

Attestation of Outside Employment

- 1.0 This document serves as an attestation by _____ (hereinafter “the Home Institution”) and _____ (hereinafter the “Investigator”) that the Investigator is an employee of the Home Institution and remains an employee of the home institution while the Investigator is working at McLean Hospital (hereinafter McLean).
- 1.1 The Investigator is currently employed full-time by the Home Institution in the position of _____ and has been employed by the Home Institution in this capacity since _____. The Investigator is currently paid wages and benefits by the Home Institution for work performed by the Investigator for the Home Institution.
- 1.2 The Investigator will begin work at McLean in the position of _____ during the period from _____ to _____. The Investigator will be working on the following types of projects while at McLean: _____. This work at McLean has been initiated at the direction of the Home Institution and is directly related to and an extension of his/her employment with the Home Institution and, as such, the Investigator will at no time be considered an employee of McLean but will remain an employee of the Home Institution throughout the time the Investigator works at McLean.
- 1.3 As the Investigator’s *sole* employer during the time he or she is working at McLean, the Home Institution is responsible for all wages and benefits that are due to the investigator for the work performed at McLean, in accordance with the policies and procedures of the Home Institution. The Home Institution must inform McLean of any changes made to the Investigator’s wages and benefits while the Investigator is performing work at McLean.
- 1.4 While the Investigator remains an employee of the Home Institution during the time they perform work at McLean, the Investigator must comply with all applicable policies and procedures of McLean and Partners HealthCare Inc. while at McLean. Failure to follow the policies and procedures of McLean or Partners HealthCare may result in the Investigator being denied access to McLean and its facilities.
- 1.5 It is understood that the Investigator has not been offered employment at McLean and that the Investigator will depart McLean at the conclusion of the term of this agreement. It is anticipated by all parties that the Investigator will continue his or her employment at the Home Institution at the resolution of the research work subject to this agreement.

Institutional Official Signature

Date

Investigator Signature

Date

[Institutional Official Name (*HR professional or VP of Research*) and Title]

[Home Institution Name]

[Home Institutional Address]

[Investigator Printed Name]