

Minutes of Meetings - 3

Project: Monster Mash - Group Project 06

Meeting: Third Project Meeting.

Attendees: All project members present except Chris Arom (Away).

Place and date of meeting: Room 502, Tuesday 23rd October 2012.

Circulation list: All project members, plus project manager.

Author: Samuel Mills

Date of Minutes: Tuesday 23rd October 2012.

Version: 1.0

Matters arising

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Last week we discussed setting up the repository in GIT, Felix has carried this out and the repository is now fully setup and useable for all group members (Chris Arom yet to be added).

Last week we also discussed keeping a time sheet however this has not been yet carried out as it slipped the group's mind. Just a reminder, a timesheet is used to record the amount of time spent on the project to keep organized and to view development. (Average of 40 hours per semester) We plan to sort out the timesheets in our unofficial meeting (4.00PM – 5.00PM Thursday, location TBC) and get back up to date.

Last week we agreed on the idea of a design team which would have to hand in a document by the end of November. Amy Rebecca James and Samuel Mills have confirmed this role and will start development.

New business

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Firstly, some information from the start of the meeting may be missing. Contact the author if you notice anything important missing.

We started this week's meeting by generally discussing GIT and mentioned how we all need to clone the GIT database to allow everyone to view documents, minutes etc.

ACTION: ALL

We then went onto how all project members should be continuing with their designated tasks which were decided in the unofficial group meeting on the 18th October 2012 and what developments had been made. A review meeting for the task documents has been setup for (4.00PM – 5.00PM Thursday, location TBC). If all documents are correct, they can be combined, if not changes will have to be made before combining. We discussed how all documents need to be in the repository. James Slater mentioned his progress on the Gantt charts.

We discussed how we need to plan for next week's hand in which covers the whole project. Again, the group forgot about timesheets and it was discussed that we have probably already put 10 hours or so into the project so it is imperative that the time sheets are started to ensure the schedule is kept organized and correct. QA manager needs to allocate people for reviews. Dan McGukin planned to carry out first review. (Date to be confirmed) Group also reminded that Felix Farquharson and Chris Arom are targeting testing.

ACTION: beb12, dam44

The group discussed how we are supposed to be viewing the document as a whole, not 6 individual parts. We discussed putting all the documents in the GIT repository. Aiman Arafat mentioned he had some drafts on the GUI, but needs to make contact with Chris Arom to split the workload which has to be ready for the hand in. (Chris Arom is currently away) Amy Rebecca James mentioned she had completed the risk assessment task and the document is ready for review.

Plan for Thursday's meeting is to review all tasks apart from the GUI as the GUI runs off the use case diagram etc and will review GUI at a later date. The group discussed combining the document before reviewing. Also the group discussed to make a repository so all members can put their own individual documents in, labeled as the task title. (E.g. Introduction / GUI) etc and have another repository called 'Planning'.

We discussed if the document needed to be in one 'file' or one 'document' and we concluded it had to be in one 'document'. Felix Farquharson went onto to explain how images/PDF can be used in LaTeX as a question about implementing Gantt charts was raised.

We discussed that we should plan forward regarding next week's official meeting. It was suggested by the group manager we should plan fixtures for testing process. Also have a level of detailed design with a strategy above it. (Authorization, fighting etc) Strategy needs to say that the first set of tests would involve creating an account and then logging in. The next step would be creating a monster/deleting a monster. We need to have a logical order and go through each step thoroughly. Will discuss further in Thursday's meeting.

All project members are expected to upload their individual tasks onto GIT and to email Amy Rebecca James as soon as possible so they can be reviewed fully in Thursday's meeting.

The next unofficial group meeting will take place on Thursday 25th 2012 (4.00PM-5.00PM) Location TBC. Location will be discussed on the Facebook page. The next official meeting will take place on 30th October 2012.

AOB

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None