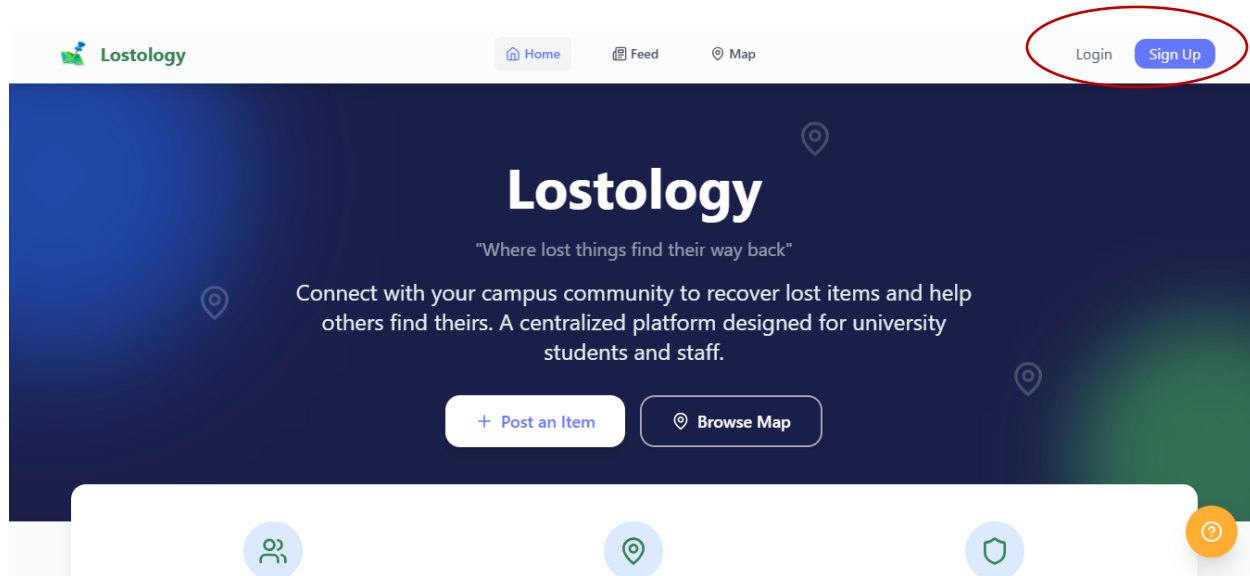


# User Manual

## Lostology

## Login / Signup

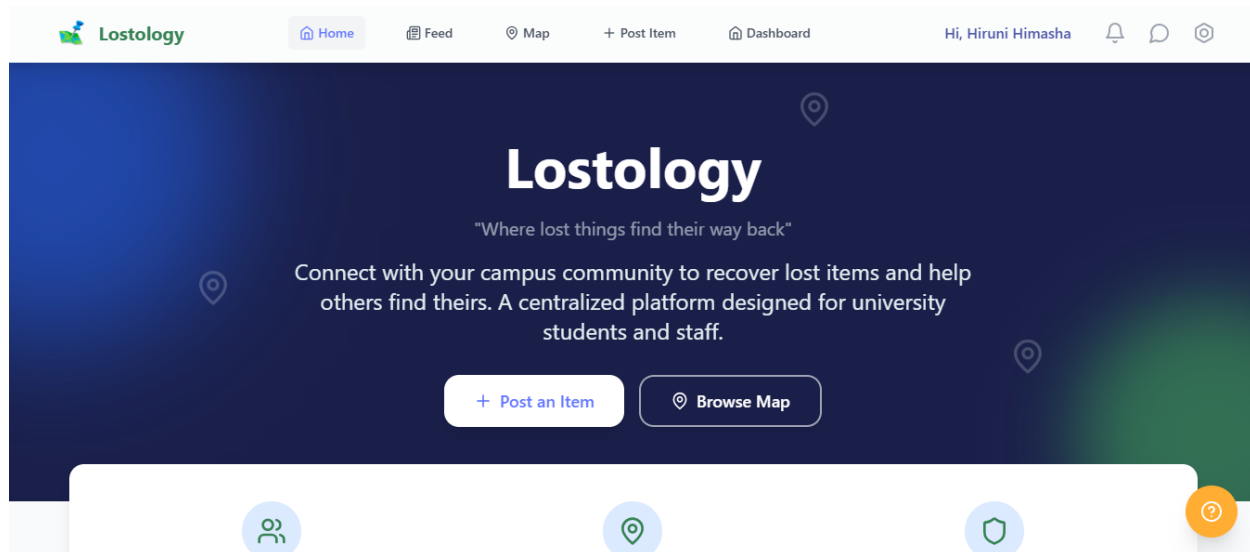
By clicking the login button at the top right, you can log into the system. If you're a new user to the system you can click on the sign-up button next to it.



## Home Page

After logging in or signing up with a new account you will be re-directed to the home page.

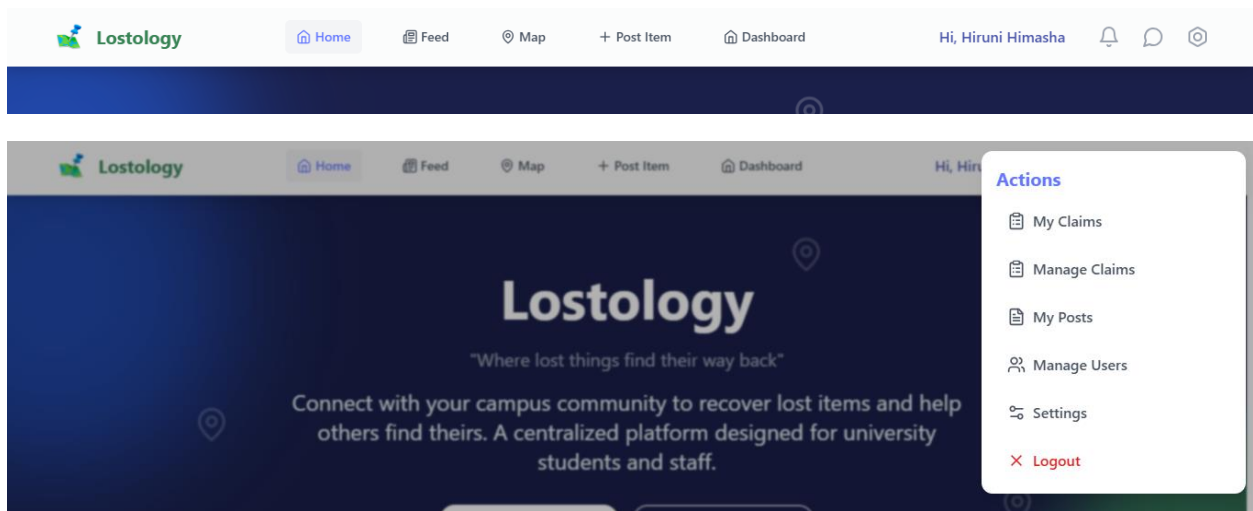
The navigation links might change according to the user types in the system (user | admin).



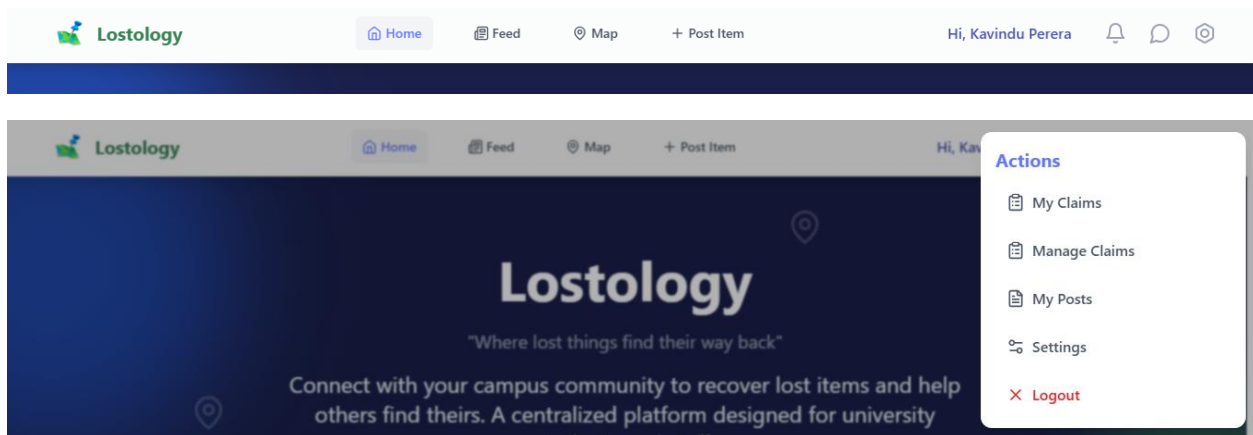
## Navigation

According to the user types (user | admin) the navigation bar changes. Same with the quick action icons on the right side of the navigation bar.

## Admin Navigation

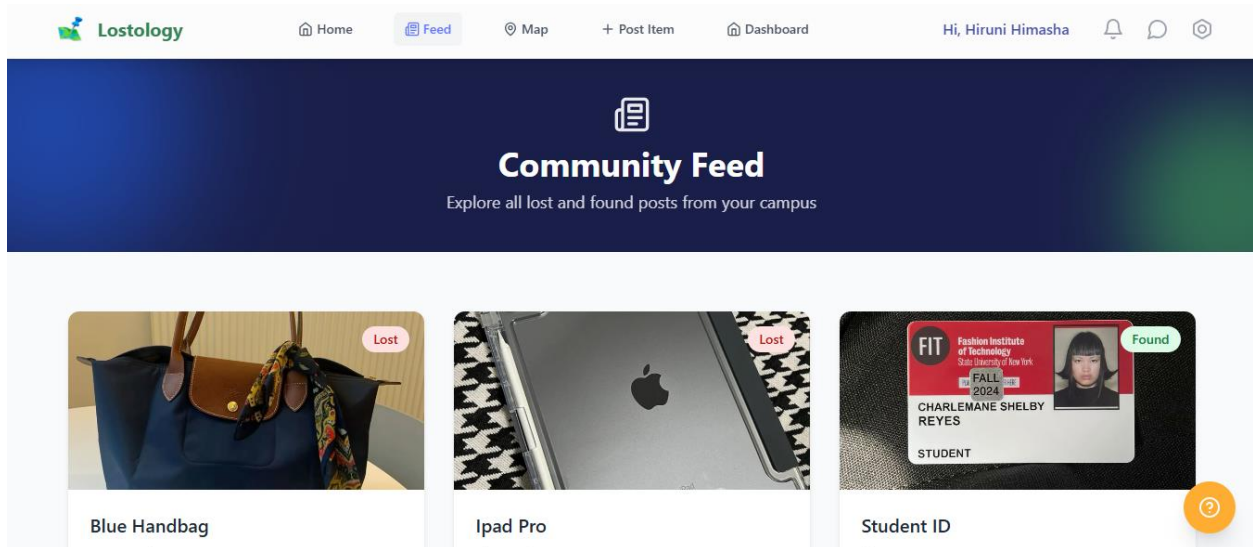


## Normal User

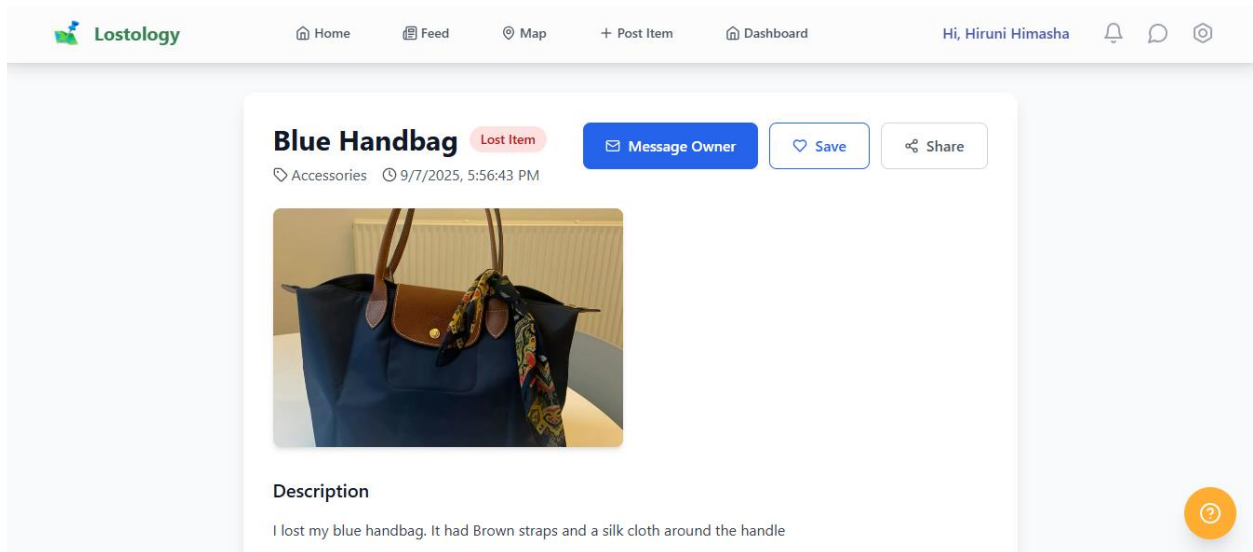


## Community Feed

This page contains the lost and found posts created by users in the system. You can click on a specific post in order to view details of that selected post.



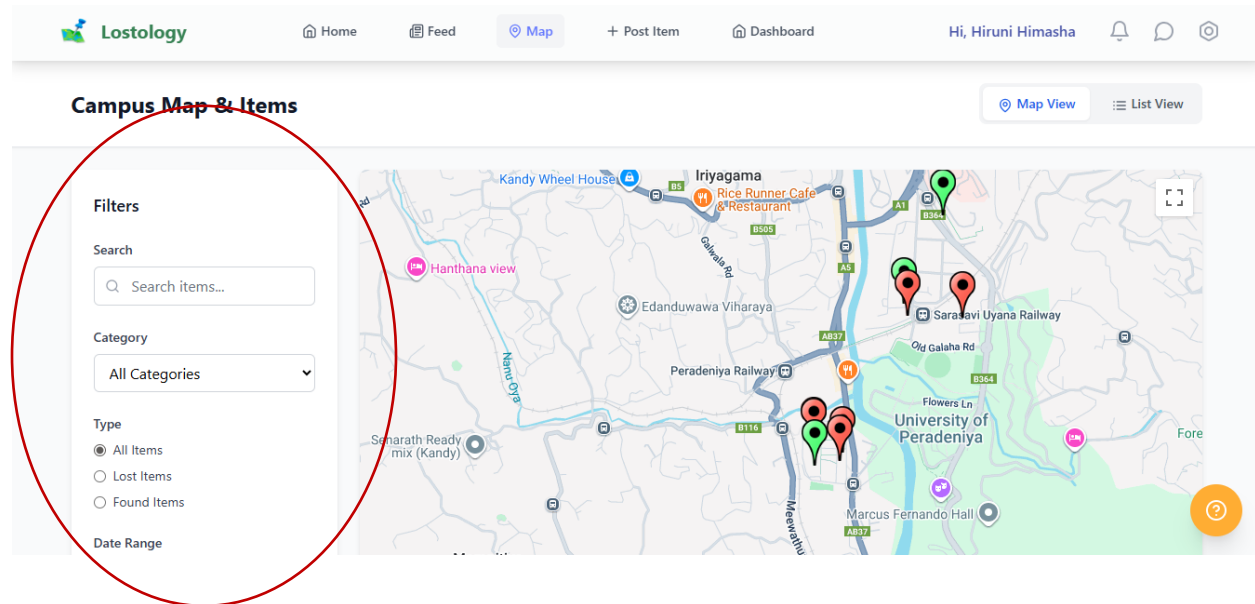
## When clicked on a post



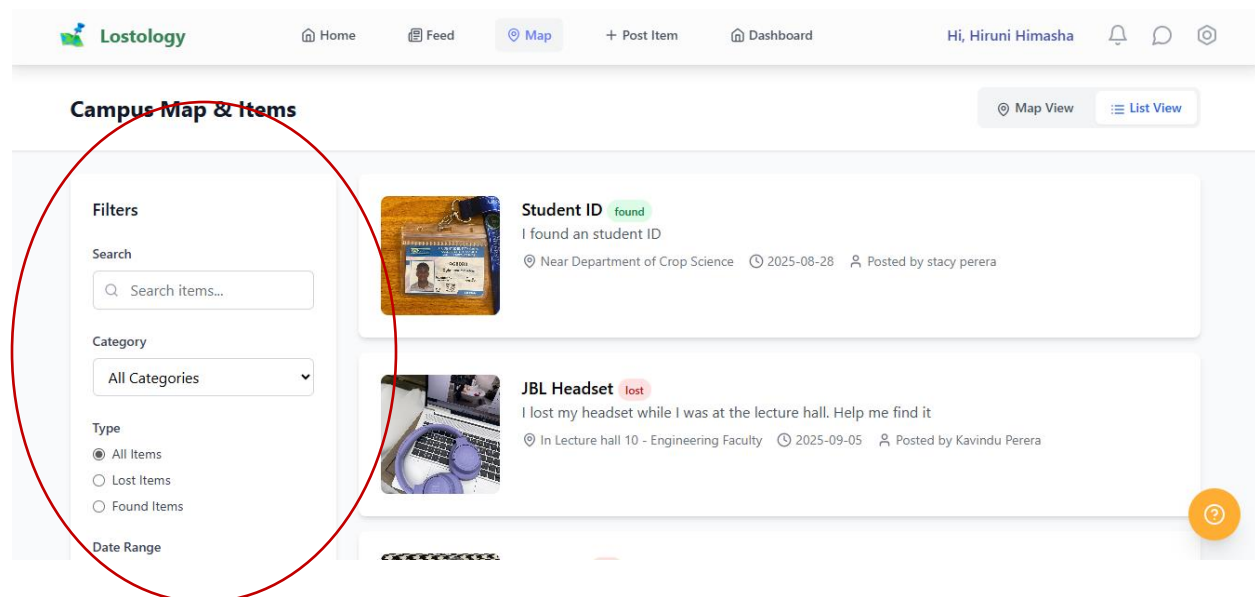
## Map Page

The map page contains the campus map with pinned locations relevant to the posts made by the users. You can use the filters tab in order to filter according to type, category or date ranges, you can also use the search bar to search posts.

## Map view



## List view



## Post Item Page

You can post lost / found items in the system using this page. The form filters between lost or found items and you can select the locations on the map when saving.

The image recognition AI will suggest categories when u upload pictures into the form (user can select the category manually too).

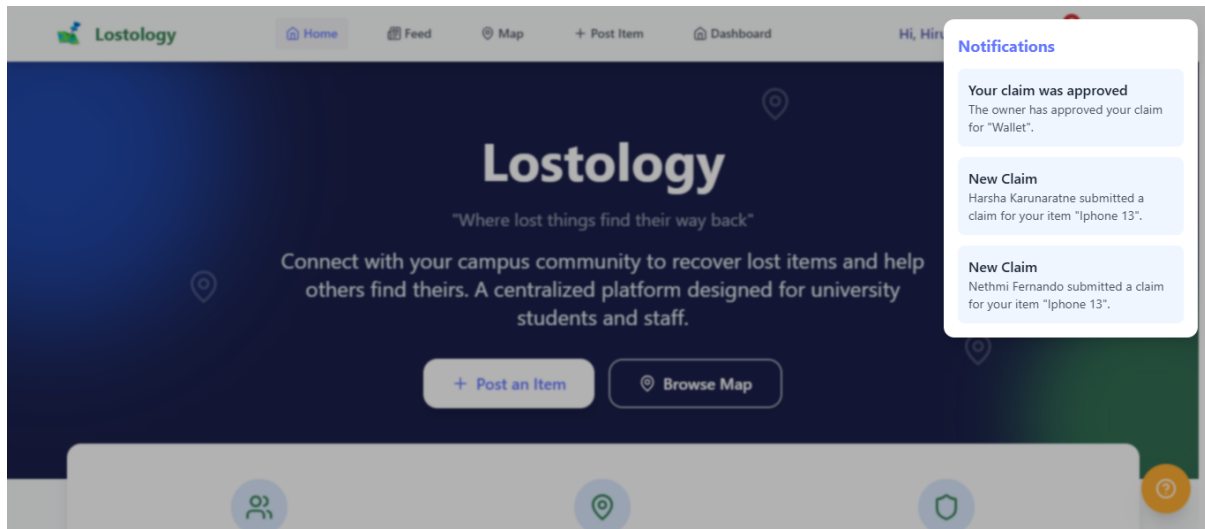
The screenshot shows the 'Post an Item' form on the Lostology website. The navigation bar at the top includes 'Home', 'Feed', 'Map', '+ Post Item', and 'Dashboard'. The user is logged in as 'Hi, Hiruni Himasha'. The form title is 'Post an Item' with the subtitle 'Help build our community by posting details about lost or found items'. Below the title, there are two main options: 'I Lost Something' (highlighted with a red border) and 'I Found Something' (highlighted with a green border). The 'I Lost Something' option has the text 'Post details about an item you've lost'. Below these options is a text input field for 'Item Title \*' with the example text 'e.g., iPhone 14 Pro, Blue Backpack'. There is a small orange circular button with a question mark icon on the right side of the form.

This screenshot shows the 'Post an Item' form with the 'I Lost Something' option selected. A dropdown menu for 'Select a category' is open, showing a suggested category 'Accessories' which is circled in red. Below the category selection, there is a section for 'Photos' with a dashed border. It contains a text input field for 'Upload photos of the item' with the instructions 'PNG, JPG up to 5MB each (max 3 photos)'. Below this is a blue button labeled 'Choose Files'. At the bottom of the photo section, there is a small thumbnail image of a blue bag with a red 'X' icon in the top right corner, indicating it is not selected. There is a small orange circular button with a question mark icon on the right side of the form.

This screenshot shows the 'Post an Location on Map' section of the 'Post an Item' form. It features a Google Map with various locations marked. The map includes labels for 'Gaduladeniya', 'Hindagala', 'Rajamaha Viharaya', 'Piliqalla', 'Koshinna', 'Hanthan Sandagiri Maha Seya', 'Forest Hanthana', 'Hanth View', and 'Ceylon Tea Museum'. The map is titled 'Pin Location on Map' and has a 'Map' button. Below the map, there is a text input field for 'Additional Contact Information (Optional)' with the placeholder text 'Phone number, dorm room, etc.'. At the bottom, there is a small text note: 'Your university email will be the primary contact method'. There is a small orange circular button with a question mark icon on the right side of the form.

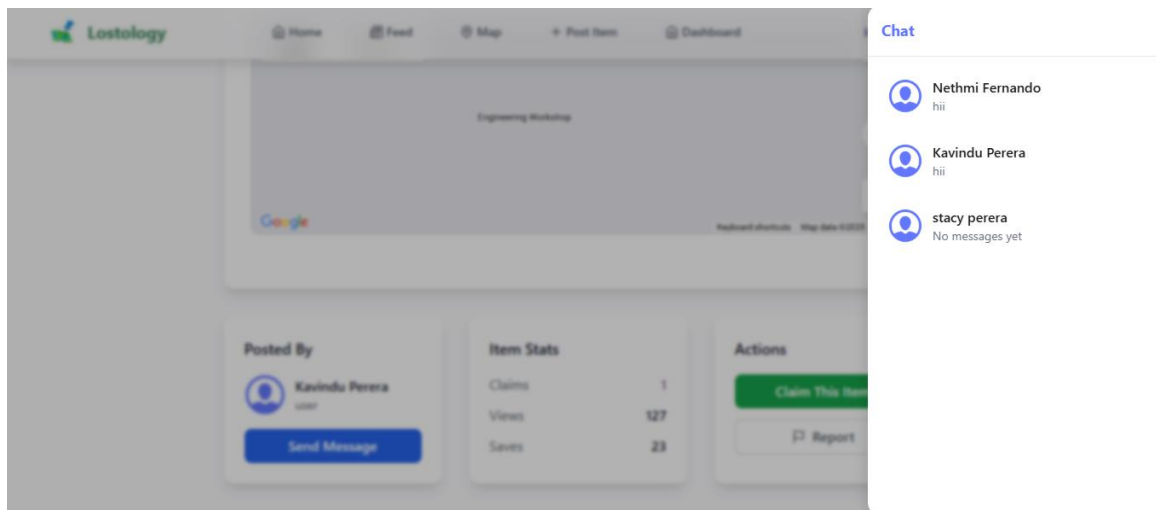
## Notification Panel

The bell icon next to the username will open the notification panel. This will show the notifications on claims, claim status approvals or rejects.



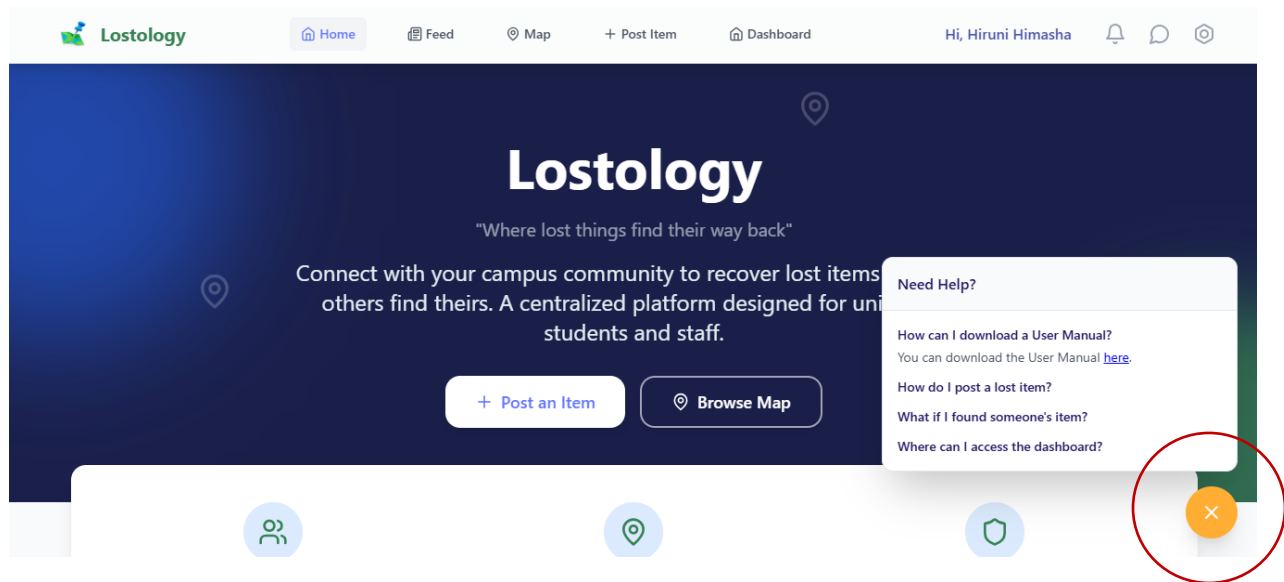
## Chat

The Message bubble icon will open the chat. The chat will contain the inbox and when clicked on the relevant chat the chat window will open.



## Help Bubble

The help bubble gives instructions or helps if needed. You can download the user manual from here as well. You can find the help bubble on the bottom right corner of the system.

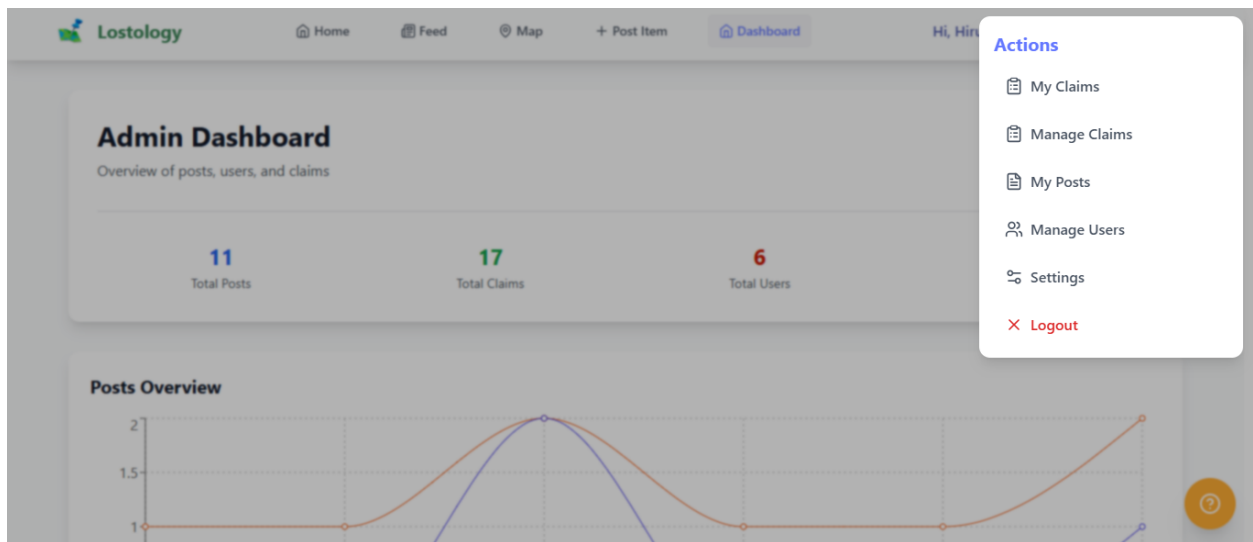




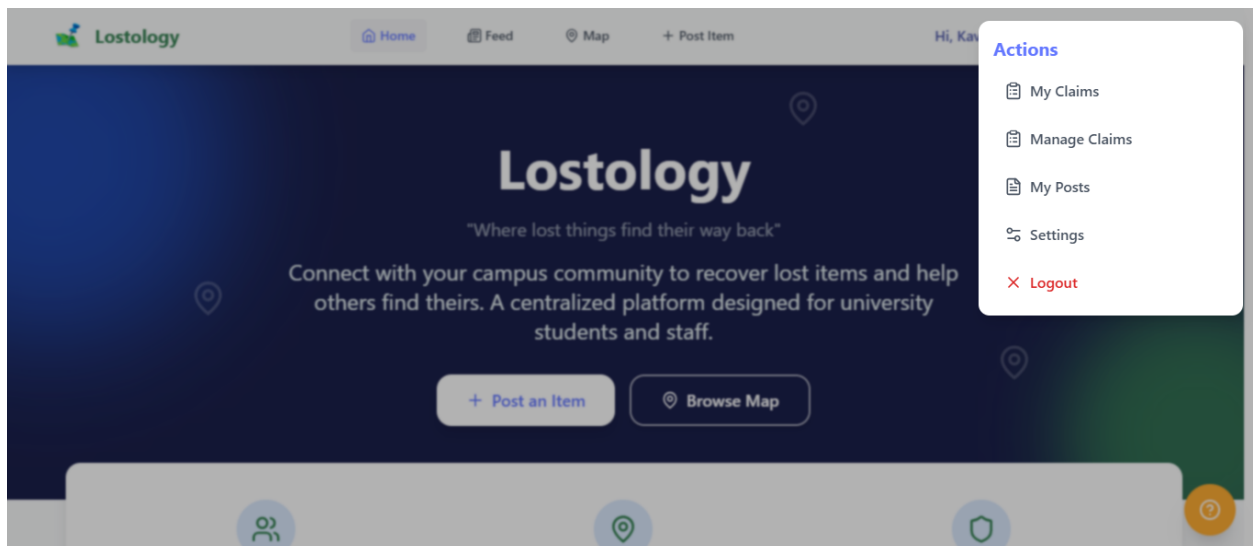
## Action Panel

The action panel contains quick functions relevant to the current logged in user. This action panel content/links change according to the user type (user | admin).

## Admin Panel




## Normal user panel



## Manage Claims

This page contains the claim the current logged in user gets from other users. You can either approve or reject the claim from this page. You can use the filtering bar to filter out the claims you receive.

 Home Feed Map + Post Item Dashboard Hi, Hiruni Himasha 🔔 💬 👤

### Manage Claims

**Filters**  
Search  
  
Status  

All

**Message:** This is mine

**Status:** approved

**Post:**  
Title: Smart Watch  
Description: I lost my smart watch. It had a purple strap when i lost it

**Message:** i found it, send me a message to meet


**Status:** approved

**Post:**  
Title: Smart Watch  
Description: I lost my smart watch. It had a purple strap when i lost it

?

## My claims

This page has the claims the current user made on other users' posts in the system; the status will change according to the claims updated made by the owners of the posts you made claims on.

 Home Feed Map + Post Item Dashboard Hi, Hiruni Himasha 🔔 💬 👤

### My Claims

All

**Student ID**  
this is mine  
Status: approved


**Student ID**  
mine  
Status: approved

**Student ID**  
This is my ID  
Status: approved

?

## My posts

This contains the posts made by the current user. You can click on the “find the match” button to find matches to the posts you made.

HomeFeedMap+ Post ItemDashboardHi, Hiruni Himasha🔔💬⚙️

### My Posts


**Smart Watch**  
electronics • Near Materials Lab  
I lost my smart watch. It had a purple strap when i lost it  
[Find a match](#) [View](#)

**Blue Handbag**  
Accessories • Near Structures Lab  
I lost my blue handbag. It had Brown straps and a silk cloth around the handle  
[Find a match](#) [View](#)

**iPhone 13**  
electronics • Near Veterinary Basic Sciences building  
I lost my iphone 13. It was white and had no backcover on  
[Find a match](#) [View](#)


### Possible matches

Choose a post and click "Find a match".




## Settings


This contains the user / system settings

HomeFeedMap+ Post ItemDashboardHi, Hiruni Himasha🔔💬⚙️


### User Settings


 **Profile**  
Name  
Email

Hiruni Himasha  
hiruninhimasha@gmail.com

 **Security**  
Change Password  
Two-Factor Authentication

[Update](#)  
[Coming Soon](#)

 **Notifications**



## Admin Actions

### Manage users

The admin can manage the users in the system through this. The admin can change user roles/types of users and delete users if needed.

**Lostology** Home Feed Map + Post Item Dashboard Hi, Hiruni Himasha

## Manage Users

View, edit roles, or remove users from the system

Search users...

Name	Email	Role
Hiruni Himasha	hiruninhimasha@gmail.com	admin
Nethmi Fernando	nethmi.fernando@pera.edu	user
stacy perera		user

**Nethmi Fernando**  
nethmi.fernando@pera.edu

Full Name: Nethmi Fernando  
Email: nethmi.fernando@pera.edu  
Created At: 9/5/2025, 6:06:38 AM

Role: user

[Change Role](#) [Delete](#)

Search users...

Name	Email	Role
Hiruni Himasha	hiruninhimasha@gmail.com	admin
Nethmi Fernando	nethmi.fernando@pera.edu	user
stacy perera	stacy@pera.edu	user
Harsha Karunaratne	harsha.karunaratne@pera.edu	user
John Davidson	jhond@gmail.com	user
Kavindu Perera		

**Nethmi Fernando**  
nethmi.fernando@pera.edu

Full Name: Nethmi Fernando  
Email: nethmi.fernando@pera.edu  
Created At: 9/5/2025, 6:06:38 AM

Role: user

[Change Role](#) [Delete](#)

## Dashboard

The dashboard gives the admin users information on posts, their active status, claims and a post overview according to counts and date ranges.

