PONDICHERRY UNIVERSITY
(DIRECTORATE OF DISTANCE EDUCATION)
&
SOCIETY OF ST. JOSEPH'S COLLEGE
MBA TWINNING PROGRAM
TIRUCHIRAPPALLI – 620 002.

READ THE INSTRUCTIONS GIVEN BELOW BEFORE APPLYING ONLINE

MBA COURSES (2 YEARS, SEMESTER PATTERN)

S.No	Name of the Course	Course Code	Eligibility
1	MBA Marketing	36	Any Degree from the UGC Recognized University under 10+2+3 or 11+1+3 or 11+2+2 system of college education
2	MBA Finance	37	
3	MBA International Business	38	
4	MBA Human Resource Management	39	
5	MBA General	43	
6	MBA Operations and Supply Chain Management	47	

- Candidates should have Passed in all the Courses of the UG degree programme.
- You should have received mark sheets / Results for all the semesters

The fee structure for MBA Programmes offered by the Directorate of Distance Education under twinning mode is as follows:

Sl No	Fee Structure	All MBA Programmes Rs.
1	Tuition Fee I Semester (At the time of Admission)	26,750.00
2	Tuition Fee II Semester	16,250.00
3	Tuition Fee III Semester	16,250.00
4	Tuition Fee IV Semester	16,250.00
	TOTAL FEES FOR TWO YEARS	75,500.00

- **Processing Fee (One time fee) payable to the college Rs.2000/- for Identity Card, Project Guidance and Convocation)**

ONLINE APPLICATION IN THE UNIVESITY PORTAL: INSTURCTIONS

1. Keep digital (scan copies) of the following documents ready before you start filling up the admission forms. Upload only scanned Copies. Digital photos should not be uploaded. Check whether the scanned copies are legible. If the documents are not legible, applications will be summarily rejected

- X Standard (SSLC) or equivalent certificate/mark statement
- Higher Secondary (HSC) or its equivalent certificate/mark statement
- Degree/Provisional certificate of the qualifying degree (UG Degree)
- Passport size photo
- Aadhar card

2. While registering (New Registration) for online application in the university website, make sure that you enter your name as in X/XII mark sheet. You should mention your own email address and mobile phone number as they are used for all official communications. User ID for login is your email address for application for admission, Payment of tuition fees, Registration for Examination and downloading of your hall ticket. Password should be created at the time of registration.

- **Application Link:**
  https://pondidladmission.samarth.edu.in/twin/index.php

3. Fill up the details in the application form carefully and upload the documents in the right place

4. Choose St. Joseph's College, Trichy as your Twinning / Study Centre.

5. Decide which course / Specialization you are to select. Once selected, you cannot change course or specializations.

6. Check your eligibility for the course you are applying before submitting the application.

7. Upload scanned / digital copy of passport size photo only (to be used in the ID card)

8. Ensure you are entering the accurate spelling/ details for the following before submitting the profile section in the application:

- Name (Spelling as per the SSLC/ Degree certificate)
- Father's Name and Mother's Name as per certificates or Government approved ID Cards.
- Date of Birth as per the SSLC/ Degree certificate)
- Photo
- Address
- Email
- Mobile Number

9. Pay application fee of **Rs. 300** online using payment gateway.

[Email and mobile number will be used for communications and notifications. Any wrong entry in these will cause hindrance for you to get the communications from us. Hence, give correct email and mobile number]

10. After filling up the application, come in person to PU-SJC MBA Office, St. Joseph's College, Trichy and bring two printouts of application form and **attested copies in two sets** of the following along with original certificates for verification and provisional admission.

X, XII and UG Degree mark sheets, Degree/Provisional Certificate, Aadhar Card and Community certificate

Once you are provisionally admitted, you can pay fees for the first semester within the due date to confirm the admission.