



# THE KURMANCHAL NAGAR SAHKARI BANK LTD.



## CALL LETTER FOR ONLINE EXAMINATION FOR RECRUITMENT

ROLL NO. / USER ID : 1110000380  
PASSWORD : 40118157  
POST : ASSISTANT GD-2 (CLERK/CASHIER)  
CATEGORY :  
NAME AND ADDRESS :  
HRIDAYANSH SAH  
NEAR KURMANCHAL BANK BAGESHWAR

REGISTRATION NO. : 327002387  
VENUE CODE : 11003  
VENUE OF EXAMINATION :  
QUEENS PUBLIC SCHOOL  
DAMUADHUNGA JAWAHAR JYOTI  
MALLA PLOT DAMUADHUNGA  
HALDWANI DISTT NAINITAL  
UTTARAKHAND 263139

BAGESHWAR  
UTTARAKHAND 263642

DATE OF EXAMINATION : 10/09/23 Sunday  
REPORTING TIME : 08:00 AM

PLEASE AFFIX YOUR  
RECENT PASSPORT  
SIZE COLOUR  
PHOTOGRAPH &  
SIGN ACROSS



Sir/Madam,

With reference to your Application for the above recruitment, you are hereby admitted provisionally to the online examination on the date and time at the venue mentioned above. **Please bring this call letter with your recent photograph affixed thereon, photocopy of the ID proof stapled with call letter and same currently valid photo identity proof in original. - THIS IS ESSENTIAL. Please hand over this call-letter alongwith photocopy of photo identity proof duly stapled together to the invigilator. Currently valid photo identity proof may be PAN Card/Passport/ Permanent Driving License/Voter's Card with photograph/Bank Passbook with photograph/Photo Identity proof issued by a Gazetted Officer on official letterhead along with photograph/Photo Identity proof issued by a People's Representative on official letter head along with photograph/Valid recent Identity Card issued by a recognized College/ University/Aadhaar Card/E-Aadhaar Card with a photograph/ Employee ID in original/Bar Council Identity card with photograph. Please Note - Ration Card and Learner's Driving License will NOT be accepted as valid ID proof for this purpose.** You must report at the examination venue 15 minutes before the time as printed on this call-letter. Candidates reporting later than the time mentioned above will not be allowed to appear for the online examination. The candidates will not be allowed to leave the examination hall without the permission of the test administrator.

### Handwriting Sample (to be copied from screen as instructed)

I have brought and attached my \_\_\_\_\_ (Aadhar/ PAN/ DL etc.) ID with number \_\_\_\_\_

<b>Left Thumb Impression</b> (in the presence of the invigilator at the time of examination; you may bring your own ink stamp pad for this purpose)	<b>Candidate's Signature</b> (To be signed in the presence of the invigilator at the time of examination)	<b>Invigilator's Signature</b> (Candidate's signature and left thumb impression obtained in my presence and photograph verified by me)
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Executive Director (HRD)

**IMPORTANT :** Your photograph affixed on the call letter should match the one uploaded in the online application form, failing which you may not be allowed to appear for the examination. Registration at the exam venue will be done by photo and biometric capture. Photo captured will be matched with the photo uploaded by you in the application (as printed in the call letter). You must NOT change your appearance from the photo uploaded by you. Your signature should tally with your signature uploaded by you. In case of discrepancy, you will not be allowed to appear for the examination. Late comers will not be allowed to take the test.

Candidates coming without stipulated currently valid photo ID card in original (bearing same name as given above) and photocopy of the same ID proof stapled with the call letter will not be allowed to take the test. Photo ID should be valid as on the day of exam. In case of candidates who have changed their name will be allowed only if they produce Gazette notification/their marriage certificate / affidavit.

The examination will be conducted online. You will be required to enter USER ID and Password to enter the Online exam site. Please ensure that your name and other details which will subsequently appear on the screen are correct. Disclosure of User ID & Password to third party shall be at the risk & responsibility of the candidate.

➤ Please print and read the attached instructions from next page carefully.

## INSTRUCTIONS

1. The examination will be conducted online. You will be required to enter User ID and Password, as given above, to enter the On-Line exam site. Please ensure that your Name and other details which will subsequently appear on the screen are correct. You must maintain secrecy of the username & password.
2. **You are required to bring this call letter along with photo affixed thereon and currently valid photo identity proof in original and photocopy of the photo identity proof. Please note that your name as appearing on the call letter (provided by you during the process of registration) should exactly match the name as appearing on the photo identity proof. Female candidates who have changed first/last/middle name post marriage must take special note of this. If there is any mismatch between the name indicated in the Call Letter and Photo Identity Proof you will not be allowed to appear for the exam. In case of candidates who have changed their name will be allowed only if they produce Gazette notification/their marriage certificate/affidavit.**
3. A handout giving information about the type of examination is available on the website of the The Kurmanchal Nagar Sahkari Bank Ltd. Please download the handout and study it carefully.
4. Candidates should put their Left Thumb Impression clearly and sign in the respective space provided on the call-letter in the presence of the invigilator.
5. You must bring a ball point pen with you. You may bring an ink stamp pad (blue/black) with you.
6. Biometric data (thumb impression) and photograph will be captured before the start of examination at the examination venue. Decision of the Biometric data verification authority with regard to its status (matched or mismatched) shall be final and binding upon the candidates. **Refusal to participate in the process of biometric data capturing / verification on any occasion may lead to cancellation of candidature.** With regards to the same, please note the following :
  - (a) If fingers are coated (stamped ink/mehndi/coloured...etc.), ensure to thoroughly wash them so that coating is completely removed before the examination day.
  - (b) If fingers are dirty or dusty, ensure to wash them and dry them before the thumb impression (biometric) is captured.
  - (c) Ensure fingers of both hands are dry. If fingers are moist, wipe each finger to dry them.
  - (d) If the primary finger (thumb) to be captured is injured/damaged, immediately notify the concerned authority in the test centre.(Any failure to observe these points will result in non-admittance for the examination).
7. In order to save time on frisking (Metal Detectors will be used), the candidates are advised to follow the below mentioned dress code:
  - Light clothes which cannot be used for hiding any instruments or communication devices.
  - Half sleeves but not having big buttons or any badge, brooches etc. which could be used to hide the communication device, Bluetooth, camera etc.
  - Slippers, sandals and not the shoes/socks.
  - Light Clothes without any metal items like zippers, button etc.However, candidates coming in customary/religious dresses and PwBD should report at the centre well in advance prior to reporting time for proper frisking.
8. You are called for the on-line examination **without verifying** your personal details viz. age, qualification etc. with your certificates. Before appearing for the on-line examination, you must ensure that you fulfill the eligibility criteria stipulated by the Kurmanchal Nagar Sahkari Bank Ltd. in all respects.
9. **Your responses (answers) will be analysed with other candidates to detect patterns of similarity of right and wrong answers. If in the analytical procedure adopted in this regard, it is inferred/concluded that the responses have been shared and scores obtained are not genuine/valid, your candidature may be cancelled and/or the result withheld.**
10. **You must report at the examination venue 15 minutes before the time as printed on this call-letter. Candidates arriving late will not be permitted to appear for the on-line examination.**
11. Use of books, mobile phone, notebooks, calculators, watch calculators, pagers etc. are not permitted in this examination. Candidates are advised not to bring any of the banned items including pagers to the venue of examination as safety arrangement cannot be assured. Any candidate found resorting to any unfair means or malpractice or any misconduct while appearing for the examination including giving/receiving help to/from any candidate during the examination will be disqualified. The candidate should be vigilant to ensure that no other candidate is able to copy from his/her answers.
12. Any request for change of post / date / session / centre / venue will not be entertained.
13. You may please note that this call-letter does not constitute an offer of employment with the Kurmanchal Nagar Sahkari Bank Ltd.

14. Any canvassing by or on behalf of the candidates or to bring political or other outside influence with regard to their selection/recruitment shall be considered as DISQUALIFICATION.
15. Please note that a candidate is allowed to appear only once in the online examination. Multiple appearance in online examination will result in cancellation of candidature. In case more than one call letter has been generated, candidates are advised to appear only once on the date and at the time mentioned on the respective call letter. All other call letters are to be surrendered.
16. The possibility of occurrence of some problem in the administration of the examination cannot be ruled out completely which may impact test delivery and/or result from being generated. In that event, every effort will be made to rectify such problem, which may include movement of candidates, delay in test. Conduct of a re-exam is at the absolute discretion of test conducting body. Candidates will not have any claim for a re-test. Candidates not willing to move or not willing to participate in the delayed process of test delivery shall be summarily rejected from the process.
17. Anyone found to be disclosing, publishing reproducing, transmitting, storing or facilitating transmission and storage of test contents in any form or any information therein in whole or part thereof or by any means verbal or written, electronic or mechanical or taking away the papers supplied in the examination hall or found to be in unauthorised possession of test content is likely to be prosecuted.
18. Persons with Benchmark Disabilities (PwBD) should contact the Test Centre Administrator of the test venue at least 30 minutes before the time of examination for assistance in seating, if needed.
19. Please read instructions related to the Social Distancing given on the next page.

### **INSTRUCTIONS WITH REGARD TO SOCIAL DISTANCING**

- 1 Candidate is required to report at the exam venue strictly as per the time slot mentioned in the Call Letter. Latecomers will not be allowed to take the test.
- 2 Mapping of 'Candidate Roll Number and the Lab Number' will NOT be displayed outside the exam venue, but the same will be intimated to the candidates individually at the time of entry of the candidate to the exam venue.

- 3 Items permitted into the venue for Candidates

**Candidates will be permitted to carry only certain items with them into the venue.**

- a. **Mask**
- b. **Personal hand sanitizer (50 ml)**
- c. **A simple pen and ink stamp pad (blue/black)**
- d. **Exam related documents (Call Letter and Photocopy of the ID card stapled with it, ID Card in Original)**
- e. **In the case of Scribe Candidates - Scribe form duly filled and signed with Photograph affixed.**

**No other Items are permitted inside the venue.**

- 4 Candidate should not share any of their personal belonging/material with anyone.
- 5 Candidate should maintain safe social distance with one another.
- 6 Candidate should stand in the row as per the instructions provided at venue.
- 7 If a candidate is availing services of a scribe, then scribe also should bring their own Mask.
- 8 On completion of examination, the candidates should move out in an orderly manner without crowding as instructed by the venue staff.

**WISH YOU GOOD LUCK!**