**REQUIREMENT PLAN**

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**Author:**

**Date:**

**Revision history**

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| **Version** | **Date** | **Author** | **Notes** |
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# INTRODUCTION

The purpose of the VinaSwap Requirements Management Plan is to establish a common understanding of how requirements will be identified, analyzed, documented, and managed for the VinaSwap project.

# REQUIREMENT MANAGEMENT APPOACH

The requirements management approach is the methodology the project team will use to identify, analyze, document, and manage the project’s requirements.

Team decision combined method:

* Interview Method(Focus-group Interviews, Mailing Interviews)
* Unanimity Method
* Majority or Plurality Method

## Requirement Management Process

processRE (1)

## Descripsion

|  |  |  |
| --- | --- | --- |
| **No** | **Activity** | **Descripsion** |
| **1** | **Elicitation** | The Business Requirements Analyst works with all stakeholders in a project to list all of the requirements for the system. This is usually done according to role, with stakeholders contributing requirements for the role they represent. |
| **2** | **Analysis** | Once the basic requirements have been identified, the requirements must be made to conform with a number of characteristics. |
| **3** | **Representation/**  **Documentation** | This phase in the requirements management process puts the requirements in a form that can be reviewed by others. |
| **4** | **Validation** | The validation phase is where stakeholder state their acceptance of the requirements. This is done through a consensus exercise where each requirement is individually validated by a representative group of stakeholders. Rather than having stakeholders responsible for signing off on a full document, a facilitated exercise is conducted where each stakeholder reviews each individual item in turn. |
| **5** | **Change Management** | Once all of the above steps have been completed, and an approved set of requirements exist, there needs to be a mechanism to change the requirements if such change is necessary |

# ROLE AND RESPONSIBILITY

|  |  |
| --- | --- |
| **Role** | **Responsibility** |
| **Product Owner** | Plan for requirement management, confim document,analysic requirment. |
| **Member** | Take part in process,and create document. |

# CONFIGURATION MANAGEMENT

All document in Requirement will save folder on Driver.and Leader Requirement will control and review all document.

Inclue :

* Concept Operation
* Software Requirement Specification
* Bidirectional Requirements Traceability
* URD