

Individual Project Evaluation

- Use the `Last-First-IndividualProject` directory as a template.
- Copy all your project results (artifacts and progress) in the deliverables directory (create sub-directories whenever necessary) and complete (mark and grade) `the grading.docx` in the directory.
 - Change the directory name following the rule.
 - Zip the directory to make a zip file.
 - Upload the zip file.

Evaluation Points are 100 maximum points and will be Adjusted.

- All of the project evaluations are normalized points (maximum 100 points).
- The earned points will be adjusted to the final points.
 - For example, if the maximum project points are 250, and an individual earns 80 points, the final points are adjusted to 200 ($250 * 0.8$).

Step 1: Write an executive summary.

- This is the one-page summary of the project that high-level managers (Directors, CTOs, or CEOs) are supposed to read, not software engineers.
 - High-level managers typically don't have time to read the full document, so make it short.
- This report clarifies the core information that high-level managers need to know.
- The file format should be MS Word, Markdown, or PDF, which we can easily read without installing special software.
- Store the summary in `deliverables/executive summary`.

Step 2-1: Download and copy the GitHub artifacts and Canvas pages

- Download all the files (artifacts) of the GitHub repository and copy them into `deliverables/artifacts`.
- Make sure these artifacts are correctly copied in the directory. Also, **make sure to write the links (directory names in the GitHub) of each artifact in the `evaluation/grading.docx`**.
 - Progress
 - All the cloc results each week
 - Weekly sprint meetings presentation files
 - Requirements document
 - Design document
 - Architecture and design of your features
 - Manual
 - Simple manual of your feature
 - Presentations (start and final)
- Also, be sure to store all the code and tests
 - Code
 - Tests

Step 2-2: Download and Copy Canvas Project Pages

- Download all the Canvas project pages into `deliverables/progress`.
- Make sure the Canvas project page has all the schedule and progress information that each team has updated during the project.

Step 3: Make Video Clips for your demonstration

- Make a demonstration video clip (or clips if necessary) of your features to show how your feature works.

- The format does not matter as long as all the required features are implemented and demonstrated.
- Use size-efficient video codec to reduce the video file size to as small as possible.
- Copy the video clip (or clips) in the `deliverables/demonstration` directory.
- This is a replacement for the on-site demonstration, so 0 points will be given to the project if the video clip(s) are not stored in the directory.

Step 4: Evaluate

- Use the `grading.docx` for the following:
 - Project Artifacts (50 points)
 - Project Progress (25 points)
 - Self Assessment (25 points)

Grading Process for the Project

- Each student grades and uploads the results with artifacts/schedules (step 4).
- The instructor and CSC/ASE professor(s) evaluate the final results (artifacts and canvas pages) again to add or deduct points.