It also supports the below formats:



Times should be in standard time format utilizing four digits and a colon

* Examples of supported styles:

* 

## Querying Tasks

Querying can be done with the commands **search** or **query**

Typing either of these keywords on their own will print a list of all tasks currently stored in the application

Furthermore the **search** and **query** keywords can be followed up with either dates, tags, or descriptions to find all results relevant to the searches. Here are some examples below:



The formatting rules for creating tasks also apply here.

* A colon must be prepended before the tag
* Task descriptions should be surrounded by double or single quotes
* And the **today** keyword is supported with dates