

Attendance Policy

As per the BMU University Statutes the class attendance is a key requirement for holistic learning and a student is required to have 100% attendance in all the courses. To account for any contingencies including illness, hospitalization, accident, tragedy in the family, and any special family function, a relaxation up to 25% is permitted. Therefore, to appear in the End Semester Examination in a course, a student should have minimum of 75% attendance. Medical certificates will not be considered if the student has attendance below 75%. A student with attendance between 60% to 75%, will be permitted to take the End Semester Exam but his/her grade will be lowered by one grade level.

A student who takes recourse, after a grade drop on account of lower attendance, would have to score two grades higher than his last declared grade or more, to enhance his final grade. Mere appearing for the exam will not lead to restoration of a higher grade based on the previously scored marks, but will only lead to the same final grade earned in the subject, after accounting for grade drop due to lack of attendance.

All students with attendance less than 60% will be given “R” Grade and will have to repeat that particular course. A student with attendance between 60% to 75% may also opt for repeating the course in case he/she does not wish to have a grade drop. “R” Grade will be considered equivalent to “F” Grade for the purpose of calculation of CGPA and Award of Degree.

If a student loses his/her attendance in a course due to participation in any event sponsored/organized by the University, he/she will be awarded an OD (Official Duty). OD is treated at par with being present in class for the purpose of calculation of attendance.

Also please note that to be eligible for Continuation of Scholarship awarded at the time of admission, the student must have minimum 80% attendance.

Academic Progression Criteria

All students of Bachelor Program (Under Graduate) need to secure a minimum CGPA of 4.5 or more, and should not have more than 4 Fs at the end of each academic year, in order to be eligible

for progression to the next Academic Year.

The Students of Master Program (Post Graduate) should have a minimum CGPA of 5.0 and not more than one F Grade for promotion to next year. One F grade is equivalent to two D grades. The combination of grades for non-promotion in case of Post Graduate students could be two F grades, one F grade and two D grades or four D grades.

A student who fails to meet the promotion criteria will be put on Academic Probation for a year and will be required to clear all his backlog by taking recourse or/and repeating courses as per the Academic Recovery Policy of the University.

Eligibility for Award of Degree/Diploma

A student shall be awarded a degree/diploma, if:

- (a) he/she has registered himself, undergone the course of studies, has successfully completed all the prescribed credits for the programme, completed the Project report/ Dissertation / Practice School as applicable and as specified in the curriculum of his programme within the stipulated time, and has secured minimum CGPA of 5.00 with no F Grade
- (b) there are no dues outstanding in his/her name to the University/Department/Constituent Unit; and
- (c) no disciplinary action is pending against him.