

# **Resume**

**KIRTI BENDE (BSC Graduate)**

Mobile no- 8103076130

H NO.18B Swastik Nagar Jaitala

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Nagpur

## **Career Objective:-**

I want to work for an organization where my skills and knowledge are utilized for developing projects and providing me an opportunity to achieve respectable position with new skills, higher knowledge and better career. I want the company standards and goals to rise with the help of my own contribution.

## **Academic Qualification:-**

- Completed under-graduation in BSC (Computer Science) with 69% from Rashtrasant Tukadoji Maharaj Nagpur University.
- Completed HSSC (Higher Secondary School Certificate) from MP Board in 2019 with 72%.
- Completed HSC (High School Certificate) from MP Board in 2017 with 82%.

## **Computer literacy:-**

- Basic knowledge of internet.
- Basic hardware knowledge.
- Basic Ms-Office knowledge.

## **My Strength:-**

- I am a Hard Working person, passionate & Dedicated to work. Because I don't feel comfortable until completion of my work.
- I am a Good Listener if anyone have something interesting to say.
- I am a Good Team-player because I am more flexible when I work in team.
- I have positive attitude because I never think about negativity.
- I am a quick learner I am able to grasp new concepts quickly.
- I see all the challenges as new learning opportunity.

**Area of Interests:-**

- Watching motivational movies is my hobby because movies makes me motivated any time.
- Cooking food

**Personal Details:-**

|                 |     |   |
|-----------------|-----|---|
| Father's Name   | : - | Dhanraj Bende                             |
| Mother's Name   | : - | Shobha Bende                              |
| Date of Birth   | : - | 25 Feb 2001                               |
| Marital Status  | : - | Unmarried                                 |
| Age             | : - | 23 year                                   |
| Nationality     | : - | Indian                                    |
| Gender          | : - | Female                                    |
| Languages Known | : - | English, Hindi                            |
| Address         | : - | H NO.18B Swastik<br>Nagar Jaitala, Nagpur |

**Declaration:-**

I hereby certifying that the above information which I have mentioned here is true to the best of my knowledge. I am liable for any mistake made in the resume of mine.

Place: - Sausar

Signature

Date : -

(Kirti Bende)