San Diego, California

eliza-chiu@gmail.com

(619) 123-4567

eliza-chiu.com

linkedin.com/in/eliza-chiu

twitter.com/eliza-chiu

SKILLS

Cold calling

Telesales

Inbound telemarketing

Outbound telemarketing

Customer Relationship

Management (CRM)

Salesforce

Account management

Communication

EDUCATION

B.S. in Marketing; Minor in

Business Administration

San Diego State University

2012 - 2016

San Diego, California

GPA: 3.6

CERTIFICATIONS

Inbound Marketing Certificate

(HubSpot Academy)

2019

Inbound Sales Certificate

(HubSpot Academy)

2017

Eliza Chiu

Communicative and detail-oriented telemarketer and sales professional. Well-versed in both inbound and outbound sales telemarketing with 4 years of experience working in fast-paced organizational environments and serving customers' needs.

WORK EXPERIENCE

Sales Telemarketer, U.S. Green Energy Technologies Inc. San Diego, California February 2018 Present Conduct research on potential clientele and cold call to initiate the outbound sales process Contact prospects after initial meeting via phone calls and emails to add them to the sales pipeline Qualify prospect clients before placing them forward in the sales pipeline to increase sales process efficiency Possess comprehensive knowledge and information on company products and services Pitch to potential clients, promote the company's products and services, and answer questions Follow up with old leads to optimize business opportunities Grew sales lead by 36% in the last sales quarter Perform data entry and manage multiple spreadsheets and databases to maximize organization transparency Track weekly performance benchmarks and lead conversion ratio Write monthly and quarterly sales report, conduct sales analysis, and evaluate existing goals and quota Locate new business opportunities within specific markets and expand clientele Utilize Customer Relationship Management (CRM) system to compile a list of up-to-date leads and relevant information to ensure sales agents can move through the sales pipeline efficiently Telemarketer, Imperial PFS San Francisco, California July 2016 February 2018 Researched and identified potential clients within the target market Conducted outbound cold calls to potential clients, an average of 70 calls a day, to gain interest in the organization's services

Followed up and made warm calls to existing leads and increased sales deals by 32% in the last quarter

- Provided potential clients with information on products and services by following sales scripts
- Conducted data entry into the organization's Salesforce portal for client account management with high accuracy and efficiency
- Sent outbound emails to provide information and support to prospective clients
- Scheduled appointments with prospective customers for the sales team to present and propose
- Managed my own leads and drove the full sales cycle from prospecting to closing deals
- Consistently exceeded monthly quota by an average of 25%