

## Academic Advisor Software

## Weekly Meeting Agenda

### Meeting #2 (Brainstorming meeting)

#### I. Team Members:

Arwa Almrzoqi	441212001
Hissah Almousa	441211996
Munirah Aldaosari	441211997

#### II. Location, Date, Time, and Duration:

The meeting took place via Zoom Meeting on Sunday 1/1/2023 it started around 9 P.M. and lasted about 40 minutes.

#### III. Meeting Outputs:


##### 1. Software Requirements Specification (SRS):

First of all, we specified and prepared an annotated template used to complete the Software Requirements Specification (SRS). The template will achieve all the pre-listed outlines (in the lecture) also, it will include the whole detail of the requirements. In addition, we have:

- Discuss the requirements of the software.
- Understand how the SRS is written and review some examples.
- Assign tasks to each member of the group.
- Create a templet in OneDrive for the SRS documentation.

##### 2. Tasks Allocation:

The tasks are divided among the members of the group in the SRS part. Where Hissah has received writing the introduction task, whereas Arwa took the task of writing a system overview, Munira took over the task



of allocating functional and non-functional requirements, and Arwa and Hissah shared the writing of the external system requirements. In addition, each of the members began to start working on her assigned task with high enthusiasm.

