

ACS ODBC Installation Instructions

The ACS Data Services team received your signed ACS ODBC Driver agreement. You are now ready to install the driver. This document lists the information you need to install the ACS ODBC driver on your workstation. Procedures are also included to set up the DSN Database Source, which is required.

Information You Need

Before you begin the installation procedures, you need to locate the information listed below. ACS Data Services provides this information to you. If you do not have this information, contact the ACS Data Services team by e-mail at data@acstechnologies.com.



To Do List

Gather the following information:

- ☐ A zip file containing the ODBC installation executable. You need to unzip this file to the workstation where you want the ODBC driver loaded. If you want all ACS users to have access to the ODBC driver, you can unzip the file to your network.
 - ☐ Your ODBC driver license number. The license number is included in the same e-mail you received with the zip file from ACS Data Services.
 - ☐ Decide how many ACS users you want to use the ODBC driver. The number of users determines which DSN Database Source you need to set up.
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Installing the ACS ODBC Driver

When the check list is complete, you are ready to install the ACS ODBC driver.

To Install the ACS ODBC Driver

1. After unzipping the ODBC installation executable, locate and double-click **awodbc.exe**.
2. The files are installed and a confirmation message displays. Click **OK**.
3. A second confirmation message displays. Click **OK**.



Setting Up the DSN Database Source

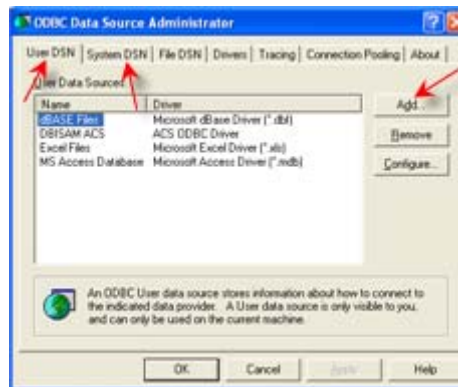
After installing the ODBC driver, you must set up the DSN Database Source. You can set up the User DSN Database Source for individual users. If you want all users on a workstation to have access to the driver, you can set up the System User for all ACS users. ACS Technologies recommends that you set up the User DSN Database Source.

To Set Up the DSN Database Source

1. On the Microsoft® Windows® taskbar, click **Start**, then **Control Panel**.
2. Choose one of the following:

Note: Steps 1-3 under Setting Up the DSN Database Source are incorrect as the 32-bit version needs to be used which is located in C:\Windows\SysWOW64\odbcad32.exe.

- If you are using the Category view of the Control Panel, click **Performance and Maintenance**, then **Administrative Tools**. The Administrative Tools window displays.
 - If you are using the Classic view of the Control Panel, click the **Administrative Tools**  icon. The Administrative Tools window displays.
3. Double-click the Data Sources (ODBC)  icon.
 4. Select the **User** or **System DSN** tab and click **Add**.



5. In the Create New Data Source window, select ACS ODBC Driver and click **Finish**.



6. In the Configure Data Source window, type the following in the fields provided:
 - In the **Data Source Name** field, type **DBISAM ACS**.
 - In the **License** field, enter your ACS ODBC license number from the e-mail that you received from the ACS Data Services team.



7. Click **Next**.
8. In the Configure Data Source window, locate and open your winacs or acnet folder. Select your acsdata folder and click **OK**.



9. In the next three windows, click **Next**, then click **Finish**.




Removing the ACS ODBC Driver

You may find reasons to remove the ACS ODBC driver from a workstation. These reasons can include the following:

- You no longer want employees to have access to the driver.
- Driver was installed on the wrong workstation.
- You decide to stop using the driver.

To remove the ACS ODBC driver from a workstation

1. On the Microsoft® Windows® taskbar, right-click on **Start**, then click **Explore**.
2. Under Folders, scroll to Local Disk C:\Program Files and click the plus sign (+).
3. Locate and open the ACS Technologies folder.
4. On the right side of the window, locate and double-click the **UNODBC.EXE**  icon. A confirmation message displays.
5. Click **OK**. A second confirmation message displays.
6. Click **OK**. The ACS ODBC driver is removed from the workstation.