

PROJECT PROGRESS REPORT 2

Project Name	Super Shipper Shipper	Project code	3S	
Creator	Le Van Quy Hoang	Project Manager	Le Van Quy Hoang	
Deliver date	20/09/2015	Deceives	Mr. Tran Binh Duong	
Report period	13/09/2015 – 20/09/2015	Receiver		

Progress description

Item	Information	Note
Project start-date	07/09/2015	
Estimated end-date	07/12/2015	
Team size	6 members	Le Van Quy Hoang Kieu Cao Khanh Nguyen Khac Hoang Tran Dinh Hoang Huy Nguyen Van Quyen Nguyen Thi Hong Nhung
Estimated effort	2208 man-hours	
Effort in this process	168 man-hours	
Effort spent until now	336 man-hours	
Total effort left	1872 man-hours	

Task status (match / missed)

Task	Detail	Members in charge	Deliverables	Status	Schedule update
Create Project Management Plan Document	This document includes: - Project overview - Project Organization - Tools and infrastructures - Schedules - Communication Management - Risk management	HoangLVQ	Report 2	Done	Yes

	- Quality management				
Create Software Requirement Specification Document	This document includes: - Use case diagram - Description each use case	HoangLVQ, KhanhKC, HoangNK, QuyenNV, HuyTDH, Nhung,NTH	Report 2	No	Yes
Update Introduction Document	Update Introduction Document after reviewing from Supervisor	HoangLVQ,Kha nhKC	Report 1: Introduction Document	Done	No

The next scheduled task

Task	Deliverables	End Date
Update Software Requirement Specification Document	Software Requirement Specification Document	27/09/2015
Create Progress Report 3	Progress Report Document	27/09/2015
Meeting minutes 3	Report task to supervisors	23/09/2015

Author LE VAN QUY HOANG