

Hirak Jyoti Das

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CAREER OBJECTIVE

- To apply my skills set and achieve a good position in an esteemed organization. Ambitious Quality Analyst with track record of dependability and leadership. Knowledgeable in QA methodology with proven history of reducing errors to increase quality. Proficient in preparing test cases, plans and scripts. Dedicated to analyzing and resolving defects.
- Organized and dependable candidate successful at managing multiple priorities while maintaining a strong work ethic and exhibiting a positive attitude. Willingness to take on added responsibilities to meet team goals.

EDUCATION

Year	Examination	Institution	Marks Obtained
2017	MBA (PGDM)	Jawaharlal Nehru Technological University, Kakinada	70%
2015	BCOM	Guwahati University	50%
2012	HSC	KV Digaru	73%
2010	SSC	KV Digaru	82%

WORK EXPERIENCE

BYJUS

From June 2018

Working as an Quality Analyst.

- Developing new customer base through database and key networking contacts.
- Creating the potential leads for conversion into sales
- Providing End to End Educational Services to the Customers.
- Building and Enhancing the Relationship of Potential Customers in the App
- Guiding and Helping Customers for all their product related queries.

INTERNSHIP / PROJECTS

Summer Internship

June 2017 - July 2017

Company: Hotel Grand Bhabendraley

Project Objective: To find out the means to enhance the Business and occupying a greater space in the Market

Project Title: Sales Mix Practices Of a Hotel

- To find out the means to enhance the Business and occupying a greater space in the Market Project Title: Sales Mix Practices Of a Hotel.
- Sorted and organized files, spreadsheets and reports.
- Analyzed problems, identified solutions and made decisions.
- Worked on projects using knowledge gained in classes to put together recommendations for issues.
- Maximized productivity by analyzing protocols and identifying areas for improvement.
- Maintained organized inventory by checking stock to determine supply levels, expediting orders and delivering materials to work stations.
- Built rapport with clients to facilitate trusting relationship and provide setting conducive to growth.

SKILLS AND STRENGTHS

- Skills** : Creative-Ability to come up with new ideas and suggestions.
: Team Player. Can work closely together as team. Foster enthusiasm
- Strengths** : Dedication-Work with full commitment to achieve desired result.
: Hardworking, self-driven
: Positive Attitude

EXTRA CURRICULAR ACTIVITIES

- ☐ Acted as an Anchor in College for a Management Event(AADIT) .
- ☐ Organized Speak if You Can Event in College level.
- ☐ Secured Third position in Weight Lifting Competition in College Level

Hobbies

- **Working Out**
- **Playing Football**
- **Travelling**
- **Cooking**

Working out is an inevitable part of my life as it energizes me, boosts my confidence and keeps me calm & positive through which I can face the challenges of life. Along with it I play Football because it resembles life where players chase to score goal and in life we also chase to achieve our goal. Travelling is that part of my life where I learn new things as I get to explore new places and encounter new people which ultimately enhances my knowledge in all aspects and most importantly, it helps me to relax and find peace. And I love cooking as I believe for a happy life you need to eat good food and if you are a cook then you are a magician as we can do magic with the flavors.

PERSONAL DETAILS

Date of Birth : 23rd March 1994

Marital status : Unmarried

Language proficiency : English, Hindi and Assamese

Permanent Address : Sonapur, Milanpur, Kamrup(M) ;Guwahati, Assam

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