

Academic Advisor Software

Weekly Meeting Agenda

Meeting #1 (Brainstorming meeting)

I. Team Members:

Arwa Almrzoqi	441212001
Hissah Almousa	441211996
Munirah Aldaosari	441211997

II. Location, Date, Time, and Duration:

The meeting took place via Zoom Meeting on Sunday 18/12/2022 it started around 9:30 P.M. and lasted about 45 minutes.

III. Meeting Outputs:

1. Academic Advisor Software Idea:

As a student, we may face difficulties arranging an appropriate time to meet with the academic advisor for any reason. This software will help the student to get in touch with the advisor without actually annoying him by sending messages back and forth for that purpose. On the other hand, the advisor will have an access to the software in order to manage their availability and appointments with students.

2. Objectives/Goals:

- 2.1. To investigate the requirements for building the proposed system.
- 2.2. To facilitate the access of academic advisors to their students during office hours by knowing the students who have booked an appointment with him.
- 2.3. To develop the proposed academic advisor software in order to facilitate communication between students and their academic advisors.



3. Motivations:

Academic advising is one of the most important service that help students to integrate into the academic environment. It also contributes to ensuring the student's scientific progress

In view of many steps and the great deal of wasted time through the coordination of academic advisor, students and conflicts between students and their academic advisor, where repetition occurs constantly, such as the student booking two appointments with the same advisor on the same day, students as well as advisors do not need that.

Another reason is that the paper-based process by which an academic advisor records his or her appointments may be lost. Therefore, we decided to design a software in order to avoid all these problems.

