=======================12/06 20:00=============================

Team members present:
- Trần Hoàng Lâm
- Phạm Uyễn Nhi
- Lê Xuân Đạt
- Ngô Phạm Huy Hoàng
- Nguyễn Công Lập

Team members absent:
- None

The ideal order to complete:
- Finish Software Development Plan document -> Vision document -> Write weekly reports

The plan for Sprint 1:

Backlog	Task	Responsible
SDP document (Software Development Plan document)	Introduction and Project overview	Le Xuan Dat
	Project Organization	Pham Uyen Nhi
	Project Estimates and Project	Tran Hoang Lam
	Reporting, Configuration Management	Nguyen Cong Lap
Vision Document	Introduction and Positioning	Pham Uyen Nhi
Report	Weekly Report	Ngo Pham Huy Hoang