

Academic Advisor Software

Weekly Meeting Agenda Meeting #3 (Brainstorming meeting)

I. Team Members:

Arwa Almrzoqi	441212001
Hissah Almousa	441211996
Munirah Aldaosari	441211997

II. Location, Date, Time, and Duration:

The meeting took place via Zoom Meeting on Sunday 21/1/2023 it started around 9:00 P.M. and lasted about 30 minutes.

III. Meeting Output:

1. Software Design Documents (SDD):

First, we specified and prepared an annotated template used to complete the Software Design Document (SDD). The template will achieve all the pre-listed outlines (in the lecture) and it will include the whole detail of the design. In addition, we have:

- Discuss the design of the software.
- Understand how the SDD written and review some examples.
- Assign tasks to each member of the group.
- Create a templet in OneDrive for the SDD.

2. Tasks Allocation:

The task of preparing the SDD has been assigned for each member of the group as follows:

- Arwa: Introduction and System Overview.
- Hissah: System Architecture and component Design, and Data Design.
- Munirah: Design Details and Human Interface Design.

After accomplishing all tasks of SDD, we started working on the UI Design. *Figma* software has been used for that purpose and all team members collaborate enthusiastically.