



MAYFAIR ACADEMY

My education is my future

EMIS No: 700401017

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16 February 2021

Dear Parents & Guardians

I would like to give a warm welcome and best wishes for 2021 to all our learners both new and old, as well as to their parents. We sincerely hope that this year brings joy and happiness.

Please take note of some important information:

1. Covid 19 Rules and Regulations

- We urge all parents and learners to adhere to Covid 19 regulations.
- No learner will proceed to class without a mask.
- Always wash your hands and sanitize.
- Keep social distance.

2. Stationery

For those who didn't complete stationery as required, should do so as soon as possible as teachers have already started with lessons and children need their stationery for effective teaching and learning to take place.

3. Text book

School is no longer selling text books. All text books may be purchased at Protea bookshop for more information, kindly contact the store:

Telephone No – 011 3315 140 / 011 3315 144

Whatsapp No: 078 7573 637 or speak to Mr Mohammed for the direction.

4. School Times

School commences at **7:00 am Monday to Thursday, and 7am to 12 pm on Fridays.**

We urge all parents to make sure that learners arrive timeously to avoid disrupting lessons in progress.

Please take note of different times for different phases:

- **Grade 0 to R - 7:00 am to 13:30 pm**
- **Grade 1 to 3 - 7:00 am to 13:30 pm**
- **Grade 4 to 11 - 7:00 am to 14:30 pm**

5. Uniforms

Mayfair Academy uniform is available in the office, please place your orders in the office and ensure your child wears the correct uniform.

Girl's summer: Dark blue dresses containing a school badge with dark blue pants and light blue hijab, dark blue socks and black shoes.

Boys summer: Long dark blue school pants and a light blue shirt with a school badge and a tie.

Winter: long and short sleeves jerseys with a school badge and a dark navy winter jacket with a badge.

6. Wrong Uniform: The school collects wrong uniforms and will be kept at school and learners can collect after school.

7. Appointment

Parents wishing to meet the Principal or teachers must call the office first on **011 837 1899** to set up an appointment. No teacher can leave a class to attend to parents.

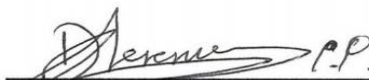
8. School fees

Thank you for paying your fees timeously. School fees must be paid on or before the 7th of every month. If you still have outstanding balances please make arrangement with Finance Department to pay.

Please note, high driven performance has become a critical component of Mayfair Academy mission as a means to realize its vision for 21st century. The school is doing its best to meet the expectation of the board, the parents and the Department of Education in General. Therefore, kindly be advised the school is planning to introduce extra classes for grade 11. Parents will be informed in due time.

In closing, I would like to take this opportunity to encourage all learners to make 2021 one of their best years academically and socially in all aspects of their lives. A new year brings with it new opportunities and I urge you to grab a hold of those opportunities with both hands. We are looking forward to spend another great year at Mayfair Academy.

Yours in Education


Sheikh Mohamed A Abukar
Principal: Mayfair Academy



