

Certificate of Achievement

Congratulations!

Himesh Khatri

for successfully completing
Telephone Etiquette
a course that covers

Objectives | First Impression | Guidelines for Telephone Etiquette | Do's and Don'ts of Telephone Etiquette | Phrases for Making and Receiving Phone Calls | Taking Messages | Placing a Call on Hold | Voice Mail Etiquette

Start Date: 13 Jan 2024

End Date: 13 Jan 2024

Mehul Mehta

Mehul Mehta

Global Delivery Head - TCS iON,
Tata Consultancy Services



CERTIFIED

Cert ID: 66788-24411262-1016
Date: 13 Jan 2024