Team members present:

- Trần Hoàng Lâm
- Phạm Uyễn Nhi
- Lê Xuân Đạt
- Ngô Phạm Huy Hoàng
- Nguyễn Công Lập

Team members absent:

None

The ideal order to complete:

• Finish Software Development Plan document -> Vision document -> Write weekly reports

The plan for Sprint:

Backlog	Task	Responsible
SDP document (Software Development Plan document)	Revised project plan	Le Xuan Dat Tran Hoang Lam
Vision document	Detailed Vision document	Le Xuan Dat Nguyen Cong Lap Pham Uyen Nhi
Use-Case Specification	Use-case model	Pham Uyen Nhi
	Use-case specification	Tran Hoang Lam
Report	Weekly Report and Review	Ngo Pham Huy Hoang