**25NOV19 - HANDOVER REPORT BY MICHAEL SPICER**

1. MVP is the Digital Brochure scrolling page (Facebook style) with a call to action at the end of the page/scroll to sign up to the website plus social media handles
2. JSON FILE (not needed as Misal has access to my Divi) but have provided regardless (for practice)

Tasks Outstanding:

- Install child theme

- Install Tracking pixel (cookie)

- Use the page saved One Page

- Speed up page loading time (of One Page)

Optimize:

* The image need to be the correct size for quick loading (Adobe stock – license to use) have attempted this resizing for the webpage (make them 72 dpi and formatted to the exact size)
* Viewing on different devices (ratios) responsive, P.C, Tablet, Phone and when the tablet or phone is rotated. In Divi, the settings are not saving/updating to the individual devices
* Zooming (what happens when someone zooms)? Not in Divi (is an advanced feature - is it a Wordpress feature?)
* Plugins for email and data analytics link email to the subscribe button (call to action) at the bottom of the digital brochure (MVP)
* Install Tracking pixel (cookie) for data analytics
* Footer and Header need custom CSS (you can do this, or I can when I get back) therefore I need the child theme.
* LB wants Footer and Header Different from default Divi Header and Footer mimic the Sponsity website for continuity
* Please improve the navigation of the tabs to scroll to the exact heading, currently, this feature works but is not perfect
* Please fix up any bad code, bad use of margins, borders, spacing etc
* .Can not get my video to be the right ratio LB wants 16X9 widescreen for some reason Divi has put this into a letterbox format and text is being cut off in the video
* Social media buttons not showing up, after exiting the visual builder (is it a PHP issue when making website dynamic?)
* Add temporary G$F video (liked to our YouTube channel?)
  + insert URL into the header to play automaticity on mute when the viewer loads the page.
  + Loading directly to the Divi will slow the page down
* SEO’s
* Colors for CSS are in style sheet but are as follows
  + #66FF99 (web-safe) Green
  + #1A1B21 Charcoal
  + #FFFCF5 Pearl White
* All text font is in Comfortaa
* Drop shadows are applied to the text boxes
* Also, Divi running extremely slow and not sure why?

**QUESTIONS**:

I read that Google gives Divi F ratings automatically when the Divi goes LIVE so bad search results and too many plugins can slow down a page and it’s ranking? Is this true?

How to get a better rating when using the Divi Builder?

Having a hard time what I do in the Divi builder then comes out different when I exist the Visual Builder

I like the idea you could swipe pages on an iPad left and right (how does do this - not an option in DIVI)?

**NEXT YEAR - RETURNING ON MONDAY - 6TH JANUARY 2020**

While I am away, I will keep practicing and learning on my own website

When I come back, I will learn InVision (this links into Adobe) to design/mock-up what a fully functional website for G$F will look like (to be signed off). Before coding in my child theme custom CSS and any PHP to make the pages dynamic (Linda wants a Parallax website, achievable using Adobe XD)

IF any time left over I will do some editing of stock footage or any images that need photoshop for more excitement/special effects