



# Ronsted Landrio Cubar

IS STUDENT

## Personal Information

**Name:** Ronsted Landrio Cubar

**Age:** 18

**Email:** ronstedcubar@gmail.com

**Phone:** 09262942505

## Skills

- MS Word
- Communication
- Actively listening
- Problem solving
- Work ethic

## Education

### BS in Information System

Zamboanga Del sur Provincial

Government College, 2023-2024

### Junior Highschool

Santa Teresita Academy, 2020-2021

## Work Experience

### Aurora Municipal Building

**Position:** OJT/Immersion students

**Duration:** One Week

- Assisted with various administrative tasks such as data entry, filing, and scheduling appointments.
- Completed special projects as assigned by supervisors, demonstrating attention to detail and time management skills.
- Participated in team meetings and contributed ideas for improving office efficiency.

### Che Store

**Position:** Co-owner

**Duration:** 2016-2024

- Provided exceptional customer service by assisting shoppers, answering questions, and processing transactions.
- Maintained store cleanliness and organization to enhance the shopping experience for customers.
- Collaborated with team members to achieve sales targets and promote store promotions and events.

