

=====24/06 20:00=====

Team members present:

- Trần Hoàng Lâm
- Phạm Uyển Nhi
- Lê Xuân Đạt
- Ngô Phạm Huy Hoàng
- Nguyễn Công Lập

Team members absent:

- None

Review the current sprint:

| Objectives | Status |
|---|-----------|
| Finish project plan and vision document | Completed |
| Sprint planning | Completed |
| Report weekly scrum meeting | Completed |
| Sprint review | Completed |

What went well?

- Pham Uyen Nhi: All tasks were completed within the allotted time frame.
- Tran Hoang Lam: Every member was fully responsible for the tasks assigned to them.
- Ngo Pham Huy Hoang: Due to the lack of pressure on any of the members, the working environment is enjoyable.
- Le Xuan Dat: Each member has highly good and clear coordination.
- Nguyen Cong Lap: The teacher quickly responded to all of the questions we were asking, which was very helpful for the project assignment.

What to improve?

- Pham Uyen Nhi: Finish the simple tasks in order to have more time to concentrate on the more challenging ones.
- Tran Hoang Lam: The members should attend the meeting on time
- Ngo Pham Huy Hoang: same idea with Tran Hoang Lam
- Le Xuan Dat: same idea with Pham Uyen Nhi

- Nguyen Cong Lap: Members must ask for aid more frequently so that the others can assist in resolving their issues.