

=====08/07 15:00=====

Team members present:

- Tran Hoang Lam
- Pham Uyen Nhi
- Le Xuan Dat
- Ngo Pham Huy Hoang
- Nguyen Cong Lap

Team members absent:

- None

Review the current sprint:

Objectives	Status
Revise Project Plan and Vision Document	Completed
Define use-case model	Completed
Finish Use-Case Specifications	Completed
Report weekly Scrum meeting	Completed
Sprint planning Sprint review	Completed

What went well?

- Pham Uyen Nhi: All tasks were completed within the allotted time frame.
- Tran Hoang Lam: Every member was fully responsible for the tasks assigned to them.
- Ngo Pham Huy Hoang: same idea with Tran Hoang Lam
- Le Xuan Dat: Each member has highly good and clear coordination.
- Nguyen Cong Lap: The teacher quickly responded to all of the questions we were asking, which was very helpful for the project assignment.

What to improve?

- Pham Uyen Nhi: The meeting should be on time.
- Tran Hoang Lam: Avoid considering which parts in the document need to be done and which can be skipped, instead, do them all.