



# Muhammad Hizkeel Khan

Assistant Manager Maintenance



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Thokar Niaz Baig, Lahore, Pakistan

## Summary

A Highly Motivated and Result Oriented Engineer with Analytical and Problem Solving Abilities having Good Communication Skills, Able to work under pressure. A team player who learns quickly, efficiently and able to meet deadlines. Keen to pursue my career in the field of Engineering and IT

## Experience

Jun 2016 - Present

### Assistant Manager Maintenance

Millat Tractors Limited, Lahore, Pakistan

- Designing maintenance strategies, procedures and methods
- Carrying out routine scheduled maintenance work and responding to equipment faults
- Preparing Weekly, Monthly and Yearly Maintenance Reports.
- Working with specialist equipment, such as programmable logic controllers (PLC), Human Machine Interface (HMI) which control machinery on factory assembly lines
- Managing budgets and utilizing the capital expenditures.
- Working on the IFS ERP System to keep track of the inventory and spares.
- Providing electrical support for projects department to ensure projects on time delivery within budget.
- Designing new CAPEX projects for Electrical Maintenance Equipment.
- Working on ERP system for Record Keeping of Machines Data and Equipment.
- Supervising a team of HVAC Related Projects. To Make sure repair/maintenance activities are completed within the given time frame.

Aug 2015 - Jul 2017

### Freelance Translator and Transcriber

Paklingo, Lahore, Pakistan

Translator from Urdu, Pashto to English and Tanscription of different audio files.

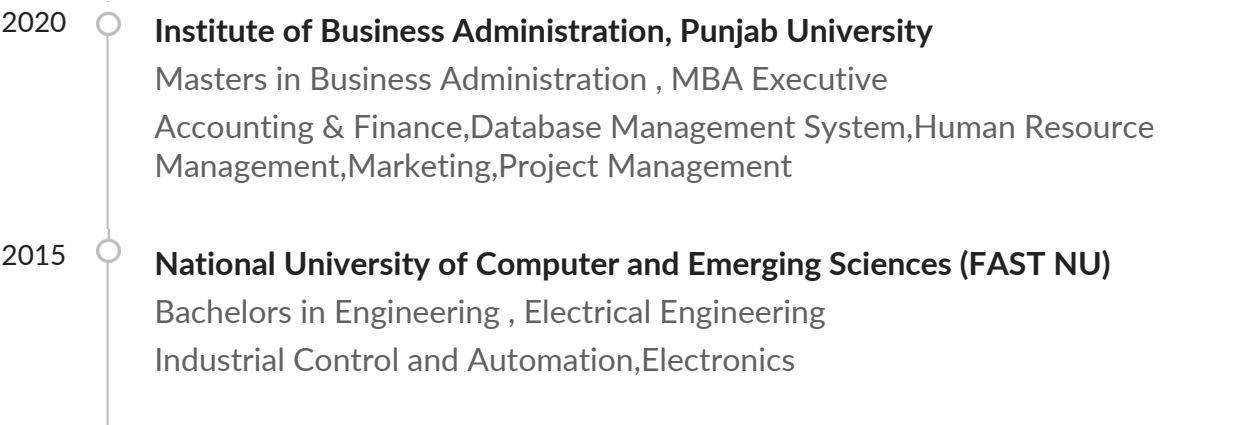
Nov 2015 - Jun 2017

### Trainee Engineer

Millat Tractors Limited, Lahore, Pakistan

Overall Maintenance of the Electrical and Mechanical Equipment and Machines. Working with PLC's and applying academic knowledge to upgrade and automate the Machines.

# Education



# Skills

Capex Budgeting	3 Years	Database Systems	1 Year
ERP Implementations	2 Years	Human Resource Planning	2 Years
MIS	Less than 1 Year	MS Office (Excel, Word, Powerpoint)	3 Years
PLC Programing, HMI, HVAC's, MS Office, AutoCad, Report Writing etc.	2 Years	PLC Programing, HMI, HVAC's, MS Office.	3 Years
PLC Programming	2 Years	Project Management	1 Year
Report Writing	3 Years		

# Projects

Solar System Installation  
<http://>

# Languages

- Chinese  
Beginner
- Urdu  
Expert
- Pashto  
Expert
- English  
Expert