Meeting with client

17 JANUARY 2025 / SERC CONFERENCE ROOM

Agenda

Project Requirements

1. The client confirmed that the **OpenADR 3.0 protocol** must be followed.
2. Emphasis on ensuring compliance with OpenADR standards in development.

Project Scope

3. Discussion on the **scope of the project** and what is realistically achievable by the team.
4. Identifying key deliverables and technical constraints.

Specification Document

5. Reminder to the client to prepare a **specification document** by the end of the week.
6. Document to include detailed project requirements and expectations.

Testing Strategies

7. Discussion on different approaches to **testing VTN-VEN interactions** on smaller devices.
8. Evaluating potential hardware and software setups for simulation and validation.

Next Steps

9. Await the specification document for further planning.

Next Meeting Agenda

1. Discuss whether the requirements set by the client are feasible. Whether there is a need to change the requirements.